

## Council Parks, Gardens and Cemeteries Monumental Work Guidelines

**All monumental work in Council's public cemeteries requires the approval of Council's Property and Operations department prior to installation.** Application forms are available from this department or Council's website ([www.scenicrim.qld.gov.au](http://www.scenicrim.qld.gov.au)). A diagram of the monumental work, showing the plan and all applicable measurements must accompany the Application.

### **GENERAL INFORMATION - all sections**

- No glass or ceramic structures, construction materials or other items are permitted in Council's cemeteries.
- Materials used for memorials are to be of a robust, lasting quality and of a permanent nature (timber and ferrous metals are examples of materials not permitted.)
- Grave numbers are to be embossed on all plaques and monuments.

### **MONUMENTAL / GENERAL SECTION**

- Monuments (including footings) are to be constructed wholly within the grave dimensions, usually 2400mm(L) x 1200mm(W).
- Monumental work must comply with AS 4204-1994.
- Monuments must be soundly constructed of robust stone or concrete with a solid edge of not less than 100mm above ground level and may be up to the full size of the gravesite.
- Where a plot in the Monumental Section has been used for the interment of ashes, any monumental work will require the lodgement of either an Application for Monumental Work or Application for Placement of Lawn/Semi-lawn Plaque by Council, as appropriate, together with payment of the relevant fee.

### **LAWN SECTION (refer to Work Styles forms for sizes and placement details)**

- A single lawn plaque is the only memorial permitted on a lawn section gravesite.
- All plaques (including base) are to be a minimum thickness of 100mm.

- All plaques or bases are to have at least two 12mm holes provided at least 50mm from the outer edge.
- The upper surface of the plaque is to be just above or at ground level.
- Where a plot in the Lawn Section has been used for the interment of ashes, any monumental work will require the lodgement of either an Application for Monumental Work or Application for Placement of Lawn/Semi-lawn Plaque by Council, as appropriate, together with payment of the relevant fee.

### **SEMI-LAWN SECTION**

- Semi-Lawn desks can accommodate rectangular plaques up to 560mm x 310mm.
- Semi-Lawn plaques will be placed on either the Council supplied concrete desk or a stone desk of the same measurements.

### **CONCRETE STRIPPING SECTION (Boonah and Kalbar Cemeteries only)**

- Upright headstone constructed of robust stone or concrete, affixed directly to concrete strip (no base) with at least two 15mm stainless steel dowels.
- 690mm wide x 520mm high (not including shaped top).

### **COLUMBARIUM NICHE/MEMORIAL or ROCK GARDEN**

- Fixing of plaques to columbarium walls/memorial gardens will be carried out by Council staff and is included in the Application fee.

<b>Section</b>	<b>Plaque size</b>
Ash Garden	100mm (w) x 60mm (h)
Ash Garden (Boonah)	Up to 380mm (w) x 230mm (h)
Columbarium	150mm x 150mm
Columbarium "C" (Tamborine Mt)	178mm (w) x 148mm (h)
Rock Garden (Boonah)	150mm x 150mm
Rock Garden (Wonglepong)	100mm x 100mm