





## MINOR PRIVATE WORKS

APPLICANT DETAILS			
<b>Applicant Name</b>			
<b>Postal Address</b>			
<b>Telephone</b>		<b>Fax</b>	
<b>Email</b>			
PRIVATE WORKS DECLARATION			
<p>I hereby request and authorise Scenic Rim Regional Council (Council) to supply materials or carry out the works described below on my behalf when plant, materials and labour are available. In requesting and authorising Council to supply the materials or carry out the works, I hereby indemnify Scenic Rim Regional Council against any claim, action or process for damage or injury which might arise during the progress of the works and shall keep indemnified Scenic Rim Regional Council against any claim, action or process for damage and/or injury which might arise from the existence of such works.</p> <p>I undertake to pay the estimated costs of the works, as advised, prior to the works being carried out.</p>			
WORK DETAILS			
<b>Location of Work</b>			
<b>Scope of Work</b>			
<b>Cost Including GST</b>	\$	<b>Date Required</b>	
CONDITION OF COUNCIL UNDERTAKING MINOR PRIVATE WORKS			
<p>Council will undertake the works on a fixed price basis excluding latent conditions following an on-site inspection by Council staff. Should any latent conditions be discovered during execution of the works, Council will immediately Notify the applicant of the cost implications, if any. The Applicant shall agree to pay any such additional costs properly accounted for and identified by Council.</p>			
<p><b>IMPORTANT NOTICE - Privacy Statement</b>          Scenic Rim Regional Council is collecting your personal information on this form in order to issue the requested minor works approval. The information will only be accessed by Scenic Rim Regional Council for Council business related activities. Your information will not be given to any other person or agency unless you have given us permission or we are required by law.</p>			
<b>Signature</b>		<b>Date</b>	
COUNCIL USE ONLY			
<b>Costs and Charges</b>	\$	<b>Estimated By</b>	
<b>10% GST</b>	\$	<b>Date</b>	
<b>Total Cost</b>	\$	<b>Estimate valid for 30 days from date of issue</b>	
<b>Amount Paid</b>	\$	<b>Ledger No. (Expenditure)</b>	<b>OL 218.729130</b>
<b>Receipt No.</b>		<b>Ledger No. (Revenue, with GST)</b>	<b>GL 218.619998</b>
<b>Date</b>		<b>Ledger No. (Revenue, NO GST)</b>	<b>GL 218.619999</b>
<b>Requisition/Transfer No.</b>	DR: OL 218.729130 CR:	<b>Debit Advice No.</b>	
<b>GL# MinorPWorksGST or MinorPWorksNT</b>		<b>Amount</b>	\$
TO SUBMIT YOUR FORM TO COUNCIL			
<input checked="" type="checkbox"/>	Scenic Rim Regional Council, PO Box 25, BEAUDESERT QLD 4285		
	Beaudesert Customer Service Centre Boonah Customer Service Centre Tamborine Mountain Library & Customer Service	82 Brisbane Street, Beaudesert 70 High Street, Boonah Cnr Main St & Yuulong Rd, Tamborine Mountain	
	(07) 5540 5111		(07) 5540 5103
			<a href="mailto:mail@scenicrim.qld.gov.au">mail@scenicrim.qld.gov.au</a>