

Scenic Rim Regional Council



POSITION DESCRIPTION

Position Title:	Bridge Carpenter	Portfolio:	Asset and Environmental Sustainability
Position Number:	218051	Business Unit:	Resources and Sustainability
Position Reports to:	Resource Officer	Team:	Resource Pool
Classification Level:	6	Status:	Full Time
Agreement:	Scenic Rim Regional Council Enterprise Bargaining Certified Agreement 2012-2014		
Award:	Queensland Local Government Industry (Stream B) Award – State 2017		
Position Objective:	As the Bridge Carpenter, you will carry out technical work related to construction and maintenance of concrete and timber bridges, associated drainage structures and civil works.		

Our Values

<p>Communication We actively promote clear, concise and open discussion between staff, Council and communities</p>	<p>Respect We act respectfully to each other, accepting each person's individuality and their role.</p>
<p>Teamwork We work cooperatively to achieve common goals, drawing on the strengths of each other, in a supportive and safe environment.</p>	<p>Honesty We act with integrity and when we ask an honest question, we get an honest answer.</p>
<p>Accountability We accept ownership of our role and responsibility for our actions.</p>	<p>Trust We build strong relationships that we believe in and rely on.</p>
<p>Staff worth Our actions demonstrate that our people matter.</p>	<p>Quality We have pride in whatever we do, and strive to do it well</p>

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Key Responsibilities

The key responsibilities may be modified from time to time to ensure that outcomes are coordinated with Council Operational and Corporate Plans. Without limiting the above, the key responsibilities of the position holder shall include :

- Carry out technical work related to construction and maintenance of concrete and timber bridges and associated drainage structures
- Assume responsibility for security and condition of all Council vehicles and equipment utilised by team under control. Including storage of small plant and tools in secured lockable containers provided by Council.
- Support and develop staff and uphold work standards.
- Ensure complete and accurate records are captured, created and maintained within the appropriate recordkeeping system in accordance with Council policies and procedures.
- Exercise skills in human relations to ensure harmony with elected representatives, other Council Departments, other Government and Statutory Organisations, and the general public
- Exercise skills in Anti-Discrimination and fair treatment of employees
- Fulfil the obligations of a worker for safety in the project in accordance with the Workplace Health and Safety Act 1995
- Review and evaluate procedures and techniques utilised by the team to determine and improve efficiently and effectiveness

In accordance with the Work Health and Safety Act 2011, you must take reasonable care for your own and others health and safety, as it relates to the position's safety responsibilities and obligations to all parties.

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Skills, Knowledge and Experience

Formal Qualifications/Technical skills

- Desirable Certificate of Competency as a Carpenter.
- Successful completion of Year 10 Certificate or equivalent experience.
- Current HR Class Licence minimum.
- Construction Induction Card
- Ongoing training in skill development to maintain a high level of skills and knowledge.

Knowledge

- Technical knowledge of work activities performed by the bridge gang.
- Knowledge of policies and regulations relevant to the Resources and Sustainability Business Unit.
- Developing knowledge of relevant statutory requirements and methods of operation used by the Resources and Sustainability Business Unit.
- Basic communication and numeracy skills.

Experience

- Developing skills in understanding construction plans and bridge carpentry.

Organisational Competencies

CUSTOMER FOCUS	Delivers clients' needs and tailors services to meet these needs, and provides additional information and/or support.
COMMUNICATION	Communicate clearly through active listening and written communication, states points coherently and tailoring information to audience needs
RESULTS	Experience in setting and achieving work goals, meeting priorities and deadlines in a fast paced environment.
PROJECT MANAGEMENT	Applies project principles and methodology to achieve project outcomes.

Organisational Relationships

- This position is responsible for nil direct reports .
- Service provider to the business units within Asset and Environmental Sustainability.

How will a candidate be assessed for this position?

- Please provide a current Curriculum Vitae or Resume (maximum of 5 pages). Your CV should include the names of at least three current/ recent referees. One Referee should be a Manager you have worked for during the past two years.
- Please provide a statement (maximum 2 pages) where you can demonstrate how your skills, knowledge and experience meet the specific requirements and responsibilities of this position.