

TOURIST SIGNAGE APPLICATION

TOURIST ESTABLISHMENTS

APPLICANT DETAILS	
Applicant Name	
Trading As	
Postal Address	
Telephone	Fax
Email	
DETAILS OF PREMISES	
Name of Establishment/Attraction	(This will form the basis for the wording on the sign, if approved)
Address	
ABN Number	
Web Address	
BUSINESS DETAILS	
Does your business have all Local Government licences and approvals? (A compliance check by Council forms part of the assessment procedure)	<input type="checkbox"/> YES <input type="checkbox"/> NO (You are not eligible for service signage)
Do you have a minimum of \$10 million Public Liability Insurance covering <u>ALL</u> business activities?	<input type="checkbox"/> YES <input type="checkbox"/> NO (You are not eligible for service signage)
Is the sign to be located within 10km of your business?	<input type="checkbox"/> YES <input type="checkbox"/> NO (Businesses can only apply for signage within 10km of the premises)
SPECIAL CRITERIA	
Many categories of tourism businesses will have special criteria which they will need to comply with in addition to the above. Council staff will contact you to discuss these criteria if required.	
PATRONAGE	
Estimate your average annual patronage (if you don't record patronage levels, record visitor numbers for full week and multiply by 52 weeks in the year to arrive at an approximate patronage level)	
Annual Patronage	
Weekly Patronage	_____ x 52 =

OPENING HOURS

Complete the following table with the opening hours of your business in a normal week. If your opening hours vary during peak and off peak seasons, complete both sections of the table below. If your business is closed note this against the appropriate days within the table.

Day	Opening Hours (Peak)	Opening Hours (Off Peak)
Sunday		
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
Saturday		

SUPPORTING DOCUMENTATION

The following documents **MUST** be submitted with this application, if this information is not submitted it may hold up the assessment process

- A copy of the Certificate of Currency as proof of Public Liability Cover
- Current brochure or other promotional material
- A photograph displaying onsite signage
- A map with the requested signage locations clearly marked






IMPORTANT NOTICE - Privacy Statement

Scenic Rim Regional Council is collecting your personal information on this form in order to issue the requested minor works approval. The information will only be accessed by Scenic Rim Regional Council for Council business related activities. Your information will not be given to any other person or agency unless you have given us permission or we are required by law.

Signature	Date
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COUNCIL USE ONLY		2018/19	
Receipt #		Date	GL#DirectionalSigns \$119

TO SUBMIT YOUR FORM TO COUNCIL

	Scenic Rim Regional Council, PO Box 25, BEAUDESERT QLD 4285		
	Beaudesert Customer Service Centre Boonah Customer Service Centre Tamborine Mountain Library & Customer Service	82 Brisbane Street, Beaudesert 70 High Street, Boonah Cnr Main St & Yuulong Rd, Tamborine Mountain	
	(07) 5540 5111		(07) 5540 5103
			mail@scenicrim.qld.gov.au