

PROPERTY AND COMPLIANCE CERTIFICATE SEARCH REQUEST

APPLICANT DETAILS

Business Name		Applicant Ref #	
Surname		Given Names	
Postal Address		Post Code	
Suburb		Fax	
Contact Number			
Email Address			
Purchaser		Vendor	
Licence Number (If Applicable)			

PROPERTY DETAILS

Property Address			
Legal Description	Lot		Plan

FEES & CHARGES 2025/2026 (please select requested search/s)

Property Details - Search of Property Information Only (immediate) Owner, Service address, Lot & Pan (Does not include financials) <input type="checkbox"/> \$28.00	Planning & Development Certificates
Health & Compliance Search	Limited Certificate (5 business days) per allotment <input type="checkbox"/> \$396.00
Inspection and Report of Licenced Premises (single licence - 5 business days) <input type="checkbox"/> \$582.00	Standard Certificate – vacant allotment (10 business days) per allotment <input type="checkbox"/> \$465.00
Inspection and Report of Licensed Premises (each additional licence - 5 business days) <input type="checkbox"/> \$187.00	Standard Certificate – built allotment (10 business days) per allotment <input type="checkbox"/> \$911.00
Desktop Health & Environment Approval & Inspections Record including register of notices (Records only - 5 business days) <input type="checkbox"/> \$241.00	Full Certificate – vacant allotment (30 business days) per allotment <input type="checkbox"/> \$742.00
Building and Plumbing Search	Full Certificate – built allotment (30 business days) per allotment <input type="checkbox"/> \$2061.00
Building/Plumbing approval and inspection record posts including register of notices (7-10 business days) <input type="checkbox"/> \$241.00	Limited Certificate – URGENT (2 business days) per allotment <input type="checkbox"/> \$644.00
Flood Search - Standard (5-7 business days)	Standard Certificate – URGENT (5 business days) per allotment <input type="checkbox"/> \$1416.00
Per allotment <input type="checkbox"/> \$181.00	Full Certificate – URGENT (15 business days) per allotment <input type="checkbox"/> \$3092.00

PRIVACY STATEMENT

Important Notice

In completing this form, you are providing personal information such as your name and contact details to the Scenic Rim Regional Council. These details will be used for processing this form and your personal information will only be accessed by officers authorised to do so. Your personal information is handled in accordance with the *Information Privacy Act 2009* and the *Information Privacy and Other Legislation Amendment Act 2023*. This information will not be disclosed to a third party unless with your consent or as required by law.

SUBMITTED BY

Submitted by		Date		Payment Enclosed <input type="checkbox"/>
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CREDIT CARD AUTHORISATION (IF APPLICABLE)

Please note: A surcharge of 0.34% will apply to credit card transactions

Cardholders Name		Type of Card	<input type="checkbox"/> Visa	<input type="checkbox"/> Master Card
Card Number	____ / ____ / ____ / ____	Expiry	____ / ____	Amount \$

TO SUBMIT YOUR FORM TO COUNCIL

By Mail	Scenic Rim Regional Council PO Box 25, BEAUDESERT QLD 4285		
By E-Mail	mail@scenicrim.qld.gov.au		
In Person	Beaudesert Customer Service Centre 82 Brisbane Street, Beaudesert Boonah Customer Service Centre 70 High Street, Boonah Tamborine Mountain Library & Customer Service Cnr Main St & Yuulong Rd, Tamborine Mountain		
Phone	(07) 5540 5111	Fax	(07) 5540 5103