

COVID-19

Community Grants Guidelines

PROGRAM OBJECTIVES

This program aims to support community organisations:

- that are experiencing financial loss or hardship due to COVID-19;
- to undertake operational changes to meet public health directions relating to COVID-19.

ELIGIBILITY CRITERIA

All applicants must demonstrate that they have experienced financial hardship as a result of COVID-19.

Eligible Applicants

Community organisations that:

- are an incorporated not-for-profit community organisation
- hold a minimum of \$10M public liability insurance
- have no outstanding debt with Council
- are based in the Scenic Rim region

Note: applicants with an outstanding acquittal for a Council grant are eligible to apply for this COVID-19 grant round.

Ineligible Applicants

- individuals, businesses and enterprises
- educational institutions, kindergartens and pre-school/childcare centres
- Parents and Friends or Parents and Citizens Associations
- medical organisations or primary health care providers
- religious organisations where the application is for the organisation's core business
- political organisations
- organisations that hold a gaming machine licence
- organisations with a liquor licensed supporters/associated club that commercially trade seven days a week
- annual turnover > \$200,000



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GRANT INFORMATION

Key Dates	Round Open	Round Close
	10 November 2021	10 December 2021
Funding Amounts	<p>Maximum \$1,500 grant; Minimum \$500 grant</p> <p>No co-contribution required from applicant.</p> <p>Council reserves the right to part fund any grant application.</p>	
Assessment Criteria	<ol style="list-style-type: none"> 1. Demonstrated significant level of loss/financial hardship as a result of COVID-19; 2. Demonstration that the grant will: <ul style="list-style-type: none"> • Support the organisation to keep operating in 2021/22; or • Maintain and rebuild volunteer and membership engagement; or • Support operational changes to meet public health directions relating to COVID-19; and • Where practical, stimulate the local economy through use of local contractors and/or suppliers. <p><u>Other considerations</u></p> <ul style="list-style-type: none"> • Distribution of grant funding across the region • Council planning and development issues 	
Project Timeframe	The grant funding will be applied between 1 March 2020 – 31 October 2021.	
Eligible Expenses	<ul style="list-style-type: none"> • Operational expenses (e.g. electricity, telephone/internet) • Property charges (e.g. rental and hire) • Insurance • Purchase of equipment to meet COVID 19 requirements (e.g. cleaning equipment, sanitiser, face masks, signage) • Field or facility maintenance costs 	
Ineligible Expenses	<ul style="list-style-type: none"> • Debts (not related to COVID-19 impact) • Capital expenditure (e.g. facilities upgrades) • Equipment for personal use (e.g. mouth guards, uniforms) 	
Submitting an Application	<ul style="list-style-type: none"> • Applications must be submitted online via Council's website www.scenicrim.qld.gov.au • Only one grant application per organisation per stimulus package • No incomplete applications will be accepted after the round closure dates 	

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Supporting Documents	<ul style="list-style-type: none">• Quotes or invoices for all expense items• Most recent Certificate of Public Liability• Documents demonstrating financial hardship resulting from COVID-19 impact (e.g. comparative financial statements; outline of cancelled events or fundraising opportunities)• Previous year's financial statement
Assessment Process	<ul style="list-style-type: none">• A panel will assess the applications against the eligibility and assessment criteria. Panel recommendations will be provided to Council for consideration and approval.
Notification, Payment and Acquittal	<ul style="list-style-type: none">• Applicants will be notified of the outcome of their application.

FURTHER INFORMATION AND SUPPORT

Visit Council's website