



SPORT AND ACTIVE RECREATION

GRANTS PROGRAM

Application Form

I have read Council's Sport and Active Recreation Grant Guidelines prior to completing this form.

ORGANISATION DETAILS

Name of Organisation

Postal Address

Street Address *(of organisation if applicable)*

Name of Accountable Officer and position held in the organisation *(President or Secretary)*

Phone Number

Email

ABN *(Please provide if applicable)*

Is your organisation registered for GST? Yes No

Is your organisation Incorporated and Not for Profit?

Yes

No *The application must be sponsored by another incorporated organisation which accepts legal and financial responsibility for the grant. Please attach a copy of the sponsor organisation's Certificate of Incorporation and letter agreeing to auspice the application.*

Please advise the limit of your current Public Liability Insurance

Do you have any outstanding acquittals for other Council Grants or any outstanding compliance matters?

Yes

No

If Yes, please provide details

PROJECT

Brief Project Description (max. 100words)

Grant Amount Requested

Is the work to be carried out on Council land?

Yes *You must attach written confirmation from Council's Property and Operations Department that in-principle land-owner approval for this project has been provided (per Council's 'Community Project Works on Council Land' Policy).*

No

Street Address (where the equipment/project will be based)

1. Overview of your organisation (max. 100 words)

Please provide a brief overview of your organisation including the aims and objectives of your organisation.

2. Please demonstrate the need for the project and its commitment to increase participation across all age groups (max. 150 words)

Provide evidence i.e. Survey results / meeting minutes / project or business plan / other evidence eg increasing access and participation

3. Please explain how your project will benefit the Scenic Rim community (max.150 words)

i.e. Members / volunteers / wider community

4. Outline the consultation process and partnerships or collaborative outcomes that will be achieved (max. 150 words) Please attach any relevant supporting material, eg meeting minutes or supporting letter / email from other user groups

6. Acknowledging the grant

Tell us how you will publicly acknowledge the Sport and Active Recreation Grant.

Examples include inviting Councillors to events or opening, signage at venues, media releases.

A permanent acknowledgment of Council's contribution is required for larger infrastructure projects.

7. Agreement & Disclaimer

I have read and agree to the Terms and Conditions set out in the guidelines. I certify that all the information provided is current and correct, and I give permission to Scenic Rim Regional Council to contact any persons or organisations in regards to the Sport and Active Recreation Grants Program process.

To the fullest extent permitted by law, the User agrees to indemnify and hold harmless each of the Scenic Rim Regional Council, their officers, employees and agents from and against all claims, losses, damage, suits, fines, penalties, expenses or other costs whatsoever, howsoever caused, whether direct, indirect, consequential or special, including legal fees, in relation to, or arising out of this application.

Signed for and on behalf of the organisation (*Only the President or Secretary can sign*)

Mr

Mrs

Ms

Miss

Other

Name

Title

Signature

Date

Please read the privacy agreement

IMPORTANT NOTICE – Privacy Statement

Scenic Rim Regional Council is collecting your personal information in order to allocate a creditor number into Council's payment system and organise appropriate payment of future invoices. The information will only be accessed by Scenic Rim Regional Council for Council business related activities. Your information will not be given to any other person or agency unless you have given us permission or we are required by law. Your personal information is handled in accordance with the Information Privacy Act 2009

CHECKLIST

Have you read the guidelines?

If applicable to your project, have you received approval from Property and Operations regarding works on Council land?

Have you completed all questions?

Does the budget (question 5) balance?

Have you attached:

Quotes

Meeting minutes

Any other supporting documentation

LODGING YOUR APPLICATION

Your completed application must be lodged before close of business on the advertised closing dates:

Email mail@scenicrim.qld.gov.au

Mail **Sport and Active Recreation Grants Program**
Community and Culture Department
Scenic Rim Regional Council
PO Box 25
BEAUDESERT QLD 4285

In Person Customer Service Centres at:
Council Administration Building
82 Brisbane Street, BEAUDESERT
Tamborine Mountain Library
Cnr Main Street and Yuulong Road, NORTH TAMBORINE
Boonah Customer Service Centre
70 High Street, BOONAH

OFFICE USE ONLY

Details about previous grants *(If applicable)*

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Consultation with relevant Council departments

- | | | |
|--|---|--------------------------------|
| <input type="checkbox"/> Property & Operations | <input type="checkbox"/> Environmental Policy | <input type="checkbox"/> Works |
| <input type="checkbox"/> Building & Plumbing | <input type="checkbox"/> Planning | |

Other Comments

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