



SCENIC RIM REGIONAL COUNCIL

Corporate & Community Services Committee

Agenda

Meeting to be held in the Council Chambers

82 Brisbane Street

Beaudesert

Monday, 20 February 2017

Commencing at the conclusion of the
Finance Committee Meeting

SCENIC RIM REGIONAL COUNCIL
CORPORATE & COMMUNITY SERVICES COMMITTEE
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CORPORATE & COMMUNITY SERVICES COMMITTEE

AGENDA

ATTENDANCE

Cr V A West, Chairperson
Cr G R Christensen, Mayor
Cr N J Waistell, Deputy Mayor
Cr N O'Carroll
Cr M J Enright
Cr R J Stanfield
Cr D A McInnes

APOLOGIES

DECLARATIONS OF INTEREST BY MEMBERS

Reception of Deputations by Appointment / Visitors

Nil

Please note: Agenda Items where Subject Headings are followed by [CLOSED] are to be discussed in closed session in accordance with Section 275(1) of the Local Government Regulation 2012.

Section 275(1) A local government or committee may resolve that a meeting be closed to the public if its councillors or members consider it necessary to close the meeting to discuss-

- (a) the appointment, dismissal or discipline of employees; or
- (b) industrial matters, affecting employees; or
- (c) the local government's budget; or
- (d) rating concessions; or
- (e) contracts proposed to be made by it; or
- (f) starting or defending legal proceedings involving it; or
- (g) any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act; or
- (h) other business for which public discussion would be likely to prejudice the interests of local government or someone else, or enable a person to gain financial advantage.

1. EXECUTIVE

1.1 Social Media Policy Review

Executive Officer: Chief Executive Officer

Item Author: Coordinator Communications and Councillor Support

File Reference: 02/15/005; 04/15/004

Executive Summary

Council's Social Media Policy is due for periodic review. The present policy has been revised following internal consultation and is presented for the consideration of the Council.

Previous Council Considerations / Resolutions

Corporate and Community Services Committee Meeting held on 17 September 2013 (Item 1.1).

REPORT

Council adopted a Social Media Policy associated usage guidelines in September 2013 to provide a framework for the administration of the organisation's activities on social media.

The intent of the policy is to acknowledge the importance of social media as a communications tool and to provide a mechanism for the management and moderation of commentary on social media platforms administered by Council.

There are also provisions relating to personal commentary by councillors, staff and contractors relative to the organisation's various conduct policies.

While Council cannot directly control what individuals choose to publish on social media, it has a duty of care to ensure comments and material published on its platforms adhere to appropriate standards of behaviour.

The Social Media Policy and its associated guidelines have proven to be an important tool in moderating conduct and content on Council's platforms by establishing clear 'rules of engagement' for users.

Strategic Implications

Community Plan

Theme: Open and responsive government
Outcome: Government is transparent, invites participation and encourages constructive debate
Priority: Building understanding and trust between community and government through information, honesty and transparency.

Corporate Plan

ORG1 Continue to develop initiatives and processes to communicate and engage with our diverse community.

Budget Implications

Not applicable.

Legal / Statutory Implications

Not applicable.

Risks

Strategic Risks

The following Level 1 and Level 2 (strategic) risks are relevant to the matters considered in this report:

CF11 - Ineffective, inaccurate or inappropriate external communications.

Risk Assessment

Category	Consequence	Likelihood	Inherent Risk Rating	Treatment of risks	Residual Risk Rating
Reputation Failure to effectively manage and moderate Council's online presence on social media platforms.	Moderate	Possible	Medium	Control of risks through policy framework which establishes guidelines for the management and moderation of social media channels.	Medium

Conclusion

The Social Media Policy guidelines have proven to be an important tool in moderating conduct and content on Council's platforms by establishing clear 'rules of engagement' for users. The policy and its associated guidelines remain very much relevant to the organisation and its growing suite of social media platforms.

Consultation

Communications and Councillor Support
Executive Team

Chief Executive Officer's Recommendation

That Council adopt the revised Social Media Policy for a period of three years.

Attachments

1. Draft Social Media Policy 2017-2020 (attached separately).

1.2 Quarter 2 Operational Plan Report 2016-17

Executive Officer: Chief Executive Officer

Item Author: Governance Officer

File Reference: 04/12/007

Executive Summary

A report reviewing Council's progress in delivering the 2016/17 Operational Plan for the period 1 October 2016 to 31 December 2016 has been prepared and is presented to Council for consideration.

Previous Council Considerations / Resolutions

The 2016/17 Operational Plan was adopted by Council at the Special Meeting held on 23 June 2016.

REPORT

The attached Quarter 2 report has been prepared during January 2017 to report on Council's progress towards the implementation of the 2016/17 Operational Plan.

The 2016/17 Operational Plan is divided into eight themes that align with Council's Corporate Plan. Each theme is split into project and program components which are designed to progress the implementation of the five year Corporate Plan as required by section 175 of the *Local Government Regulation 2012*.

The Operational Plan outlines projects and programs for Council to deliver across a financial year. A project is a discrete body of work that occurs within a nominated time frame and programs represent the ongoing/recurrent operational activities of Council.

Key Performance Indicators (KPIs) are nominated for the majority of programs and they provide a process for the measurement of Council's performance. KPIs outlined in the 2016/17 Operational Plan are presented at the end of the attached report.

A large number of projects were continued in Quarter 2 and programs progressed. Key highlights for the Quarter include:

Spectacular Scenery and Healthy Environment

- The Waste Strategy Plan is ahead of schedule;
 - Four new properties have entered into conservation agreements;
 - \$100,000 was spent controlling pest plant species near Lake Moogerah on behalf of SEQWater;
 - Council was awarded a \$60,000 grant for bushfire mitigation works, subject to a \$40,000 co-contribution;
 - The Central Landfill security system and front gate was upgraded; and
 - The Reserves Asset Data Base Project is progressing significantly ahead of schedule.
-

Sustainable and Prosperous Economy

- The Tourism Strategy was progressed for Councillor and Executive consideration and is anticipated for ratification in January 2017; and
- Works for other Council's continued and revenue targets were exceeded.

Open and Responsive Government

- Councils social media following on Facebook and Twitter continued to grow.

Relaxed Living and Rural Lifestyle

- The Arts and Culture Program is progressing ahead of schedule;
- The Community Development Program is progressing ahead of schedule with a number of successful events held in the Quarter, including the conclusion of Council's Youth Leadership Program, the finalisation of the Be Healthy and Active Program providers for the program commencement on 6 February 2017, and International Men's Day events; and
- Building activity grew by 7 per cent as compared to activity in Quarter 2 15/16;
- There was an increase of 59 per cent in commercial building activity as compared to Quarter 2 15/16; and
- There was a growth of 14 per cent in plumbing applications lodged across the region as compared to Quarter 2 15/16.

Vibrant Towns and Villages

- Council's Community Grants Program is progressing ahead of schedule and has distributed \$21,400 in grants and \$12,300 in in kind support. A further \$100,000 was shared by clubs for the delivery of sport and recreation projects;
- Switchboard upgrades to the Boonah High Street shops were completed; and
- Extensive Christmas lighting and decorations were installed for the festive season.

Accessible and Services Regions

- Council's Asset Management Strategy Project is progressing significantly ahead of schedule;
- The Asset Valuations Program valuations were finalised in November 2016;
- The 10 Year Road and Street Capital Works Program was developed and presented to Council for review and comment;
- The review of the Footpaths and Bikeways Capital Works Program was completed;
- Rehabilitation works were undertaken on Tait Bridge, Newman Bridge (west), Dwyers Bridge and Mollenhagaen Bridge to improve and maintain existing load limits; and
- A contract was awarded for the replacement of Lahey Crossing, with works to start early January 2017.

Healthy, Engaged and Resourceful Communities

- Council's Libraries Program is on track and a significant number of activities were undertaken in the Quarter;
- A Bushfire Management Plan was endorsed; and
- The Immunisation Program concluded successfully with a total of 4,126 immunisations provided.

Organisational Sustainability

- The Fleet Services Project is progressing ahead of schedule for the Quarter;
- Council secured Cyber Insurance; and
- A new internal auditor was appointed by Council.

The attached report has been prepared to satisfy the Chief Executive Officer's reporting obligations and to provide details on Council's progress towards the implementation of the 2016/17 Operational Plan.

Strategic Implications

Community Plan

The 2016/17 Operational Plan was developed with themes linked directly to the Community Plan.

Corporate Plan / Operational Plan

Organisational Sustainability - Strategy 1

Implement and maintain an integrated and strategic planning framework across Council which embeds performance, financial and asset management principles.

Budget Implications

The 2016/17 Operational Plan was prepared in conjunction with the Annual Budget.

Legal / Statutory Implications

The Chief Executive Officer is required to provide a quarterly report on the Operational Plan to a local government meeting under section 174(3) of the *Local Government Regulation 2012*.

Risks

Strategic Risks

The following Level 1 and Level 2 (strategic) risks are relevant to the matters considered in this report:

- CF2 Adoption of unrealistic corporate objectives that are beyond the financial resources of the organisation to deliver.
- CF4 Ineffective, inefficient or poorly integrated strategic planning and monitoring.
- CF6 Failure to comply with statutory obligations and responsibilities.

Risk Assessment

Category	Consequence	Likelihood	Inherent Risk Rating	Treatment of risks	Residual Risk Rating
Reputation Negative perception from community in failing to meet statutory obligations and corporate objectives.	Moderate	Unlikely	Medium	Community engagement, Integrated operational and budgetary planning processes; Risk management framework, staff training, adequate corporate governance to ensure adherence to responsibilities.	Low

Category	Consequence	Likelihood	Inherent Risk Rating	Treatment of risks	Residual Risk Rating
Legal Compliance and Liability Nonfulfillment of statutory obligations and overlooking unrealistic corporate objectives prior to adoption.	Moderate	Unlikely	Medium	Given high priority by the Executive Team; Integration of Council Plans and Planning Processes; Regular and effective monitoring/ review of strategic planning documents; Executive Team Strategic Review Framework; Corporate Planning & Performance Management system; reports of compliance within legislative timeframes.	Low
Political Adverse political impact on Council due to inattention to statutory obligations and corporate objectives.	Major	Likely	High	Adequate Corporate Governance to ensure adherence to responsibilities; Corporate policies and procedures; Internal and External Audit; Regular review/implementation of continuous improvement principles; Regular team meetings with these items open for discussion; Monitor legislation changes through subscription; Participation in Regional Forums; reports of compliance within legislative timeframes Familiarity with legislative change	Medium
Financial and Economic Adverse financial impact on Council due to inattention.	Major	Likely	High	Financial policies; External Audit; Regular review/implementation of continuous improvement principles; Monitor legislation changes through subscription; reports of compliance within legislative timeframes	High

Conclusion

Council has performed satisfactorily in the second quarter of 2016/17 in working towards achieving the goals outlined in the 2016/17 Operational Plan.

Consultation

Consultation has been undertaken with the Executive Team, Management Team and other key stakeholders in Council.

Director's Recommendation

That Council endorse the Quarter 2 Report on Council's progress in implementing the 2016/17 Operational Plan.

Attachments

1. Quarter 2 Operational Plan Report (attached separately).

2. CHIEF FINANCE OFFICER

Nil

3. REGIONAL SERVICES

3.1 Tamborine Mountain Aquifer Project Proposal [Closed s.275(1)(c)]

Executive Officer: Director Regional Services

Item Author: Director Regional Services

File Reference: 32/01/001

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 275(1)(c) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following: -

- (c) the local government's budget.

4. INFRASTRUCTURE SERVICES

4.1 Provision of Road Network - Unnamed road off Running Creek Road

Executive Officer: Director Infrastructure Services

Item Author: Manager Works

File Reference: 12/03/003; 04/14/008; 28//01/001; St Id 40054

Executive Summary

Council maintains approximately 1,780 kilometres of sealed and unsealed roads. A number of these roads are off alignment and therefore traverse freehold land or reserves identified for other purposes other than a road. An unnamed road off Running Creek Road is a slight variation of what is usually the case when dealing with roads off alignment.

Previous Council Considerations / Resolutions

Not Applicable.

REPORT

Council recently received a request to undertake maintenance on the unnamed road providing access to Blanks Bridge. On investigation the track traverses private property before it meets road reserve. The unnamed road is not currently recognised on Council's asset register; however minor maintenance work has been carried out on the said road in the past.

The current track alignment is in place as a result of realignment works following the construction of Running Creek Road, in the 1980's. Prior to this, the road for the majority of its length was wholly within road reserve.

Road reserve connects to Running Creek Road west of the track, however the existing track provides the most appropriate and practical connection to Running Creek Road. Council currently recognises Blanks Bridge, as a bridge asset maintained by Council, which forms part of the access to properties on the northern side of Running Creek and is accessed via the current track.

The attached plan shows the extent to which Council may wish to maintain to a basic 5d road standard. A class 5d road is a rural unsealed road with a minimum acceptable service standard of 5.5 metre formation with pavement; typical traffic counts for this road classification is between 2 - 4 vehicles per day.

In recognising that the track encroaches on private property (Lot 239 RP892145); initial discussions with the property owner indicate consent to the proposed acquisition of land for road purposes, aligning the proposed unnamed road within road reservation.

The inclusion of the unnamed road, off Running Creek Road, Running Creek, to a length of 610 metres, from the intersection with Running Creek Road, within Council's road register would seem appropriate; as it would effectively provide maintained access to a number of properties, including to permanent residences.

The unnamed track has been referred to as both Blanks Road and Lancaster Road, by members of the community and Council officers. As per Council's Roads and Places Naming Policy, Council may propose that an unnamed road be named. In accordance with the said Policy, an advertisement is to be placed in a local newspaper detailing the proposal and inviting submissions within a period of four weeks. Adjoining property owners are to be invited to provide comment on the proposed name or to suggest an alternative name with rationale; with these comments to be considered in the naming process.

Strategic Implications

Community Plan

Theme: Accessible and Serviced Region
Outcome: A well-maintained road network that meets community needs
Priority: Maintaining and upgrading the existing State and local road network

Corporate Plan / Operational Plan

Accessible and Serviced Region - Strategy 2
Promote a sustainable infrastructure network which provides adequate accessibility across the region.

Budget Implications

Future budgetary provision will be required for ongoing maintenance, and asset renewal.

Legal / Statutory Implications

Local Government Act 2009
Local Government Regulations 2012

Risks

Strategic Risks

The following Level 1 and Level 2 (strategic) risks are relevant to the matters considered in this report:

- IA4 - Transport network not maintained to an acceptable standard causing economic impacts or injury / death to public
- IA5 - Creating or acquiring assets (including through donation) where future maintenance is not adequately funded

Risk Assessment

Category	Consequence	Likelihood	Inherent Risk Rating	Treatment of risks	Residual Risk Rating
Infrastructure & Assets Short to medium term loss of key assets and infrastructure.	Moderate	Likely	High	Core Asset Management Plans; Road Strategy; Road Maintenance Management System developed and implemented; Review of pre-determined service standards; monitor and inspect road network and prioritise repairs to suit limited funds	Medium

Conclusion

In accordance with Council's Provision of Road Network Policy, Council may accept an extension of a road or new section of road onto its road register for ongoing control and maintenance. It is proposed that the unnamed road off Running Creek Road, currently traversing both road reservation and private property, be recognised for a length of 610 metres, as a 5d standard enabling constructed road access to two residences; and that Council's road register be updated to reflect this proposed new section of road providing continued conformance with Council's Provision of Road Network Policy.

Furthermore, it is considered appropriate that Council proceed with the acquisition of land to realign the unnamed road; and that the road is named in accordance with Council's Roads and Places Naming Policy.

Consultation

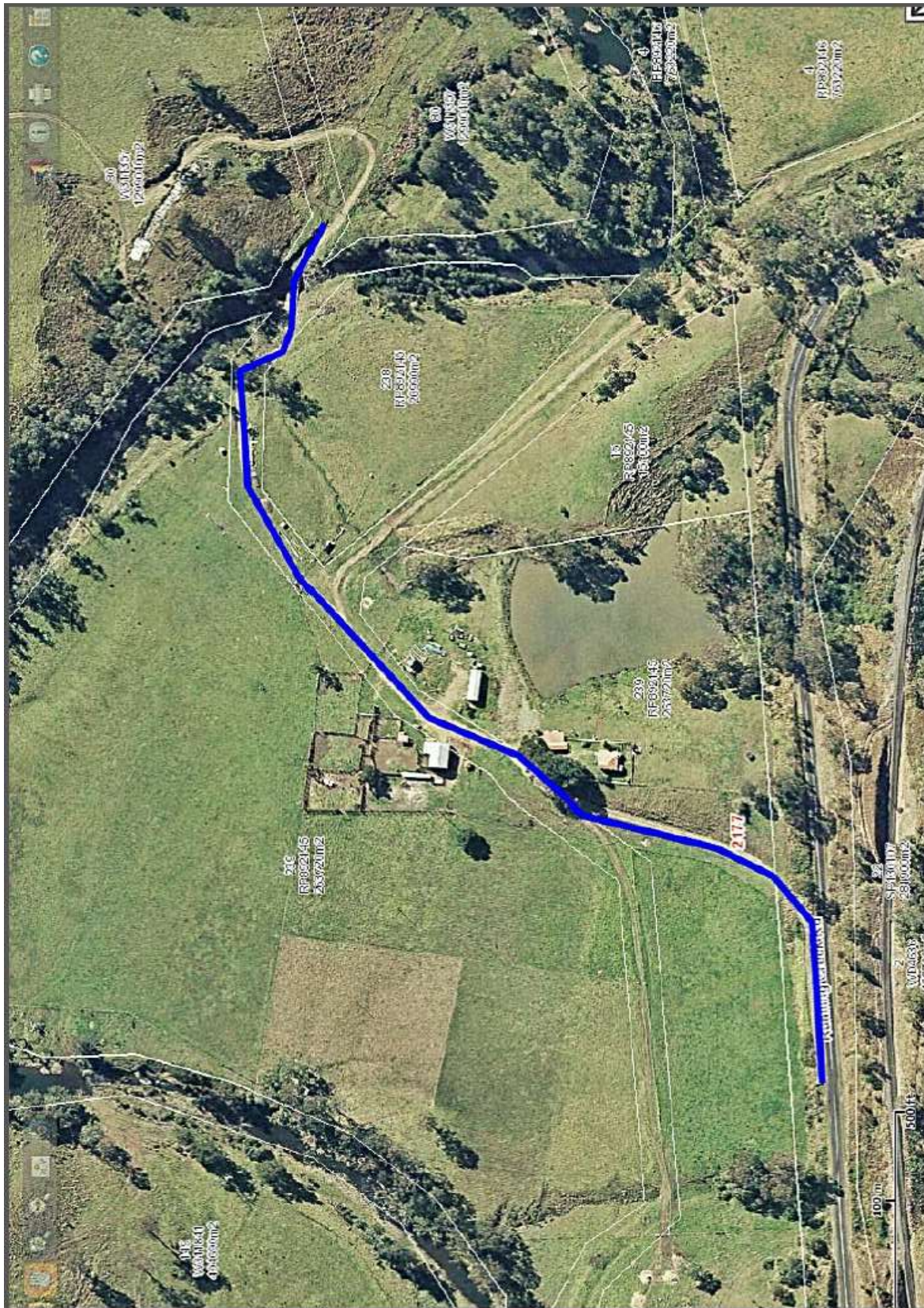
Works Engineer
Councillor Division 3

Director's Recommendation**That:**

1. Council amend its road register to include the unnamed road off Running Creek Road, traversing Lot 239 RP892145, to a length of 610 metres, from its intersection with Running Creek Road, in accordance with Council's Provision of Road Network Policy, comprising of an unsealed standard;
2. Council commence negotiations with the owner/s of Lot 239 RP892145 for the acquisition by agreement (compensation) of land for the purpose of the unnamed road;
3. Council settle negotiations on the basis of an independent valuation by a Registered Valuer, with all survey required fencing, associated legal and Titles Office expense being Council's responsibility; and
4. Council commence community engagement, as per Council's Roads and Places Naming Policy, for the naming of the unnamed road off Running Creek Road, Running Creek.

Attachments

1. Map - Unnamed road off Running Creek Road, Running Creek



**4.2 Provision of Road Network - Service Road off Boonah Fassifern Road
Fassifern Valley**

Executive Officer: Director Infrastructure Services

Item Author: Manager Works

File Reference: 12/03/003; 04/14/008; 28/01/010; 28/08/001; St Id 40606

Executive Summary

A resident of Boonah - Fassifern Road has raised an issue with the maintenance of a section of roadway which is used to access Boonah - Fassifern Road which supplies access to three residences and a vacant parcel of cropping land. The extension of the road network and update of Council's road register is to be considered.

Previous Council Considerations / Resolutions

Not Applicable

REPORT

The service track supplies access to three residences with addresses of 679, 683 and 689 Boonah - Fassifern Road, as well as vacant cropping land (Lot 200 on SP176145). Historically, Council has not maintained this section of track, and is unaware of when it was constructed; however it is likely that as each house was built, further extensions were made to the track. The length of the track is approximately 180 metres.

Council has not recognised this section of roadway in the past. Consequently, this section of road has not been included on Council's road register. A review of the construction standard of this section of roadway shows that it is of a consistent standard to other roads servicing this number of residences in a rural environment.

The attached plan shows the extent to which Council may wish to maintain to a basic 5d standard. A class 5d road is a rural unsealed road with a minimum acceptable service standard of 5.5 metre formation with pavement; typical traffic counts for this road classification is between 2 - 4 vehicles per day.

The inclusion of the service road off Boonah - Fassifern Road to a length of 180 metres within Council's road register would seem appropriate; as it would effectively provide appropriate access to Lot 7 on SP186330, Lot 3 and 6 on RP904189 and Lot 200 on SP176145.

Strategic Implications*Community Plan*

Theme: Accessible and Serviced Region
Outcome: A well-maintained road network that meets community needs
Priority: Maintaining and upgrading the existing State and local road network

Corporate Plan / Operational Plan

Accessible and Serviced Region - Strategy 2
Promote a sustainable infrastructure network which provides adequate accessibility across the region.

Budget Implications

Future budgetary provision will be required for ongoing maintenance, and asset renewal.

Legal / Statutory Implications

Local Government Act 2009
Local Government Regulations 2012

*Risks***Strategic Risks**

The following Level 1 and Level 2 (strategic) risks are relevant to the matters considered in this report:

- IA4 - Transport network not maintained to an acceptable standard causing economic impacts or injury / death to public
- IA5 - Creating or acquiring assets (including through donation) where future maintenance is not adequately funded

Risk Assessment

Category	Consequence	Likelihood	Inherent Risk Rating	Treatment of risks	Residual Risk Rating
Infrastructure & Assets Short to medium term loss of key assets and infrastructure.	Moderate	Likely	High	Core Asset Management Plans; Road Strategy; Road Maintenance Management System developed and implemented; Review of pre-determined service standards; monitor and inspect road network and prioritise repairs to suit limited funds	Medium

Conclusion

In accordance with Council's Provision of Road Network Policy, Council may accept an extension of a road or new section of road onto its road register for ongoing control and maintenance. It is proposed that a service road off Boonah - Fassifern Road be recognised for a length of 180 metres, as a 5d standard enabling constructed road access to three residences; and that Council's road register be updated to reflect this proposed section of road providing continued conformance with Council's Provision of Road Network Policy.

Consultation

Works Engineer

Director's Recommendation

That Council amend its road register to include the service road off Boonah - Fassifern Road, Fassifern, servicing Lot 7 on SP186330, Lot 3 and 6 on RP904189 and Lot 200 on SP176145, to a length of 180 metres in accordance with Council's Provision of Road Network Policy, comprising of an unsealed standard.

Attachments

1. Map - Service Road off Boonah - Fassifern Road, Fassifern Valley.

Attachment 1 - Map - Service Road off Boonah - Fassifern Road, Fassifern Valley



4.3 Provision of Road Network - Flying Fox Road

Executive Officer: Director Infrastructure Services

Item Author: Manager Works

File Reference: 12/03/003; 04/14/008; 28/01/010; 28/08/001; St Id 39527

Executive Summary

Residents of Flying Fox Road have raised an issue with the maintenance of a section of this road which supplies access to several blocks of land including two residences. The extension of the road network and update of Council's road register is to be considered.

Previous Council Considerations / Resolutions

Not Applicable.

REPORT

Flying Fox Road is accessed off Upper Coomera Road, Ferny Glen. Currently, Council maintains approximately 3.3 kilometres south to the access to rural road number 331. Beyond this point, a track (constructed by others) continues adjacent to a creek before stopping where the access track to rural road number 426 branches off; this continues for approximately 960 metres past the maintained section of road. Currently this additional extent provides access to a number of properties, including two permanent residences.

Council has not recognised the extension of this roadway as the road extension was carried out without appropriate development application or authority. Unfortunately at the time appropriate follow-up action was hampered for a variety of reasons. Legal advice since this time has been sort and the general advice of this was that Council has the option to accept the constructed roadway and backlog any upgrade requirements on its works program. An external Engineers review of the construction of the roadway found limited issues with the road construction alignment, however noted some potential drainage deficiencies. This issue would require monitoring and rectification as required.

The attached plan shows the extent to which Council may wish to maintain to a basic 5d road standard. A class 5d road is a rural unsealed road with a minimum acceptable service standard of 5.5 metre formation with pavement; typical traffic counts for this road classification is between 2 - 4 vehicles per day.

The extension of Flying Fox Road to length of 4,270 metres, from the intersection with Upper Coomera Road, within Council's road register would seem appropriate; as it would provide suitable maintained access to the two current dwellings on a track that is contained entirely within road reserve, with unrestricted access available to all road users.

Strategic Implications

Community Plan

Theme: Accessible and Serviced Region
Outcome: A well-maintained road network that meets community needs
Priority: Maintaining and upgrading the existing State and local road network

Corporate Plan / Operational Plan

Accessible and Serviced Region - Strategy 2
Promote a sustainable infrastructure network which provides adequate accessibility across the region.

Budget Implications

Future budgetary provision will be required for ongoing maintenance, and asset renewal.

Legal / Statutory Implications

Local Government Act 2009
Local Government Regulations 2012

Risks

Strategic Risks

The following Level 1 and Level 2 (strategic) risks are relevant to the matters considered in this report:

- IA4 - Transport network not maintained to an acceptable standard causing economic impacts or injury / death to public
- IA5 - Creating or acquiring assets (including through donation) where future maintenance is not adequately funded

Risk Assessment

Category	Consequence	Likelihood	Inherent Risk Rating	Treatment of risks	Residual Risk Rating
Infrastructure & Assets Short to medium term loss of key assets and infrastructure.	Moderate	Likely	High	Core Asset Management Plans; Road Strategy; Road Maintenance Management System developed and implemented; Review of pre-determined service standards; monitor and inspect road network and prioritise repairs to suit limited funds	Medium

Conclusion

In accordance with Council's Provision of Road Network Policy, Council may accept an extension of a road or new section of road onto its road register for ongoing control and maintenance. It is proposed that Flying Fox Road be extended for an additional length of 960 metres, as a 5d standard enabling constructed road access to Council's reserve, utility providers and rural properties; and that Council's road register be updated to reflect this proposed extension providing continued conformance with Council's Provision of a Road Network Policy.

Consultation

Works Engineer

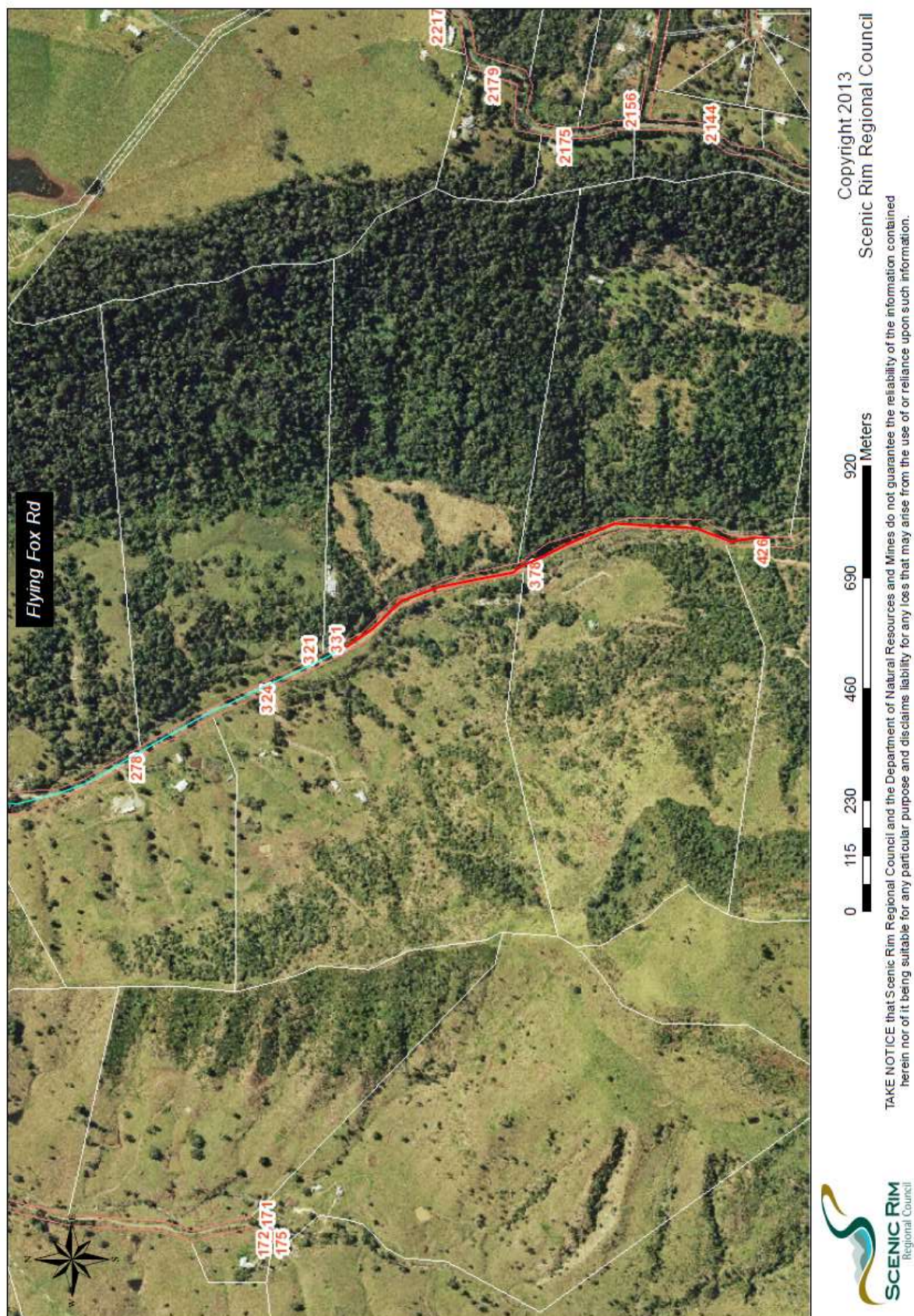
Director's Recommendation

That Council amend its road register to extend Flying Fox Road to a length 4,270 metres from its intersection with Upper Coomera Road, in accordance with Council's Provision of Road Network Policy, comprising of an unsealed standard.

Attachments

1. Map - Flying Fox Road.

Attachment 1 - Map – Flying Fox Road



4.4 Provision of Road Network - Brennan Road

Executive Officer: Director Infrastructure Services

Item Author: Manager Works

File Reference: 12/03/003; 04/14/008; 28/01/010; 28/08/001; St Id 38847

Executive Summary

A resident of Brennan Road has raised an issue with the maintenance of a section of this road which supplies access to several blocks of land, including two residences. The extension of the road network and update of Council's road register is to be considered.

Previous Council Considerations / Resolutions

Not applicable.

REPORT

Brennan Road is accessed off Saville Road, Allenvue; with Council currently maintaining a 310 metre segment from its intersection with Saville Road, south to a property boundary. Beyond this point, a track constructed by others continues through some vegetated and hilly terrain for approximately 2,850 metres, with this additional extent providing access to two permanent dwellings. The track is highly likely contained entirely within road reserve, only a full survey of the extent of the roadway would confirm this; however this is currently deemed unwarranted.

Previously this extension of the roadway was not recognised by Council as the road extension was carried out without appropriate application or authority. The track was constructed and maintained by others for an unknown (however, extended) period of time. An engineer's review of the constructed roadway found issues with the road construction alignment and noted some potential drainage deficiencies; however it is noted the alignment and standard was consistent to others provided in similar circumstances within the region.

The attached plan shows the extent to which Council may wish to maintain to a 5d road standard. A class 5d road is a rural unsealed road with a minimum acceptable service standard of 5.5 metre formation with pavement; typical traffic counts for this road classification is between 2 - 4 vehicles per day.

The extension of the road register for Brennan Road for 2,850 metres would seem appropriate as it would provide suitable maintained access to the two current dwellings on a track that is contained entirely within road reserve, with unrestricted access available to all road users.

Strategic Implications*Community Plan*

Theme: Accessible and Serviced Region
Outcome: A well-maintained road network that meets community needs
Priority: Maintaining and upgrading the existing State and local road network

Corporate Plan / Operational Plan

Accessible and Serviced Region - Strategy 2
Promote a sustainable infrastructure network which provides adequate accessibility across the region.

Budget Implications

Future budgetary provision will be required for ongoing maintenance, and asset renewal.

Legal / Statutory Implications

Local Government Act 2009
Local Government Regulations 2012

*Risks***Strategic Risks**

The following Level 1 and Level 2 (strategic) risks are relevant to the matters considered in this report:

- IA4 - Transport network not maintained to an acceptable standard causing economic impacts or injury / death to public
- IA5 - Creating or acquiring assets (including through donation) where future maintenance is not adequately funded

Risk Assessment

Category	Consequence	Likelihood	Inherent Risk Rating	Treatment of risks	Residual Risk Rating
Infrastructure & Assets Short to medium term loss of key assets and infrastructure.	Moderate	Likely	High	Core Asset Management Plans; Road Strategy; Road Maintenance Management System developed and implemented; Review of pre-determined service standards; monitor and inspect road network and prioritise repairs to suit limited funds	Medium

Conclusion

In accordance with Council's Provision of Road Network Policy, Council may accept an extension of a road or new section of road onto its road register for ongoing control and maintenance. It is proposed that Brennan Road be extended for an additional 2,850 metres, as a 5d standard enabling constructed road access to two residences; and that Council's road register be updated to reflect this proposed extension providing continued conformance with Council's Provision of a Road Network Policy.

Consultation

Works Engineer

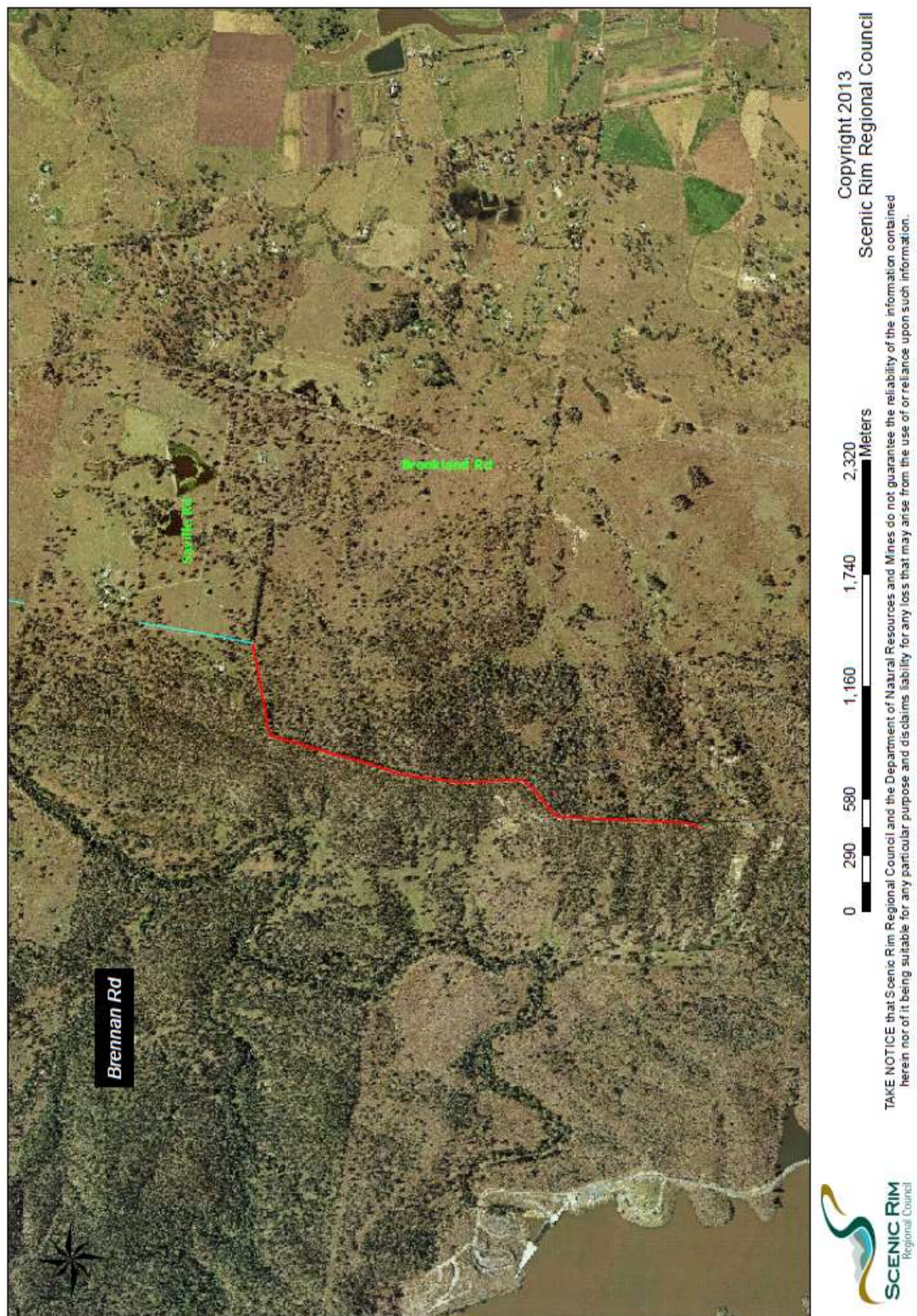
Director's Recommendation

That Council amend its road register to extend Brennan Road to a length of 3,160 metres from its intersection with Saville Road, in accordance with Council's Provision of Road Network Policy, comprising of an unsealed standard.

Attachments

1. Map - Brennan Road.

Attachment 1 - Map - Brennan Road



4.5 Provision of Road Network - Armstrong Road

Executive Officer: Director Infrastructure Services

Item Author: Director Infrastructure Services

File Reference: 12/03/003; 04/14/008; 28/01/010; 28/08/001; St Id 40076;
St Id 40091

Executive Summary

A resident of Armstrong Road has previously raised an issue with the maintenance of a section of these roads which supplies access to several blocks of land including two residences. The extension of the road network and update of Council's road register is to be considered.

Previous Council Considerations / Resolutions

Not Applicable.

REPORT

Armstrong Road is accessed off Biddaddaba Creek Road. Currently, Council maintains the first two kilometres from its intersection with Biddaddaba Creek Road. Beyond this point, a track constructed by others, continues south to the Cawley Lane road reserve where it continues along the western section of this road reserve to a point where it deviates completely off road reserve to a dwelling. The additional length is approximately 1,240 metres along the Armstrong Road and a further 190 metres along Cawley Lane until the track deviates off the road reserve. It should be noted that at the end of the additional 190 metres along Cawley Lane, access would be provided consistent to that outlined in Council's Provision of a Road Network Policy.

Previously, Council has not recognised the extension of this roadway; as the road extension was carried out without appropriate development application or authority. Unfortunately at the time appropriate follow-up action was hampered for a variety of reasons. Legal advice since this time has been sought; with general advice being, Council has the option to accept the constructed roadway and backlog any upgrade requirements on its works program. An external engineer's review of the constructed roadway found limited issues with the road construction alignment however noted some potential drainage deficiencies and longer term potential embankment earthwork issues. Both issues would require monitoring and rectification as required.

The attached plan shows the extent to which Council may wish to maintain to a 5d standard. A class 5d road is a rural unsealed road with a minimum acceptable service standard of 5.5 metre formation with pavement; typical traffic counts for this road classification is between 2 - 4 vehicles per day.

The extension of the road register for Armstrong Road for an additional 1,240 metres and a further 190 metres along the Cawley Lane road reserve westward would seem appropriate as it would provide appropriate maintained access to the two current dwellings along a track that is contained entirely within road reserve with unrestricted access available to all road users.

Furthermore, it is recommended that the section of proposed road extension traversing the Cawley Lane road reserve, be known as Armstrong Road; in an effort to alleviate confusion by emergency services if called to an incident on Cawley Lane. There is currently a section of road reserve off Biddaddaba Creek Road which is known as Cawley Lane. This is the same road reserve traverses westward in an unconstructed manner before intersection intersecting with Armstrong Road. Therefore it is proposed for emergency response reasons that the road extension is referred to as Armstrong Road, in its entirety.

Strategic Implications

Community Plan

Theme: Accessible and Serviced Region
Outcome: A well-maintained road network that meets community needs
Priority: Maintaining and upgrading the existing State and local road network

Corporate Plan / Operational Plan

Accessible and Serviced Region - Strategy 2
Promote a sustainable infrastructure network which provides adequate accessibility across the region.

Budget Implications

Future budgetary provision will be required for ongoing maintenance, and asset renewal.

Legal / Statutory Implications

Local Government Act 2009
Local Government Regulations 2012

Risks

Strategic Risks

The following Level 1 and Level 2 (strategic) risks are relevant to the matters considered in this report:

- IA4 - Transport network not maintained to an acceptable standard causing economic impacts or injury / death to public
- IA5 - Creating or acquiring assets (including through donation) where future maintenance is not adequately funded

Risk Assessment

Category	Consequence	Likelihood	Inherent Risk Rating	Treatment of risks	Residual Risk Rating
Infrastructure & Assets Short to medium term loss of key assets and infrastructure.	Moderate	Likely	High	Core Asset Management Plans; Road Strategy; Road Maintenance Management System developed and implemented; Review of pre-determined service standards; monitor and inspect road network and prioritise repairs to suit limited funds	Medium

Conclusion

In accordance with Council's Provision of Road Network Policy, Council may accept an extension of a road or new section of road onto its road register for ongoing control and maintenance. It is proposed that Armstrong Road be extended for an additional length of 1,430 metres, inclusive of the existing section of road currently known as Cawley Lane west, as a 5d standard enabling constructed road access to two residences; and that Council's road register be updated to reflect this proposed extension providing continued conformance with Council's Provision of a Road Network Policy.

Consultation

Works Engineer

Director's Recommendation

That Council amend its road register to extend Armstrong Road to a length 3,440 metres from its intersection with Biddaddaba Creek Road, in accordance with Council's Provision of Road Network Policy, comprising of an unsealed standard.

Attachments

1. Map - Armstrong Road.

Attachment 1 - Map - Armstrong Road

