

## COUNCIL PARKS, GARDENS AND CEMETERIES MONUMENTAL WORK GUIDELINES

**All monumental work in Council's public cemeteries requires Council approval prior to installation.**

Application forms and full details of permissible sizes and placement requirements are available on Council's website ([www.scenicrim.qld.gov.au](http://www.scenicrim.qld.gov.au)).

### **GENERAL INFORMATION - all sections**

- A grave must have time to settle, therefore a plaque or monument cannot be placed on the gravesite (where there is no concrete beam/strip) until at least six (6) months have passed since interment.
- Grave numbers are to be embossed on all plaques and monuments.
- No glass or ceramic structures, construction materials or other items are permitted in Council's cemeteries.
- Objects not permitted on graves or memorials include terracotta pots, pot plants, figurines, fencing, toys, candles, solar lights, ornaments on wires, and photo frames.
- Materials used for memorials are to be of a robust, lasting quality and of a permanent nature (timber and ferrous metals are examples of materials not permitted.)
- A diagram of the intended memorial work, showing the inscription, plan and all applicable measurements must accompany the Application.

### **MONUMENTAL / GENERAL SECTION**

- Monuments (including footings) are to be constructed wholly within the grave dimensions, usually 2400mm(L) x 1200mm(W).
- Monumental work must comply with AS 4204-2019.
- Monument design must be a minimum of a concrete/stone desk on an appropriately sized, reinforced concrete/stone base. Lawn plaques are not permitted in the Monumental Section.
- Monuments must be soundly constructed of robust stone or concrete with a solid edge of not less than 100mm above ground level and may be up to the full size of the gravesite.
- Where a plot in the Monumental Section has been used for the interment of ashes, any monumental work will require the lodgement of either an Application for Monumental Work or Application for Placement of Lawn/Semi-lawn Plaque by Council, as appropriate, together with payment of the relevant fee.

### **LAWN SECTION (refer to Work Styles forms for sizes and placement details)**

- A single lawn plaque is the only memorial permitted on a lawn section gravesite.
- All plaques (including base) are to be a minimum thickness of 100mm.
- The upper surface of the plaque is to be just above or at ground level.
- Photos, where required, are to be laser etched/engraved into the surface of the plaque. Where ceramic or other photographs on plaques are installed, Council accepts no responsibility for their repair or replacement, under any circumstances.
- Where a plot in the Lawn Section has been used for the interment of ashes, any monumental work will require the lodgement of either an Application for Monumental Work or Application for Placement of Lawn/Semi-lawn Plaque by Council, as appropriate, together with payment of the relevant fee.

### **SEMI-LAWN SECTION**

- Semi-Lawn desks can accommodate rectangular plaques up to 560mm x 310mm.
- Semi-Lawn plaques will be placed on either the Council supplied concrete desk or a stone desk of the same measurements.

### **CONCRETE STRIPPING SECTION (Boonah and Kalbar Cemeteries only)**

- Upright headstone constructed of robust stone or concrete, affixed directly to concrete strip (no base) with at least two 15mm stainless steel dowels.
- Dimensions to be 690mm wide x 520mm high (not including shaped top).

### **COLUMBARIUM NICHE/MEMORIAL or ROCK GARDEN**

- Fixing of plaques to columbarium walls or installation in memorial gardens will be carried out by Council staff and is included in the Application fee.

<b>Section</b>	<b>Plaque size</b>
Ash Garden (Bdst, Canungra & Tamb Mt)	100mm (w) x 60mm (h)
Ash Garden (Boonah & Kalbar)	Up to 380mm (w) x 230mm (h)
Columbarium	150mm x 150mm
Columbarium "C" (Tamborine Mt)	178mm (w) x 148mm (h)
Rock Garden (Boonah)	150mm x 150mm
Rock Garden (Wonglepong)	100mm x 100mm