



SCENIC RIM REGIONAL COUNCIL

Corporate & Community Services Committee

Agenda

Meeting to be held in the Council Chambers

82 Brisbane Street

Beaudesert

Monday, 14 November 2016

Commencing at the conclusion of the
Finance Committee Meeting

SCENIC RIM REGIONAL COUNCIL
CORPORATE & COMMUNITY SERVICES COMMITTEE
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CORPORATE & COMMUNITY SERVICES COMMITTEE

AGENDA

ATTENDANCE

Cr V A West, Chairperson
Cr G R Christensen, Mayor
Cr N J Waistell, Deputy Mayor
Cr N O'Carroll
Cr M J Enright
Cr R J Stanfield
Cr D A McInnes

APOLOGIES

C R Barke, Chief Executive Officer

DECLARATIONS OF INTEREST BY MEMBERS

Reception of Deputations by Appointment / Visitors

Nil

Please note: Agenda Items where Subject Headings are followed by [CLOSED] are to be discussed in closed session in accordance with Section 275(1) of the Local Government Regulation 2012.

Section 275(1) A local government or committee may resolve that a meeting be closed to the public if its councillors or members consider it necessary to close the meeting to discuss-

- (a) the appointment, dismissal or discipline of employees; or
- (b) industrial matters, affecting employees; or
- (c) the local government's budget; or
- (d) rating concessions; or
- (e) contracts proposed to be made by it; or
- (f) starting or defending legal proceedings involving it; or
- (g) any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act; or
- (h) other business for which public discussion would be likely to prejudice the interests of local government or someone else, or enable a person to gain financial advantage.

1. EXECUTIVE

1.1 Cr McInnes' Leave of Absence

Executive Officer: Acting Chief Executive Officer

Item Author: Councillor Support Officer

File Reference: 13/04/006

Executive Summary

Cr McInnes has advised the Acting Chief Executive Officer that he will be absent from Council from 13 December 2016 to 11 January 2017.

Previous Council Considerations / Resolutions

Not applicable.

REPORT

By memorandum dated 1 November 2016, Cr McInnes advised the Acting Chief Executive Officer of his intention to take leave from 13 December 2016 to 11 January 2017. Cr McInnes would therefore be absent from Council's Ordinary Meeting to be held on 19 December 2016.

Strategic Implications

Community Plan

Not applicable.

Corporate Plan / Operational Plan

Not applicable.

Budget Implications

Not applicable.

Legal / Statutory Implications

Not applicable.

Risks

Strategic Risks

The following Level 1 and Level 2 (strategic) risks are relevant to the matters considered in this report:

CF6 - Failure to comply with statutory obligations and responsibilities.

Risk Assessment

Category	Consequence	Likelihood	Inherent Risk Rating	Treatment of risks	Residual Risk Rating
Legal Compliance and Liability Failure to notify Council of a leave of absence.	Minor	Possible	Medium	Councillor taking reasonable steps to advise Council of his leave of absence prior to the Council meeting.	Low

Conclusion

It is therefore requested that Council give consideration to granting Cr McInnes leave of absence from Council's Ordinary Meeting to be held on 19 December 2016.

Consultation

Not applicable.

Acting Chief Executive Officer's Recommendation

That Council resolve to grant Cr McInnes leave of absence from Council's Ordinary Meeting to be held on 19 December 2016.

Attachments

Nil.

1.2 2015-16 Scenic Rim Regional Council Annual Report

Executive Officer: Acting Chief Executive Officer

Item Author: Coordinator Communication and Councillor Support

File Reference: 17/09/003

Executive Summary

The draft 2015-16 Annual Report is presented for Council's consideration and adoption.

Previous Council Considerations / Resolutions

Not applicable.

REPORT

Local governments are required to adopt their annual reports within one month of completion of the audit of their accounts for the period.

The reports must be made available for public inspection within two weeks of adoption.

The draft 2015-16 Scenic Rim Regional Council Annual Report has been prepared in consultation with all Council departments.

The document includes all prescribed content and is considered to provide a comprehensive and balanced account of Council's operations during the period.

It is requested that the Committee review the document for finalisation and adoption within the statutory period.

Strategic Implications

Community Plan

Theme: Open and Responsive Government.

Outcome: Services are value for money and contribute to community wellbeing.

Priority: Understanding community expectations, delivering services that meet these and government leading by example.

Corporate Plan / Operational Plan

The Corporate Plan includes the following strategy to progress Open and Responsive Government: Council will create a corporate environment underpinned by ethical behaviour that fosters a proactive customer service culture, processes and procedures that progress open and accountable governance and apply a risk management approach.

A success measure of Open and Responsive Government is the publication of statutory reports within prescribed timeframes.

Budget Implications

Not applicable

Legal / Statutory Implications

Annual Reports and Financial Statements are prescribed by s.104 of the *Local Government Act 2009* as financial accountability documents which local governments must prepare.

*Risks*Strategic Risks

The following Level 1 and Level 2 (strategic) risks are relevant to the matters considered in this report:

- CF6 Failure to comply with statutory obligations and responsibilities.
CF11 Ineffective, inaccurate or inappropriate external communications.

Risk Assessment

Category	Consequence	Likelihood	Inherent Risk Rating	Treatment of risks	Residual Risk Rating
Legal Compliance and Liability Preparation of an annual report and associated financial statements is a statutory requirement of the Local Government Act 2009.	Major	Rare	Low	Adoption of annual report within statutory timeframes.	Low
Reputation There is a reputational risk if the document is not of an appropriate standard.	Moderate	Unlikely	Low	Report meets Council expectations for corporate publications.	Low

Conclusion

It is considered that the draft report complies with statutory requirements and provides a balanced account of Council's performance over the 2015-16 year.

Consultation

Each Council Department has contributed content for this report and has been consulted in relation to the completed document.

Chief Executive Officer's Recommendation

That Council adopt the draft 2015-16 Scenic Rim Regional Council Annual Report.

Attachments

1. Draft 2015-16 Scenic Rim Regional Council Annual Report (attached separately).

1.3 Quarter 1 Operational Plan Report 2016-17

Executive Officer: Director Regional Services

Item Author: Governance Officer

File Reference: 04/12/007

Executive Summary

A report reviewing Council's progress in delivering the 2016/17 Operational Plan for the period 1 July 2016 to 30 September 2016 has been prepared and is presented to Council for consideration.

Previous Council Considerations / Resolutions

The 2016/17 Operational Plan was adopted by Council at the Special Meeting held on 23 June 2016.

REPORT

The attached Quarter 1 report has been prepared during October 2016 to report on Council's progress towards the implementation of the 2016/17 Operational Plan.

The 2016/17 Operational Plan is divided into eight themes that align with Council's Corporate Plan. Each theme is split into project and program components which are designed to progress the implementation of the five year Corporate Plan as required by section 175 of the *Local Government Regulation 2012*.

The Operational Plan outlines projects and programs for Council to deliver across a financial year. A project is a discrete body of work that occurs within a nominated time frame and programs represent the ongoing/recurrent operational activities of Council.

Key Performance Indicators (KPIs) are nominated for the majority of programs and they provide a process for the measurement of Council's performance. KPIs outlined in the 2016/17 Operational Plan are presented at the end of the attached report.

A large number of projects were commenced in Quarter 1 and key highlights include:

Spectacular Scenery and Healthy Environment

- The Waste Strategy Plan is ahead of schedule;
- The Environmental Education Project is significantly ahead of schedule; and
- The Reserves Asset Data Base Project is significantly ahead of schedule.

Sustainable and Prosperous Economy

- Visitor Information Centre Program is on track.

Open and Responsive Government

- The Website Redevelopment Project is progressing ahead of schedule.
-

Relaxed Living and Rural Lifestyle

- The Arts and Culture Program is progressing ahead of schedule and highlights include the application for funding in connection with the Commonwealth Games for *Fires on top of Mountains*;
- The Community Development Program is progressing ahead of schedule with a number of successful events held in the Quarter, including Eat Local Week, the Winter Harvest Festival and a Lets Walk event; and
- The implementation of Mobile Technology is progressing significantly ahead of schedule.

Vibrant Towns and Villages

- Council's Community Grants Program is progressing ahead of schedule and has distributed 361,600 in grants and \$11,000 in in kind support.

Accessible and Services Regions

- Council's Asset Management Strategy Project is well underway and Council is involved in developing an Asset Management Decision Making Framework in conjunction with four other local governments;
- The Roads and Streets Strategy program is progressing ahead of schedule and a number of actions have been undertaken; and
- Bridge Planning is ahead of schedule and a detailed review of the plan was undertaken in Quarter 1.

Healthy, Engaged and Resourceful Communities

- Council's Libraries Program is on track and a significant number of activities were undertaken in the Quarter;
- The 2016/17 Local Disaster Management Plan was undertaken; and
- Council's provision of the School Based Immunisation Program is proceeding successfully with significant work undertaken in the Quarter resulting in the delivery of two out of the three immunisation rounds for the year.

Organisational Sustainability

- The Fleet Services Project is progressing ahead of schedule for the Quarter.

The attached report has been prepared to satisfy the Chief Executive Officer's reporting obligations and to provide details on Council's progress towards the implementation of the 2016/17 Operational Plan.

Strategic Implications

Community Plan

The 2016/17 Operational Plan was developed with themes linked directly to the Community Plan.

Corporate Plan / Operational Plan

Organisational Sustainability - Strategy 1

Implement and maintain an integrated and strategic planning framework across Council which embeds performance, financial and asset management principles.

Budget Implications

The 2016/17 Operational Plan was prepared in conjunction with the Annual Budget.

Legal / Statutory Implications

The Chief Executive Officer is required to provide a quarterly report on the Operational Plan to a local government meeting under section 174(3) of the *Local Government Regulation 2012*.

*Risks***Strategic Risks**

The following Level 1 and Level 2 (strategic) risks are relevant to the matters considered in this report:

- CF2 Adoption of unrealistic corporate objectives that are beyond the financial resources of the organisation to deliver.
- CF4 Ineffective, inefficient or poorly integrated strategic planning and monitoring.
- CF6 Failure to comply with statutory obligations and responsibilities.

Risk Assessment

Category	Consequence	Likelihood	Inherent Risk Rating	Treatment of risks	Residual Risk Rating
Reputation Negative perception from community in failing to meet statutory obligations and corporate objectives.	Moderate	Unlikely	Medium	Community engagement, Integrated operational and budgetary planning processes; Risk management framework, staff training, adequate corporate governance to ensure adherence to responsibilities.	Low
Legal Compliance and Liability Nonfulfillment of statutory obligations and overlooking unrealistic corporate objectives prior to adoption.	Moderate	Unlikely	Medium	Given high priority by the Executive Team; Integration of Council Plans and Planning Processes; Regular and effective monitoring/ review of strategic planning documents; Executive Team Strategic Review Framework; Corporate Planning & Performance Management system; reports of compliance within legislative timeframes.	Low

Category	Consequence	Likelihood	Inherent Risk Rating	Treatment of risks	Residual Risk Rating
Political Adverse political impact on Council due to inattention to statutory obligations and corporate objectives.	Major	Likely	High	Adequate Corporate Governance to ensure adherence to responsibilities; Corporate policies and procedures; Internal and External Audit; Regular review/implementation of continuous improvement principles; Regular team meetings with these items open for discussion; Monitor legislation changes through subscription; Participation in Regional Forums; reports of compliance within legislative timeframes Familiarity with legislative change	Medium
Financial and Economic Adverse financial impact on Council due to inattention.	Major	Likely	High	Financial policies; External Audit; Regular review/implementation of continuous improvement principles; Monitor legislation changes through subscription; reports of compliance within legislative timeframes	High

Conclusion

Council has performed satisfactorily in the first quarter of 2016/17 in working towards achieving the goals outlined in the 2016/17 Operational Plan.

Consultation

Consultation has been undertaken with the Executive Team, Management Team and other key stakeholders in Council.

Director's Recommendation

That Council endorse the Quarter 1 Report on Council's progress in implementing the 2016/17 Operational Plan.

Attachments

1. Quarter 1 Operational Plan Report (attached separately).

1.4 Christmas Closedown 2016/2017

Executive Officer: Chief Executive Officer

Item Author: Manager Human Resources

File Reference: 02/11/001

Executive Summary

The purpose of this report is to seek Council's endorsement of proposed closure dates for the Council offices, the Cultural Centres and the Mobile Library, over the Christmas and New Year period.

Previous Council Considerations / Resolutions

The Executive Team on 12 September 2016 resolved the following:

- That the Council offices close from the close of business on Friday, 23 December 2016 up to and including Monday, 2 January 2017, and reopen on Tuesday, 3 January 2017.
- That the Cultural Centres close from 4.00 pm on Friday, 23 December 2016 up to and including Monday, 9 January 2017, and reopen on Tuesday, 10 January 2017.
- That the Mobile Library close from the close of business on Friday, 23 December 2016 up to and including Friday, 6 January 2017, and reopen on Monday 9, January 2017.

REPORT

It is the intention that Council offices close from the close of business on Friday, 23 December 2016 up to and including Monday, 2 January 2017, and reopen on Tuesday, 3 January 2017.

It is the intention that the Cultural Centres close from 4.00pm on Friday, 23 December 2016 up to and including Monday, 9 January 2017, and reopen on Tuesday, 10 January 2017.

It is the intention that the Mobile Library close from the close of business on Friday, 23 December 2016 up to and including Friday, 6 January 2017, and reopen on Monday, 9 January 2017.

Certain staff will be identified and rostered for emergency situations and call outs.

The statutory holidays are Monday, 26 December 2016, Tuesday, 27 December 2016 and Monday, 2 January 2017. For those days other than the statutory holidays that would have been normal working days, leave can be taken in any combination of annual leave, accrued flex time, RDOs, banked RDOs or leave without pay. Leave without pay must be approved by the relevant Director.

Strategic Implications

Community Plan

Not Applicable.

Corporate Plan / Operational Plan

Not Applicable.

Budget Implications

Not Applicable.

Legal / Statutory Implications

Not Applicable.

Risks

Strategic Risks

The following Level 1 and Level 2 (strategic) risks are relevant to the matters considered in this report:

Risk CF9: Failure to maintain a sufficiently capable and motivated base of human resources.

Risk Assessment

Category	Consequence	Likelihood	Inherent Risk Rating	Treatment of risks	Residual Risk Rating
Staff Period between Christmas and New Year is very quiet and having offices open would deprive staff of an opportunity to spend time with their family.	Insignificant	Unlikely	Low	Closing Council offices for the period between Christmas and New Year.	Low

Conclusion

It is the intention that Council offices close from the close of business on Friday, 23 December 2016 up to and including Monday, 2 January 2017, and reopen on Tuesday, 3 January 2017, that the Cultural Centres close from 4.00pm on Friday, 23 December 2016 up to and including Monday, 9 January 2017, and reopen on Tuesday, 10 January 2017, and that the Mobile Library close from the close of business on Friday, 23 December 2016 up to and including Friday, 6 January 2017, and reopen on Monday, 9 January 2017.

Consultation

Executive Team

Chief Executive Officer's Recommendation

That Council endorse the closedown of Council offices for 2016/17 as follows:

That:

1. Council offices close from the close of business on Friday, 23 December 2016 up to and including Monday, 2 January 2017, and reopen on Tuesday, 3 January 2017; and
2. The Cultural Centres close from 4.00 pm on Friday, 23 December 2016 up to and including Monday, 9 January 2017, and reopen on Tuesday, 10 January 2017; and
3. The Mobile Library closes from the close of business on Friday, 23 December 2016 up to and including Friday, 6 January 2017, and reopens on Monday, 9 January 2017.

Attachments

Nil.

1.5 Proposed 2017 Meeting Calendar

Executive Officer: Acting Chief Executive Officer

Item Author: Business Support Officer, Office of the Mayor & CEO

File Reference: 02/11/002

Executive Summary

The purpose of this report is to provide Councillors with the proposed meeting dates for Council meetings to be held in 2017.

Previous Council Considerations / Resolutions

Not applicable.

REPORT

A draft 2017 Meeting Calendar is presented for Council's consideration.

The standard cycle of meetings has been varied in the months of January and December 2017 to ensure operating efficiency throughout the Christmas and New Year period, and variations in some other months are also proposed to avoid conflict with known events.

Section 277 of the Local Government Regulation 2012 ("the Regulations") provides:

- "(1) A local government must, at least once in each year, publish a notice of the days and times when -*
- (a) its ordinary meetings will be held; and*
 - (b) the ordinary meetings of its standing committees will be held."*

In accordance with the Regulations and Council Policy, Council's endorsement of the draft 2017 Meeting Calendar is requested to enable effective corporate planning.

Following adoption of the meeting calendar, the meeting dates will be advertised on Council's website and in various local newspapers, ensuring compliance with s.277 of the Regulations.

Strategic Implications*Community Plan*

Theme: Open and Responsive Government
Outcome: Government is transparent, invites participation and encourages constructive debate
Priority: Building understanding and trust between community and government through information, honesty and transparency

Corporate Plan / Operational Plan

Corporate Sustainability - Encourage community participation, support open and accountable governance, and adopt a risk management approach to all Council operations and programs.

Budget Implications

Not applicable.

Legal / Statutory Implications

Under s.277 of the Regulations, Council must, at least once in each year, publish a notice of the days and times when its ordinary meetings will be held and the ordinary meetings of its standing committees will be held.

*Risks*Strategic Risks

The following Level 1 and Level 2 (strategic) risks are relevant to the matters considered in this report:

CF6 Failure to comply with statutory obligations and responsibilities

Risk Assessment

Category	Consequence	Likelihood	Inherent Risk Rating	Treatment of risks	Residual Risk Rating
Legal Compliance and Liability Non-compliance with statutory requirement for publication of Council meeting dates	Moderate	Unlikely	Medium	Adoption and publication of future meeting dates	Low

Conclusion

Council's endorsement of the draft 2017 Meeting Calendar is requested.

Consultation

Chief Executive Officer
Local Government Association of Queensland

Acting Chief Executive Officer's Recommendation

That Council adopt the proposed 2017 Meeting Calendar.

Attachments

1. Draft 2017 Meeting Calendar.

Attachment 1 - Draft 2017 Meeting Calendar

DRAFT 2017 MEETING CALENDAR

January						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

COUNCIL COMMITTEE MEETINGS
ORDINARY MEETING
SPECIAL MEETING

SCHOOL HOLIDAY
PUBLIC HOLIDAY
CONFERENCE

ALGA National Gen Assembly: 18-22 June (Canberra)
 LGMA Annual Conference: 5-7 September (Venus TBC)
 LGAQ Annual Conference: 16-18 October (Gladstone)

2. CHIEF FINANCE OFFICER

Nil

3. REGIONAL SERVICES

3.1 Regional Arts Development Fund Program, Round 1 2016-17

Executive Officer: Director Regional Services

Item Author: RADF Liaison Officer

File Reference: 15/04/003

Executive Summary

The purpose of this report is to advise Council of applications made to the Scenic Rim Regional Arts Development Fund Program (RADF). The RADF funds are administered by the Arts Reference Group (ARG) chaired by Cr O'Carroll. The role of the ARG is to make recommendations to Council on the distribution of funds.

Previous Council Considerations / Resolutions

Through the RADF, Council received a \$40,000.00 funding allocation from Arts Queensland. As per the partnership agreement with Arts Queensland, Council's contribution to the funding pool is \$30,000.00. There is also a balance of \$7,595.00 of allocated funds brought forward from the 2015/2016 program, bringing the total allocation of funds for the 2016/2017 program to \$77,595. These funds are distributed across two grant rounds and three Strategic Initiatives.

The 2016/2017 Grant Round 1 closed on 26 October 2016. Recommendations listed below will allocate \$24,755 of funds.

REPORT

The RADF supports the professional development and employment of arts and cultural workers in regional Queensland. RADF is a partnership between State Government, through Arts Queensland, and Council. The program provides funding for one-off, short term projects that offer professional arts, cultural and heritage opportunities.

For 2016/2017 local artists and cultural workers can apply to RADF under the curatorial themes of:

- Life in the Landscape;
- Cultural Trails;
- Vibrant Towns and Villages;
- Professional Development; and
- Artists in Residence.

Applications are assessed by the ARG against criteria based on Council's RADF guidelines, priorities identified in Council's Arts and Cultural Policy and Corporate Plan and Arts Queensland's Key Performance Outcomes.

The key points in delivery of the 2016/2017 program include:

- One Strategic Initiative was identified for 2016/2017 with \$20,000 of RADF funds allocated to this initiative.
- Two Strategic Initiatives were identified in 2015/2016 with \$7,595 allocated to these initiatives but carried forward into 2016/17
- That \$20,000 was allocated to Strategic Initiative 1: Fires on Top of Mountains. In this project, Council will be presenting a range of community activations during the Commonwealth Games in April 2018. It will include community events that align with current Vibrant and Active Towns projects including: Indigenous fire ceremony, lighting artisan fire sculptures, gathering around a community bonfire, performance and fire or light based events as developed through the Community Story project.
- The two stage application process has been successfully implemented.
- That eight Snapshot (Stage 1) Applications were received and assessed by the ARG on 17 August 2016. The total value of the projects was \$145,575.00 with \$53,069.00 requested from RADF.
- The RADF committee shortlisted six of these applications to move onto Stage 2 and complete a full application.
- The RADF Liaison Officer provided assistance through one-on-one sessions with applicants once they had been shortlisted.
- Although extensive consultation was provided, one applicant was unable to complete the application due to community commitments.
- The five Stage 2 Full Applications were assessed on 2 November 2016.
- The assessment process was completed by the ARG with recommendations made to Council for a final decision.
- Grant Round 1 will be for projects that commence after 30 November 2016.

As per the Guidelines, applications were called for from the community and Council received eight applications.

With a budget of \$50,000 across two Rounds, \$25,000 was allocated for Round 1 2016/2017; the following two grants were unsuccessful and were not shortlisted for Stage 2:

- Sandra Lee Hardie - To develop a project that will enable the applicant to expand a short, one-woman cabaret-style show, previously developed, into a full-length professional show
- Jacques van der Merwe - To create a concept development for a sculpture in conjunction with scientists and arachnologists.

The following application was withdrawn due to community commitments and not assessed by the ARG:

- Diane Sims (Aunty Ruby) - To develop a spoken word performance that engages young indigenous students of Beaudesert with the tradition of storytelling.

The following application was unsuccessful during the Stage 2 full application assessment:

- Anne Mitchell - This project would involve running a Scenic Rim Performing Arts Day Camp, including dance, acting and singing workshops, for students in the Scenic Rim.

The following grants are recommended for approval:

Individual/ Group	Project	Strategic Theme	Artform	Total Project Value	Amount Requested	Amount Allocated
Shannon Hunter for Scenic Rim "Women Of The Cloth"	The project involves artists in our group attending a three day master class with international artist and tutor India Flint, including a high student free of charge	Professional Development	Visual Art	\$24,322	\$5,000	\$5,000
Naomi Hunter	The project involves narrating the story of King Waa-Gun and preparing the story for publication. The story will entwine ancient indigenous wisdom which is connected to Ugarapul country with a modern twist, so it will appeal to a new generation of children and inspire them to use their own imagination. The artwork for the book will have an indigenous theme and we will utilize local indigenous artists.	Cultural Trails	Heritage and Writing	\$23,350	\$7,000	\$7,000
Wendi Trulson	This project involves attending a masterclass with Elizabeth Bunsen (US), a mixed media textile artist working with natural dyeing at the Ballarat Grammar School. This is the only masterclass in her visit to Australia	Professional Development	Visual Art	\$1,987	\$1,055	\$1,055
Jemina Da Silva Macedo	The project involves the creation of "The Black Opal" a two hour theatre production set in 1930's art deco Australia. An adaptation of Shakespeare's '12th Night', the performance will be held at TM Convention Centre in May 2017	VATV	Theatre	\$51,560	\$11,700	\$11,700
				\$121,370	\$24,755	\$24,755

Strategic Implications

Community Plan

Not Applicable.

Corporate Plan / Operational Plan

The Scenic Rim RADF is linked closely to the themes of Council's Corporate Plan 2013-2019, in particular:

- Theme: Vibrant Towns and Villages
 - Strategy 3: Support community events, activities and celebrations.
- Theme: Open and Responsive Government
 - Strategy 2: Facilitate community participation in decision making.
- Theme: Healthy, Engaged and Resourceful Communities
 - Strategy 1: Assist in building community capacity through sport, recreation, arts and culture.

Council's three main goals for the RADF are further articulated in Council's Arts and Cultural Policy and are identified as follows:

- The building of community capacity through arts & culture:
 - Nurture a strong sense of community spirit through community cultural development & support opportunities for participation.
- Enable the region to appreciate, realise and articulate its heritage and identity:
 - Preservation of the regions stories and assets and recognition of regions indigenous cultural heritage;
 - Support opportunities that encourage all sectors of the community and visitors to the region to engage with the region's natural and cultural heritage.
- Promote and generate creative excellence:
 - Provide opportunities for skills development in creative industries;
 - Increase exposure of the arts and culture of the Scenic Rim region.

Budget Implications

Through the RADF, Council received a \$40,000.00 funding allocation from Arts Queensland. As per the partnership agreement with Arts Queensland, Council's contribution to the funding pool is \$30,000.00. There is also a balance of \$7,595.00 of allocated funds brought forward from the 2015/2016 program bringing the total allocation of funds for the 2016/2017 program to \$77,595. These funds are distributed across two grant rounds and three Strategic Initiatives.

The 2016/2017 Grant Round 1 closed on 26 October 2016. Recommendations listed below will allocate \$24,755 of funds.

Legal / Statutory Implications

The RADF Partnership is formalised through an Agreement signed by Council and the Queensland Government through Arts Queensland.

Risks

Strategic Risks

The following Level 1 and Level 2 (strategic) risks are relevant to the matters considered in this report:

- CE2 Failure to discharge regulatory responsibilities under legislation or local law

Risk Assessment

Category	Consequence	Likelihood	Inherent Risk Rating	Treatment of risks	Residual Risk Rating
Reputation Minor local concern manageable through good public relations	Minor	Unlikely	Low	Manage through documented processes taken during assessment	Low
Political Negative commentary made by State Government or State Agency or LGAQ	Insignificant	Unlikely	Low	Complying with objectives of funding agreement Transparent reporting of assessment communication	Low

Conclusion

Council approve the allocation of grants as recommended under the RADF 2016/2017 Grant Round 1 for a total of \$24,755.00.

Consultation

The ARG, comprised of nine community representatives and chaired by Cr Nadia O'Carroll, assess the grant applications against criteria based on RADF guidelines and priorities identified in Council's Arts and Cultural Policy and Corporate Plan.

Director's Recommendation

That Council approve the allocation of grants under the Scenic Rim Regional Arts Development Fund Program 2016/2017 Grant Round 1 for a total of \$24,755.00 as follows:

Individual/ Group	Project	Amount Allocated
Shannon Hunter for Scenic Rim "Women Of The Cloth"	Attendance at the India Flint Master Class	\$5,000
Naomi Hunter	The story of King Waa-Gun, Cultural Story Telling with John Long	\$7,000
Wendi Trulson	Attending a masterclass with Elizabeth Bunsen, a mixed media textile artist from the US	\$1,055
Jemina Da Silva Macedo	The creation of "The Black Opal", a two hour theatre production	\$11,700

Attachments

Nil.

4. INFRASTRUCTURE SERVICES

Nil