

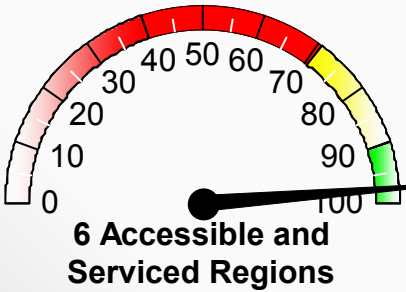
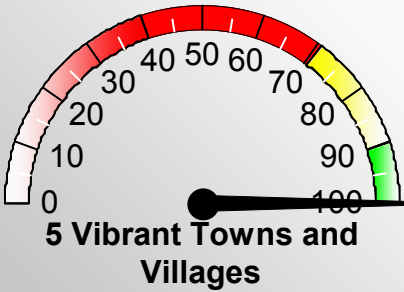
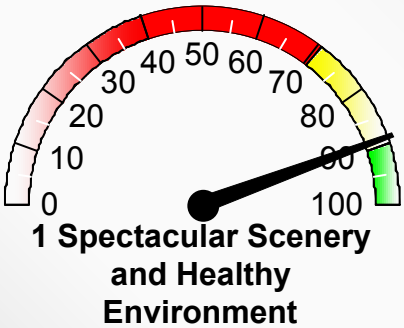





Scenic Rim Regional Council

Corporate Performance Report

July to September 2017

Action Progress Against Goals



GOAL AREA	ACTIONS REPORTED ON	ACTIONS AT LEAST 90% OF TARGET 	ACTIONS BETWEEN 70 and 90% OF TARGET 	ACTIONS LESS THAN 70% OF TARGET 	ONGOING ACTIONS	ACTIONS WITH NO TARGET
1 Spectacular Scenery and Healthy Environment	19	8	0	1	9	1
2 Sustainable and Prosperous Economy	5	3	1	0	1	0
3 Open and Responsive Government	14	3	0	0	11	0
4 Relaxed Living and Rural Lifestyle	9	5	0	0	4	0
5 Vibrant Towns and Villages	9	3	0	0	5	1
6 Accessible and Serviced Regions	27	14	2	0	11	0
7 Healthy, Engaged and Resourceful Communities	7	4	0	0	3	0
8 Organisational Sustainability	26	11	0	0	14	1
TOTAL	116	51	3	1	58	3

Project or Program Summary



At least 90% of action target achieved



Target



Between 70 and 90% of action target achieved



% Complete



Less than 70% of action target achieved

Project or Program

1.1.1 SHE1 Ensure environmental considerations and sustainability principles are integrated into key decision making processes, policies and procedures including future land use planning, and infrastructure and organisational service delivery.

1.1.1.1 Roadside Weed Management Program**Due Date****1.1. Deliver Main Roads Contract****30/06/2018****2.2. Undertake weed management on local government controlled roads****30/06/2018****3.3. Investigate the feasibility to undertake two treatment rounds for declared weeds on council managed lands****30/06/2018****Responsible Officer***Manager Health Building and Environment***Start Date**

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

Quote prepared for the 2017-18 main roads contract. Quote accepted during September. First spray run set for commencement in late October.

Council weed officers are continuing to spray local roadsides on a reactive basis and are inspecting roads of interest for known infestations. Official local road weed inspection/treatment program to commence in late October.

Feasibility investigation undertaken. Council declared weed treatment to continue on a reactive basis.

Project or Program

1.1.1.1 Waste Strategy Project

Due Date

1.1. Waste Strategy Implementation Plan delivered

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Sep 2017 Target %



Manager Property and Operations

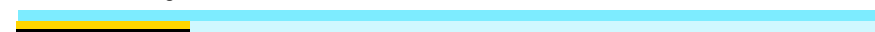
01/07/2017

30/06/2018

In Progress

20

20



Comments:

0% 25% 50% 75% 100%

The Waste Implementation Plan has been implemented. A review was conducted in July 2017 to check alliance with Landfill Strategy. An update will be completed in Q2 of 2017/2018.

1.1.1.2 Habitat Protection Program

Due Date

1.1. Deliver Land for Wildlife Program

30/06/2018

2.2. Deliver Voluntary Conservation Agreements Program

30/06/2018

3.3. Deliver Nature Refuge and Conservation Covenant Program

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Target %

Manager Health Building and Environment

01/07/2017

30/06/2018

Ongoing

n/a

n/a

Comments:

A total of fourteen Land for wildlife inspections occurred. This consisted of six revisit's and eight new members joining the program.

Draft agreements are currently being finalised for one property for protection of values including endangered/threatened wildlife, riparian values and ecosystem values.

Draft agreements are currently being developed for two properties.

One revisit of a conservation agreement property was undertaken.

No enquiries have been received for Council's nature refuge and Conservation Covenant Program.

Project or Program

1.1.1.3 Waterways Program**Due Date**

1.1. Provide support and develop strong partnerships with key government and non-governmental organisations

30/06/2018

2.2. Partner with key stakeholders to develop a Catchment Action Plan for the Logan and Albert Rivers

30/06/2018

Responsible Officer

Manager Health Building and Environment

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

Partnership established for the 17-18 financial year with Healthy Land and Water. Precept payment provided to Scenic Rim Rivers Improvement Trust. Works program currently being established.

Community engagement programs are currently being prepared in partnership with Logan City Council with an expected commencement in quarter 3.

Project scoping exercise for the Mid-Logan reach has been approved. Technical expertise is being sought to identify on-ground works to be undertaken.

Contractor brief is currently being prepared for the Mid-Logan reach .

1.1.1.4 Reserve Management Program**Due Date**

1.1. Undertake bushfire mitigation works in accordance with Management Plans

30/06/2018

2.2. Undertake pest animal and plant control in council Reserves

30/06/2018

3.3. Review and improve the management framework for maintenance of council bushlands

30/06/2018

Responsible Officer

Manager Health Building and Environment

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

Extension sought for the Department of Infrastructure Local Government and Planning's bushfire program grant for inclusion of additional works. Grant extension approved and new works located in areas including Tamborine village and Tamborine Mountain.

Weed management works are occurring across several of Council reserves with key works including spray operations in the Hospital Hill, Fassifern, Tullamore Way and Tamborine Escarpment Reserves.

Review of management framework for bushland reserve maintenance has commenced.

Project or Program

1.1.1.5 Community Environmental Management Program

Due Date

1.1. Deliver community education and awareness program

30/06/2018

2.2. Deliver Community Environmental Grants program

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Target %

Manager Health Building and Environment

01/07/2017

30/06/2018

Ongoing

n/a

n/a

Comments:

Council delivered one environmental education event in conjunction with All Saints Primary School in Boonah during August.

Grants awarded for financial year 2017-2018. Documentation is currently being finalised for individual applicants.

1.1.1.6 Bio-Security Program

Due Date

1.1. Deliver private property inspection program

30/06/2018

2.2. Deliver wild dog baiting program

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Target %

Manager Health Building and Environment

01/07/2017

30/06/2018

Ongoing

n/a

n/a

Comments:

Council continues to consult with landholders and landholder groups in relation to declared bio-security matter throughout the region.

For the July - September Quarter, 71 landholders participated in the wild dog and feral pig 1080 baiting program. A total of 1,477 wild dog and 399 feral pig baits were laid, this equates to 578.75 kg of meat.

Project or Program

1.1.1.8 Regionally Significant Species List Project

1.1. Develop a Regionally significant species list for utilisation in the development assessment process

2.2. Develop a GIS database of the locations of endangered vulnerable and near threatened species

3.3. Refine and improve the koala mapping data

Due Date

30/06/2018

30/06/2018

30/06/2018

Responsible Officer

Manager Health Building and Environment

Start Date

01/07/2017

End Date

30/06/2018

Status

In Progress

% Complete

30

Sep 2017 Target %

30

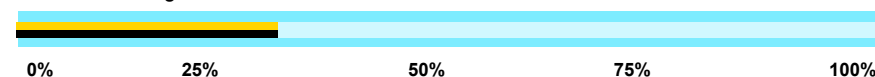


Comments:

Species list currently included in draft planning scheme policy.

Development of a Scenic Rim Database for endangered, vulnerable and near threatened species is currently being investigated in conjunction with the Atlas of Living Australia.

Draft version of improved koala mapping currently compiled. Investigation of ground truthing opportunities is currently underway with the potential use of koala sniffer dogs and collaring devices in establishing local population dynamics.



1.1.1.9 Landscape Species Project

1.1. Develop a suitable landscaping species list

2.2. Utilise landscaping species list in the development assessment process

Due Date

30/06/2018

30/06/2018

Responsible Officer

Manager Health Building and Environment

Start Date

01/07/2017

End Date

30/06/2018

Status

Not Started

% Complete

0

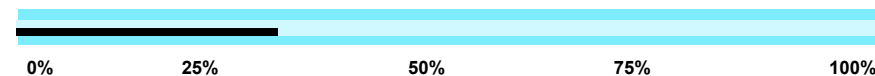
Sep 2017 Target %

30



Comments:

Species list project set for development during 2018.



1.1.1.10 Environmental Assessment Program

1.1. Assess applications against relevant environmental criteria

Due Date

30/06/2018

Responsible Officer

Manager Health Building and Environment

Start Date

01/07/2017

End Date

30/06/2018

Status

In Progress

% Complete

30

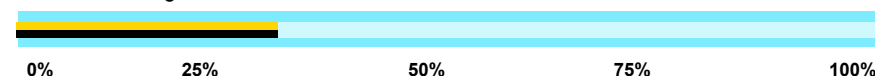
Sep 2017 Target %

30



Comments:

Development applications currently being referred to Councils Environmental Policy and Services for environmental input as required.



Project or Program

1.1.2 SHE2 Conserve, protect and enhance the region's unique biodiversity, scenic vistas, natural resources and ecological processes. This will include taking steps to minimise the impact of pest species, improving degraded land and waterways, and protecting and enhancing environmental corridors.

1.1.2.1 Million Trees - Scenic Rim Program**Due Date****1.1. Deliver council's tree programs****30/06/2018****2.2. Investigate external investment opportunities****30/06/2018****3.3. Develop a program that provides trees to improve riparian corridors****30/06/2018****Responsible Officer***Manager Health Building and Environment***Start Date**

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

Councils Rural Trees Program has opened for financial year 2017-2018. Applications are now being assessed.

Investment opportunities are being investigated with the Queensland Trust for Nature regarding Koala support projects.

Investigation of Riparian Trees Program is currently on hold. Awaiting information regarding financial commitments from Rural Trees Program to ensure program is feasible.

1.1.2.2 Environmental Education Project**Due Date****1.1. Establish a Council Environmental working group****30/06/2018****2.2. Develop a series of workshops to engage with local farmers to improve the management of natural resources****30/06/2018****Responsible Officer***Manager Health Building and Environment***Start Date**

01/09/2017

End Date

30/06/2018

Status

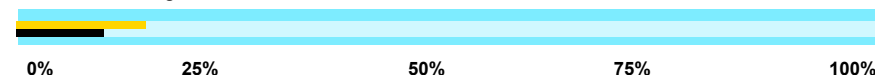
In Progress

% Complete

15

Sep 2017 Target %

10

**Comments:**

Working group is currently being investigated.

Partnership currently being sought for the delivery of a series of farmer workshops in managing natural resources.

Project or Program

1.1.2.3 Waterway Revegetation Project

1.1. Identify areas for priority revegetation

2.2. Develop a GIS system to map these identified areas

Due Date

30/06/2018

30/06/2018

Responsible Officer

Manager Health Building and Environment

Start Date

01/07/2017

End Date

30/06/2018

Status

In Progress

% Complete

30

Sep 2017 Target %

30



Comments:

Partnership options for work crews through the Department of Education and Training are now established with two vendors. Work teams are set to commence late October.

Datasets are currently being compiled for initial assessment.

0% 25% 50% 75% 100%

1.1.2.4 Biological Control Project

1.1. Develop a program for the biological control of pest weeds

2.2. Integrate biological control into pest program

Due Date

30/06/2018

30/06/2018

Responsible Officer

Manager Health Building and Environment

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Sep 2017 Target %

n/a

Comments:

Bio-control program was undertaken to control a range of water weeds within targeted water bodies. This was conducted using Brisbane City Council (BCC) bred weevils, BCC breed more than 500,000 weevils annually for the control of weeds and introduced plants in water. Scenic Rim targeted pest species, Salvinia and Water Hyacinth

1.1.2.5 Bio-Security Plan Project

1.1. Develop a Bio-Security Plan

2.2. Present the Plan to Council for endorsement

Due Date

30/06/2018

30/06/2018

Responsible Officer

Manager Health Building and Environment

Start Date

01/07/2017

End Date

30/06/2018

Status

In Progress

% Complete

20

Sep 2017 Target %

20



Comments:

Consultation commenced with neighbouring Councils in regards to Drafting a regional Biosecurity Plan.

0% 25% 50% 75% 100%

Project or Program

1.1.5 SHE5 Provide innovative waste reduction, recycling and management practices to minimise adverse effects of waste on the environment and impacts on the community.**1.1.5.1 Waste Disposal Planning Project****Due Date****1.1. 10 Year Waste Capital Works Program reviewed****31/01/2018****2.2. Preplanning of Waste Capital Works projects undertaken****30/06/2018****Responsible Officer***Manager Property and Operations***Start Date**

01/10/2017

End Date

30/06/2018

Status

Not Started

% Complete

0

Sep 2017 Target %

0

**Comments:**

Review and pre-planning of 10 year Capital Waste Program not yet commenced.

0% 25% 50% 75% 100%

1.1.5.2 Waste Disposal Capital Works Program**Due Date****1.1. Recycle Centre Constructed****30/06/2018****2.2. Second Bin Bay & Metal Bay Constructed****30/06/2018****3.3. New Landfill Cell Designed****30/06/2018****4.4. Procure 3 x 60m2 Roll on Roll off bins****30/06/2018****5.5. Construct Machinery bay at Landfill****30/06/2018****6.6. Security System Installations - Transfer Stations****30/06/2018****Responsible Officer***Manager Property and Operations***Start Date**

01/07/2017

End Date

30/06/2018

Status

In Progress

% Complete

20

Sep 2017 Target %

20

**Comments:**

Detailed designs are being reviewed for Recycle Centre and second bin bay and metal bay.

0% 25% 50% 75% 100%

Initial project meeting has been held with Design in relation to new Landfill Cell. A Project Plan will be submitted in September and design will start in October.

Request for Quote to be drafted and sent out to fabricators in October regarding 3 roll-on roll-off bins.

In relation to construction of machinery bay at Central Landfill, two containers have been moved onto new footings and a dome shelter has been constructed. Power to the container will be run in October to finish machinery bay.

Scope of works for security system installations at Transfer Stations is to be complete in Q3 of 2017/2018 financial year.

Project or Program

1.1.5.3 Waste Disposal - In-house Operation of the Bromelton Landfill Project

Due Date

1.1. Procurement of Equipment

30/09/2017

2.2. Recruitment of Staff

30/09/2017

3.3. Finalise New Procedures

31/12/2017

4.4. Ongoing Operation of the Landfill

30/06/2018

Responsible Officer

Manager Property and Operations

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

CAT 963 Drott, CAT 826G, Hitachi 20t purchased by Council for the landfill operations. A Komatsu 30t dump truck is currently on-hire and a second hand dump truck is still being sourced.

Two Plant Operators and a Weighbridge officer have been employed.

Procedures have been drafted by Waste and reviewed by Workplace Health and Safety.

Landfill operations are ongoing. Efficiencies are being made in the daily compaction rates. Compaction monitoring system will be purchased in October.

1.1.5.4 Waste Disposal Logistics - Movement of Bulk Recycling Program

Due Date

1.1. Recycling centre operational

30/06/2018

2.3. Recruitment of roll-on roll-off drivers

30/06/2018

3.2. Materials Recovery Facility Contract in place

30/06/2018

Responsible Officer

Manager Property and Operations

Start Date

01/07/2017

End Date

30/06/2018

Status

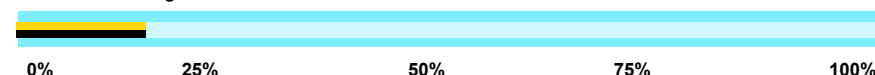
In Progress

% Complete

15

Sep 2017 Target %

15



Comments:

Final designs are in review for both Materials Recovery Facility and Recycling Centre.

One roll on roll off driver is on a temporary contract until December 2017.

Project or Program

2.1.1 SPE1 Encourage local investment and sustainable business practices and provide appropriate tools, opportunities, incentives and support to our business sector to build capacity, expertise, broaden the region's economic base and enhance innovation.

2.1.1.1 Economic Development Program**1.1. Implement Tourism Strategy****2.2. Implement Economic Development Plan****Due Date****30/06/2018****30/06/2018****Responsible Officer***Manager Community and Culture***Start Date**

01/07/2017

End Date

30/06/2018

Status

In Progress

% Complete

25

Sep 2017 Target %

25

**Comments:**

The Scenic Rim brand was strongly promoted at a number of events including Eat Local Week, Regional Flavours and EKKA 2017. There were 10,000 carrot bags distributed during the EKKA. The final figures for the impact of these events are being collated.

Two of the Local Tourism Operators are amalgamating to form one body, which will help consolidate the position of Scenic Rim and build partnerships.

Council continue to work with the combined chambers to network and provide opportunities for the members.

August was the opening of SCT at Bromelton and a number of Councillors and officers attended on the day.

Council have been collaborating with Trade Investment Queensland on various projects and talking with investors interested in the area.

2.1.1.2 Economic Development and Tourism Program**1.1. Delivery of Eat Local Week Events****2.2. Bromelton Consultative Group Updates****Due Date****30/06/2018****30/06/2018****Responsible Officer***Manager Community and Culture***Start Date**

01/07/2017

End Date

30/06/2018

Status

In Progress

% Complete

25

Sep 2017 Target %

25

**Comments:**

A increased number of events were delivered during Eat Local Week. There was a significant increase of visitors to the region and also attendance Winter Harvest Festival. The final figures are currently being collated. Council were also represented at Regional Flavours, as well as the EKKA.

The Bromelton Consultative group are yet to form. SCT has an official opening in August 2017

Project or Program

2.1.2 SPE2 Invest in appropriate infrastructure to stimulate the ongoing development of our region.

2.1.2.1 Alliance and Contract Works Program

Due Date

1.1. Routine Maintenance Performance Contract

30/06/2018

2.2. Private works

30/06/2018

3.3. Other Department of Transport and Main Roads Contracts

30/06/2018

4.4. Works for other Councils

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Sep 2017 Target %

Manager Works

01/07/2017

30/06/2018

Ongoing

n/a

n/a

Comments:

Overall the Alliance and Contract Work Program's revenue and expenditure for the end of the quarter are slightly behind forecast revenue targets due to the type of works currently being performed.

The Routine Maintenance Performance Contract Revenue is lower than budgeted as a result of the type of works undertaken as requested by Department of Transport and Main Roads.

Currently activity for Private Works is low with limited works undertaken and works for other councils has currently been put on hold.

2.1.2.1 Visitor Information Centres Program

Due Date

1.1. Improve links between the Visitor Information Centres and the business community

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Sep 2017 Target %

Manager Community and Culture

01/07/2017

30/06/2018

In Progress

25

25



Comments:

Service Level Agreements are currently being negotiated with the Visitor Information Centres and are close to being finalised. The volunteers are preparing for the annual QICA conference.

0% 25% 50% 75% 100%

Project or Program

2.1.3 SPE3 Ensure we operate in a way that recognises and supports business needs and aspirations while protecting broader community and environmental interests.

2.1.3.1 Development of a New Scenic Rim Planning Scheme Project

1.1. Council resolve to seek the Minister's approval to adopt the draft Local Government Infrastructure Plan.

Due Date

30/06/2018

2.2. Council resolve to seek the Minister's approval to adopt the draft Scenic Rim Planning Scheme.

30/06/2018

Responsible Officer

Manager Planning

Start Date

01/07/2017

End Date

30/06/2018

Status

In Progress

% Complete

25

Sep 2017 Target %

30



Comments:

The draft Planning Scheme was re-adopted by Council at the September meeting round and submitted to the Minister on the 28 September 2017 for State interest review under the Planning Act 2016.

0% 25% 50% 75% 100%

The draft LGIP (forming part of the draft Planning Scheme) and its supporting material is near completion for adoption by Council at the October meeting round.

Project or Program

3.1.1 ORG1 Continue to develop initiatives and processes to communicate and engage with our diverse community.

3.1.1.1 Community Connectivity Program

1.1. Provide community engagement advisory function consistent with Community Engagement Policy

Due Date

30/06/2018

2.2. Utilise relevant communication channels to connect with Scenic Rim community

30/06/2018

3.3. Provide a communication channel to the community in disaster situations for the Local Disaster

30/06/2018

Management Group

Responsible Officer

Communications and Councillor Support Coordinator

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

Total visitation to Council's website exceeded 79,000 during Q1. Council had 28,045 visits to its website in July comprising 17,478 unique browsers , 27,843 visits in August comprising 17,224 unique browsers, 23,562 visits in September, comprising 14,120 unique browsers.

Council's Facebook audience increased to 4769 likes, up from 4537 at end of Q4 16-17. Council's Twitter audience grew to 750, up from 715 at end of the same period.

Council shared 88 posts to its Facebook page during Q1 2017-18 (July 32, August 25, September 31) with some strong performances from social media activity regarding key projects/announcements.

Top organic posts

September

14/9 DJ Smith playground designs, reach 9,193 generating 360 reactions, comments, shares

15/9 Jubilee Park playground update, reach 4,616 generating 198 reactions, comments, shares

20/9 Bypass opening announcement reach 5,181 generating 118 reactions, comments, shares

August

7/8 Jubilee Park playground works, reach 7,589 generating 234 reactions, comments, shares

8/8 Shade sails up at Billabong Park, reach 3,063 generating 147 reactions, comments, shares

23/8 SCT Logistics opening, reach 3461 generating 71 reactions comments and shares

July

17/7 Billabong Park playground prepares for take-off, reach 6,075, generating 199 reactions, comments and shares

26/7 Council announces funding of Village Greens and Boonah Town Square - reach 5,292 generating 98 reactions, comments and shares

21/7 Rhoda Rushbrook Park opening, reach 4,173 generating 83 reactions, comments, shares

Boosted activity

September

28/09 Village Greens fly-through, reach 23,021, generating 13,273 views and 350 reactions, comments and shares

Promotional videos

27/9 Mayor's Facebook LIVE on disaster reconstruction, reach 4,142 generating 633 views and 9 reactions, comments and shares

27/9 Jubilee Park playground timelapse, reach 7,664, generating 3240 views and 313 reactions, comments and shares

20/9 Bypass ribbon cutting, reach 1,985 generating 788 views and 80 reactions, comments and shares

25/7 Mayor's Facebook LIVE on land development, reach 4,891 generating 1208 views and 33 reactions, comments and shares

Project or Program

3.1.1.1 Information Access and Privacy Program

Due Date

1.1. Deliver compliant statutory and performance reporting

30/06/2018

2.2. Maintain compliant information / disclosure registers

30/06/2018

3.3. Maintain compliant right to information publication scheme and information request management process

30/06/2018

4.4. Maintain compliant information privacy functions

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Target %

Coordinator Governance and Corporate Policy

01/07/2017

30/06/2018

Ongoing

n/a

n/a

Comments:

Council's information access and privacy functions were delivered in Quarter 1 in compliance with regulatory requirements.

Corporate reporting functions are occurring effectively. Quarterly Operational Plan reports have been progressed to Council in accordance with required timeframes, with the final report for 2016/17 considered by Council on 28 August 2017.

Council's mandatory information/disclosure registers have been maintained in accordance with statutory timeframes. Registers include Councillor material personal interests (both public extract and Chief Executive Officer's Register), executive material personal interest registers, gifts and benefits register, and Councillor complaints register.

A compliant publication scheme under the Right to Information Act 2009 has been endorsed by Council and is available on Council's website.

Information requests were managed in accordance with the scheme and legislation, including the Information Privacy Act 2009. Administrative Releases have been coordinated during the quarter on an as-needs basis to avoid unnecessarily bureaucratic processes and facilitate access to information.

Privacy collection notices are present when collecting personal information in accordance with the Information Privacy Act 2009 and a Privacy Plan has been endorsed by the Chief Executive Officer and is available on Council's website.

Project or Program

3.1.1.2 Complaints Management Program

Due Date

1.1. Maintain the Complaints Management Program

30/06/2018

2.2. Promote compliance with the Complaints Management Framework and advise on best practice

30/06/2018

3.3. Facilitate annual review of Complaints Management Policy by Council

30/06/2018

Responsible Officer

Coordinator Governance and Corporate Policy

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

In Quarter 1, complaints have been recorded and reported to management in accordance with the Complaints Management Policy. The management of complaints has been monitored and assistance with customer responses has been provided as required.

The annual review by Council of the complaints management policy is planned to occur as part of a wider review of Council's Customer Service standards.

3.1.1.2 Strategic Communication Program

Due Date

1.1. Maintain positive relationships with media organisations and ensure enquiries are responded to within agreed timeframes

30/06/2018

2.2. Prepare corporate communication materials and distribute to media and external stakeholders as required.

30/06/2018

3.3. Monthly media monitoring reports provided to Councillors and Executive Team

30/06/2018

Responsible Officer

Communications and Councillor Support Coordinator

Start Date

01/07/2017

End Date

30/06/2019

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

During Q1 Council distributed a total of 36 media releases comprising 6 in July, 15 in August and 15 in September.

During the same period Council responded to 107 media inquiries. comprising 39 in July, 32 in August and 36 in September. This was more than double the number of inquiries for Q4 2016-17 (51).

Project or Program

3.1.1.3 Corporate Identity Program

Due Date

1.1. Maintain Council website presence.

30/06/2018

2.2. Provide graphic design support to Council to assist in delivery of operational and organisational objectives

30/06/2018

3.3. Ensure material complies with Council branding and professional standards

30/06/2018

Responsible Officer

Communications and Councillor Support Coordinator

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

Corporate identity initiatives were delivered in line with organisational requirements, this included the distribution of the twice yearly Scenic Living newsletter.

During Q1 Council launched a new-look website to better connect with the community and meet the changing habits of online users. The new website provides a 'mobile responsive' online environment, delivering an enhanced experience across smartphone, tablet, laptop or desktop devices. More than half of all traffic to Council's website now comes from smartphones and tablets.

The draft 2016-17 Annual Report was also prepared during Q1.

3.1.1.4 Regional Collaboration Program

Due Date

1.1. Provide support to the Mayor and Chief Executive Officer in maintaining inter-governmental and inter-regional relationships

30/06/2018

Responsible Officer

Communications and Councillor Support Coordinator

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

Council continues to work collaboratively with stakeholder agencies to facilitate joint media and promotional opportunities. During Q1 this included the following major events

* A visit by the Queensland Premier to the Winter Harvest Festival on 1 July

* Official opening of the Beaudesert Town Centre Bypass on 20 September by the State Minister for Local Government

* Commissioning of SCT Logistics' Bromelton facility by the Deputy Prime Minister

* Site visit by the Acting Premier and Minister for State Development to announce the sale of surplus Glendower Dam land on 25 September

* Opening of Rhoda Rushbrook Park on Gallery Walk by Minister for Local Government on 22 July

* Briefing and tour of disaster-affected parts of region by QRA and Minister for Local Government

Project or Program

3.1.3 ORG3 Create a corporate environment underpinned by ethical behaviour that fosters a proactive customer service culture, processes and procedures that progress open and accountable governance and apply a risk management approach.

3.1.3.1 Policy Development and Review Program

Due Date

1.1. Maintain policy register

30/06/2018

2.2. Provide coordinated policy development and support services

30/06/2018

Responsible Officer

Coordinator Governance and Corporate Policy

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

Council's policy review schedule is being maintained with policies approaching review dates being referred to the policy owner for review.

Policy development continues to take place on an as needs basis.

3.1.3.1 Fleet Procurement Program

Due Date

1.Fleet Procurement Program delivered

30/06/2018

Responsible Officer

Director Infrastructure Services

Start Date

01/07/2017

End Date

30/06/2018

Status

In Progress

% Complete

30

Sep 2017 Target %

0



Comments:

Replacements have commenced in accordance with 10 Year Plant Replacement Program

0% 25% 50% 75% 100%

3.1.3.2 Delegations and Authorisations Program

Due Date

1.1. Maintain compliant delegations processes and registers

30/06/2018

2.2. Maintain compliant local government authorised persons and worker systems

30/06/2018

3.3. Facilitate annual review of delegations by Council to Chief Executive Officer

30/06/2018

Responsible Officer

Coordinator Governance and Corporate Policy

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

Ongoing reviews of the Local Government Association of Queensland's Delegations Register Service continue to ensure the register is up to date and effectively assists officers to perform their duties.

A compliant local government authorised person and worker system has been maintained by Governance.

Project or Program

3.1.3.3 Corporate Compliance Training and Development Program

1.1. Deliver corporate induction to commencing employees

2.2. Deliver training in corporate performance management systems

Due Date

30/06/2018

30/06/2018

Responsible Officer

Coordinator Governance and Corporate Policy

Start Date

01/07/2017

End Date

30/06/2020

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

The Governance component of induction training has been delivered to commencing employees.

Training in corporate performance management systems has been delivered on an as needs basis and is scheduled with commencing staff with reporting responsibilities.

3.1.4 ORG4 Provide streamlined and practical regulatory services that deliver on the shared vision with the community.

3.1.4.1 Local Law Review Project

1.1. Conduct and implement consequential amendments to Local Laws in anticipation of adoption of new Planning Scheme

2.2. Maintain register of requested amendments to Local Laws

Due Date

30/06/2018

30/06/2018

Responsible Officer

Coordinator Governance and Corporate Policy

Start Date

01/06/2017

End Date

30/06/2018

Status

In Progress

% Complete

25

Sep 2017 Target %

25



Comments:

Planning has commenced for a review of the Local Laws which will incorporate amendments required once the new Scenic Rim Planning Scheme is finalised. Preliminary work on this review has been undertaken by Governance, including the identification of further amendments for consideration.



Project or Program

3.1.4.1 Revenue Management Program

1.1. Ensure rates are levied in accordance with statutory timeframes

2.2. Monitor outstanding rates and enforce collection actions

Due Date

30/06/2018

30/06/2018

Responsible Officer

Chief Finance Officer

Start Date

01/07/2017

End Date

30/06/2018

Status

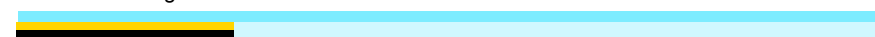
In Progress

% Complete

25

Sep 2017 Target %

25



0% 25% 50% 75% 100%

Comments:

Rate levy has occurred for July 2017 and supplementary rate notices were issued in September 2017.

Rates recovery remains within parameter.

Project or Program

3.1.4.1 Development Assessment Service and Improvement Program

Due Date

1.1. Continuation of the development assessment improvement process

30/06/2018

2.2. Processing summary for Development Applications

30/06/2018

3.3. Development Assessment business improvement

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Target %

Manager Planning

01/07/2017

30/06/2018

Ongoing

n/a

n/a

Comments:

Development assessment improvement continues to occur based on process and procedural change accompanied by legislative change (New Planning Act commenced on 3 July 2017). Work include in part the ongoing review of DA procedures, electronic correspondence efficiencies, electronic tasking, template development, TechOne development processes/workflows, request management systems for development processes/workflows, improvements to Infrastructure Charges Notices processes.

PROCESSING SUMMARY FOR DEVELOPMENT APPLICATIONS AND CERTIFICATES

Development Applications Received During July - September 2017 Quarter:

- 50 development applications were received during the Quarter

- 31 development applications were determined during the Quarter (of which 25 were delegated and 6 determined by Council)

Total Processing Times for all Applications Determined in the Quarter

- < 20 business days = 6%

- 20 - 40 business days = 29%

- 40 - 60 business days = 29%

- 60 - 80 business days = 16%

- 80 - 100 business days = 4%

- > 100 business days = 16%

Planning Certificates

- 42% of Planning Certificates issued within statutory timeframes (Total of 7 Certificates issued, of which 3 were Limited Certificates, 3 were Standard and 1 was a Full Planning & Development Certificate)

- 100% of Flood Certificates issued within statutory timeframes (Total of 46 Certificates issued)

Plan Endorsement Applications

- 8 Plan Endorsement Applications were lodged and signed in the Quarter

Project or Program

3.1.4.1 Information Management Program

Due Date

1.1. Management of incoming correspondence

30/06/2018

2.2. Internal audit program on compliance with records standards

30/06/2018

3.3. Provide information archiving services

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Target %

Manager Information Services

01/07/2017

30/06/2018

Ongoing

n/a

n/a

Comments:

Incoming correspondence is being managed in accordance with required service standards.

A project to digitise some Planning documents is soon to commence. Additionally, the Legal Documents Register (LDR) has had a recent review, with changes to the process being made.

Project or Program

4.1.1 RRL1 Assist the community to build capacity to respond to their needs and aspirations while also delivering programs and supporting events that promote active participation across all sections of our community.

4.1.1.1 Arts and Culture Program

1.1. Implement Arts and Culture Plan objectives

2.2. Operate Cultural Centres

3.3. Heritage and Public Art program

Due Date

30/06/2018

30/06/2018

30/06/2018

Responsible Officer

Manager Community and Culture

Start Date

01/07/2017

End Date

30/06/2018

Status

In Progress

% Complete

25

Sep 2017 Target %

25



Comments:

0% 25% 50% 75% 100%

Project or Program

The Story Marker Project was initiated and through Council and Queensland Tourism Infrastructure Fund we were successful in receiving \$200,000 for the Gallery Walk and Canungra Vibrant and Active Towns and Villages (VATV) projects.

This project incorporates elements of public art, signage, storytelling and place-making at key locations across the Scenic Rim to create and install public art and way finder statements at Canungra and Gallery Walk Tamborine Mountain at the south eastern entry to the Scenic Rim. Canungra is the entry point into the Scenic Rim from the Gold Coast on the proposed East/West Cultural Tourism Trail to be known as the Scenic Rim Way.

This included

- Gateway Statement, Public Art work for Pine Street, Canungra. \$60,000
- Gateway Statement, Public Art work for Gallery Walk \$75,000
- Play Element, Public Art Work for Gallery Walk \$25,000
- Poetry in the Pavement Public Art work \$23,500

Both the Gallery Walk works are installed ready for the official opening on 21 July. Both works add an incredible presence to the Gallery Walk location and will become beacons for tourist to the area.

John Mongard and the Tamborine Mountain Historical Society partnered to create the Poetry in the Pavement Public Art for Gallery Walk. Combining three poets from the area and historical stories researched by the Museum these will be permanent text artworks in the VATV Park.

With the success of the First Story Marker Project and 10 year Public Art strategy was requested and a new budget request to fund the project prepared. The Scenic Rim Story Maker projects will combine iconic Wayfinder artworks, Story Sculptures, Sculpture symposiums and Public Art and Story trails around the region. The report was tabled at Councils and \$100,000 approved. The second phase of the Story Marker Projects is currently underway with the project brief released for the Fire and Light Beacons Project. This will connect Public Art, stories from the region and the Fires on Top of Mountains program in 2018. We are currently in conversation with fabricators for the manufacture of the beacons.

A comprehensive "Implementing the SRRC Public Art Policy" document was created. This document contains every document, form, fact sheet and assessment sheet required to commission Public Art in SRRC. Beginning with the updated Public Art Policy and finishing with the de-accessioning of works this is a one stop location for anything required in the Public Art process.

Assistance was provided to the Vonda Youngman centre for the commissioning of 2 new public artworks for their building. These have been installed and Public Art management plans created for each of the works. These will now be included in our register. Currently we are working with Chris Trotter for a FOTOM sculpture proposal.

Design briefs are currently underway for new Public Artworks as part of the VATV redevelopments in Main Street Tamborine Mountain and High Street Boonah. Possible works for Beaudesert are also in planning.

Project or Program

4.1.1.2 Community Development Program

Due Date

1.1. Implement Health & Wellbeing Plan and Priorities

30/06/2018

2.2. Deliver Be Healthy & Active Program

30/06/2018

3.3. Deliver Council community events program

30/06/2018

4.4. Deliver Sports & Recreation Programs

30/06/2018

5.5. Deliver Youth Leadership Program

30/06/2018

6.6. Development Master Plan - Jubilee Park

30/06/2018

Responsible Officer

Manager Community and Culture

Start Date

01/07/2017

End Date

30/06/2018

Status

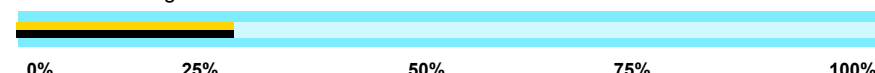
In Progress

% Complete

25

Sep 2017 Target %

25



Comments:

A full report of the Health and Wellbeing Plan's priority projects for 2016/2017 was presented to Council in August 2017. Community Development delivered a number of highly successful events including Pool Parties, Be Healthy & Active, Savvy Scenic Rim, Community Education forums, Sports Forum, Volunteer Thank You events, Movies in the Park and the Youth Leadership Program. Many of the programs and activities were well supported by the local community. Record attendance numbers at most events and feedback from the local community demonstrates that these programs are meeting community needs.

The 2016/2017 annual update of Be Healthy & Active was included with the annual update of the Health and Wellbeing Plan in August 2017. The report highlighted the ongoing success of this health and wellbeing program and the community benefits it is delivering across the region. Expressions of interest for the 2018 program were released in late August and providers have until the end of September to lodge their interest in delivering programs from February to April 2018. An added incentive to the 2018 program is a games card, to coincide with the 2018 Commonwealth Games Card.

Council secured Get Out Get Active funding from State Government to deliver Girls Get Going, an initiative aimed at increasing participation for women and girls. This eight week program will be launched in October 2017 and reflects the same framework used for Council's highly successful Be Healthy and Active Program, by engaging local Health Providers to deliver a diverse range of activities and events.

The Community Development team was extensively involved in Council's signature event, Winter Harvest Festival in July and the Brisbane EKKA in August. Both events showcased the region's produce and agricultural sector. The 2018 Australia Day Awards Program was reviewed in July/August, resulting in some new categories. The new application forms will be released in September.

More than 100 guests attended Council's annual Sports Forum at the Centre in July 2017. To ignite everyone's interest in the lead up to Commonwealth Games, this year's program included Erika Yamasaki, GOLDOC Ambassador and Jeffrey Hodges from the Sportsmind Institute. The event was a great success with excellent feedback from the sport and recreation community. The sports forum is an opportunity for Council to thank and acknowledge the Scenic Rim's sport and recreation community and the providers who support Council's Be Healthy and Active Program.

30 year ten students graduated from Council's 2017 Youth Leadership Program in August. The new three month condensed format from June to August was well received by the students as they enjoyed the opportunity to meet more frequently each month, build stronger connections and achieve more learnings. Former Olympian and Business Coach, Selina Scoble has been facilitating this leadership program for more than three years and she continues to enjoy her connections to the Scenic Rim through this highly successful initiative. Council received funding from Sport and Recreation Services Qld to develop a Master Plan for Jubilee Park and surrounding parklands. The EOI process was released in July and the contract was awarded to ROSS Planning in August. A Project Team has been established to coordinate this program.

Project or Program

Project or Program

4.1.1.3 Cultural Services Program

Due Date

1.1. Consultation with local indigenous community on arts, culture and heritage

30/06/2018

2.2. Deliver Event and Capacity Build Community in Readiness for Commonwealth Games

30/06/2018

3.3. Deliver Studios and Cultural Trails of the Scenic Rim

30/06/2018

4.4. Fires on Top of Mountains - Second Stage Implementation

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Sep 2017 Target %



Manager Community and Culture

01/07/2017

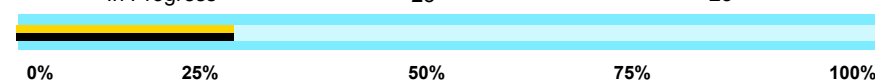
30/06/2018

In Progress

25

25

Comments:



Project or Program

Meetings were hosted for the Scenic Rim First Nation and Multicultural Network and the Granny Polo Elders Group. A new contact for the Granny Polos Elders Group has been nominated. Local elder Uncle Kevin Page has provided welcome to country for a number of local events during July and August.

Local indigenous artist Kym Williams was an exhibitor in the Caring for Country exhibition, an environmental art challenge focusing on the possibilities for the future and how we care for our country.

July and August saw research undertaken and further development of the HOME exhibition by guest curator Janene Gardner, which will include a component called 'Looking Back', developed in collaboration with the Scenic Rim Heritage Network and the Yugambah Museum Language and Heritage Centre.

Meetings have been scheduled with Department of Education and Training and ACPA to discuss continued engagement of the Rekindling program participants and the potential to extend this program further to include years 6-11. Discussions will focus on preparation for auditions for participation in Commonwealth Games ceremonies, auditions for year 12 students wanting to apply for ACPA, development for potential inclusion in Fires on Top of Mountains (FOTOM) community events and ongoing opportunities for students beyond.

Initial discussions have been held with the Mununjali Mens Group regarding funding for workshops and professional development. Provide liaison between Wangerriburra People regarding cultural significance of a site identified on Tamborine Mountain.

Received numerous enquiries for assistance from the film crew for "Grace Beside Me" to provide support to identify community members to work on the upcoming film project in Beaudesert and Boonah. A number of local community have been contacted and engaged following this interaction, plus Council's Beaudesert Chambers was utilised as a film location.

July and August saw the commencement of the In Cabaret Intensive and Open Mic programs which included a number of workshops for community participants delivered by the Creative Team from Women In Voice and Mzaza covering writing, vocal, instrumental, performance development and stage skills. Outcomes from these workshops have resulted in participation in performance events. In addition, a workshop was held focusing on Stage Craft for Small Halls and Qld Ballet delivered a workshop on Makeup for Stage. The Open Mic Nights were held in July and August at Beaudesert and Boonah. A performer from the Beaudesert Open Mic was engaged to perform at the August Arts Dinner. All workshop participants and performers will be encouraged to continue to engage with the Cultural program and in particular play a role in the FOTOM events.

August saw the launch of the Callout for 2018 Open Studios and Artist in residence venues via eblasts, social media and media releases. Studio Application Packs [preloaded USBs] were distributed throughout SRRC Cultural Centres and Libraries. An overview of Open Studios and popup opportunities was presented to the Combined Chamber of Commerce meeting. Open Studios Jury members were invited to participate on the 2018 selection panel and Cultural Officers are already fielding and responding to numerous application enquiries from artists and businesses.

Fires on Top of Mountains (FOTOM)

The grant application for funds through the Festivals Australia program was unsuccessful and triggered a review of the program deliverables and budget allocations for FOTOM.

A grant application has been submitted to Premiers Department for We are Queenslanders for funds for the delivery of the 'Flock Lantern Project' to be delivered by local artists in schools across the region.

Work has continued throughout July and August with the Creative Director and Musical Director, engaging the community stakeholders, in particular discussions with schools from the region and community music groups.

As a result of attendance at the Embracing 2018, a further meeting has been held with Dr Kate Crawford contracted by the Griffith University to develop film footage for screen at locations in the Gold Coast area during the Commonwealth Games. Further meetings are scheduled to identified what a possible partnership with Scenic Rim could be. The use of the Embracing 2018

Project or Program

Logo as part of the FOTOM project activities is in development with Council's Graphic Designer and final approval for the Scenic Rim design will be sought in due course.

A traffic Management plan has been provided to the Department of Transport and Main Roads for feedback and approval for the Commonwealth Games Queen's Baton Relay (QBR). Verbal feedback received indicated that the plan met requirements. Emergency Services meeting has been held with Fire Services, Police, SES and other community stakeholders to commence planning for QBR. SES have indicated that they will be able to provide approximately 100 SES volunteers and QFES can provide approximately 30 volunteers to assist with the Relay and associated community event. In principle, has approved the use of fire as development for the FOTOM community events subject to provision of a detailed risk assessment and specifications.

4.1.4 RRL4 Develop a planning vision and supporting planning instruments for the region which promotes community aspirations and clearly articulates the unique qualities of our natural assets and the identity of our towns, villages and communities.

4.1.4.1 Development Assessment Program

1.1. Development Application Assessment Services

Due Date

30/06/2018

2.2. Planning and Flooding Certificates

30/06/2018

3.3. Pre-lodgement and development advisory services

30/06/2018

Responsible Officer

Manager Planning

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

Monthly Councillor and Executive Planning Workshops were held and updates provided on current development applications status, summary of pre-lodgement meetings and status of current appeals.

Flood Certificate information was provided in accordance with Council's Policy and is reported in the Departmental Key Performance Indicators.

Project or Program

4.1.4.1 Building and Plumbing Program

Due Date

1.1. Provide Building approval services

30/06/2018

2.2. Provide Plumbing approval services

30/06/2018

3.3. Provide Plumbing compliance services

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Target %

Manager Health Building and Environment

01/07/2017

30/06/2018

Ongoing

n/a

n/a

Comments:

A total of fifty building applications have been lodged with Council for assessment for the period July to September. An overall performance outcome of one hundred percent of applications have been assessed within the required statutory time frames. Council performed two hundred and twenty five building inspection for the period achieving one hundred percent of the performance objective. A total of two hundred and sixty one building applications have been lodged for the Scenic Rim Regional area for the period with one hundred and six applications for single detached dwellings including four duplex dwellings and two second dwellings.

A total of one hundred and fifty three plumbing applications were lodged with Council for compliance assessment for the period July to September. Fifty one applications were associated with on-site sewerage facilities. An overall performance outcome of ninety percent of application have been assessed within the statutory time frames for the period. Council performed a total of eight hundred and eighty five regulatory plumbing inspections for the period with a performance objective of one hundred percent achieved. An increase in activity of twenty nine percent compared to the same period last financial period.

Twelve compliance requests were received in the period July to September. Eight requests have been action with five complaints resolved.

Project or Program

4.1.4.2 Development Compliance Program

Due Date

1.1. Provide proactive Higher Risk Development compliance assessment

30/06/2018

2.2. Provide Development Compliance Services.

30/06/2018

3.3. Provide Building Compliance Services.

30/06/2018

4.4. Provide Local Laws Compliance Services.

30/06/2018

Responsible Officer

Manager Health Building and Environment

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

No high risk development (HRD) inspections were undertaken during Q1 due to high workloads for the Compliance Services team.

A total of 49 new customer requests relating to development compliance matters were received during Q1. These requests allege offences against the Planning Act 2016 and may encompass development occurring without approval, or non-compliance with an approval. Five Show Cause Notices, one Enforcement Notice and one Penalty Infringement Notice were issued for development compliance matters during Q1.

A total of 28 new customer requests relating to building compliance matters were received during Q1. These requests allege offences against the Building Act 1975 and the Planning Act 2016 and may encompass matters such as dilapidated or dangerous structures, pool fencing offences, building development occurring without approval, or non-compliance with an approval. Six Show Cause Notices relating to offences involving building work were issued.

A total of 16 new customer requests relating to local law compliance matters were received during Q1. These requests allege offences against the Council's local laws and encompass offences about operating prescribed activities without approval, use of or interference with reserves and other Council controlled areas. Two compliance notices and one penalty infringement notice were issued for local law matters during Q1.

4.1.4.2 Land Use Planning Program

Due Date

1.1. Respond to and implement changes to state and regional planning policy and legislation

30/06/2018

Responsible Officer

Manager Planning

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Sep 2017 Target %

n/a

Comments:

A submission was provided to the Department of Infrastructure, Local Government and Planning in August in response to the release of draft policy for comment on the regulation of poultry farming across Queensland.

Project or Program

4.1.4.3 Beechmont Local Planning Study Project

Due Date

1.1. Engage consultancy team to undertake Beechmont Local Planning Study

22/12/2017

2.2. Delivery of Beechmont Local Planning Study substantially commenced

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Sep 2017 Target %



Manager Planning

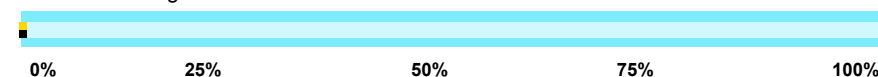
04/09/2017

28/06/2019

In Progress

1

1



Comments:

Development of the project brief for the Beechmont Local Planning Study has commenced (i.e. research of work previously undertaken and review of new regional plan requirements).

4.1.4.4 Scenic Rim Regional Council Flood Hazard Management and Disaster Mitigation Assessment Project

Due Date

1.1. Completion of draft flood study and mapping for review

06/12/2017

2.2. Completion of project

22/12/2017

Responsible Officer

Start Date

End Date

Status

% Complete

Sep 2017 Target %



Manager Planning

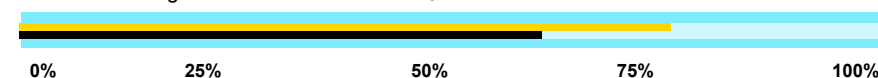
05/12/2016

22/12/2017

In Progress

75

60



Comments:

Hydrological modelling for all catchments (i.e. Bremer, Purga, Teviot, Logan, Albert and Upper Coomera) have been completed. Hydraulic modelling for all catchments (with the exception of the Albert and Teviot systems) have also been completed. Draft mapping and reporting summarising the outcomes of the modelling activities for the Purga, Warrill Creek and Logan catchments has been completed.

Project or Program

5.1.1 VTV1 Provide support to the community to own, develop and deliver diverse initiatives that reflect their individual character.

5.1.1.1 Community Development Grants Program

Due Date

1.1. Community grants

30/06/2018

2.2. Sport and recreational grants

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Sep 2017 Target %



Manager Community and Culture

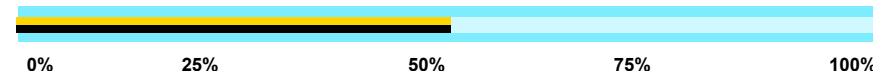
01/07/2017

30/06/2018

In Progress

50

50



Comments:

Following an extensive review of the Community Grants Program, Round 1 of the revised format for 2017/2018 was released in July. Council hosted a series of Grant Workshops across the region in July to inform the community about the new program and promote awareness. Grant applications were assessed and presented to Council in August. The number of applications received was consistent with previous programs but the quality of the applications had improved, demonstrating that the program is still meeting a community need but more importantly, community groups were embracing the reforms.

Applications for Council's 2017/2018 Sport and Recreation Grants Program closed in August and will be presented to Council in September. The Sport and Recreation Grants program was reviewed in conjunction with the Community Grants review. These grants assist not-for-profit sport and recreation groups with capital projects, equipment, construction materials and leveraging for larger funding programs for the ongoing maintenance and improvements of local sporting facilities.

Project or Program

5.1.1.1 Vibrant and Active Towns and Villages Program

Due Date

1.1. Project governance commenced

30/06/2018

2.2. Deliver capital projects in accordance with the project program

30/06/2018

3.3. Master plans delivered and endorsed

30/06/2018

4.4. Progress grant applications

30/06/2018

Responsible Officer

Manager Property and Operations

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

Council is submitting applications for 2017–19 Local Government Grants and Subsidies Program for Main Street - Tamborine Mountain redevelopment Project and two stages of Boonah Town Centre Footpath upgrades.

Stage 1 of 2017-19 Building Better Regions Fund submission (park and playground redevelopment) NOT APPROVED due to level of regional demand.

Stage 2 of 2017-19 Building our Regions Fund submission (street/town square redevelopment) NOT APPROVED due to level of regional demand.

Further, the following works have been progressed:

- a) Gallery Walk - construction works completed - opened by Local Government Minister on 21st July 2017
- b) Billabong Park Stage 2 - Construction Finished - grand opening on 13th August 2017
- c) Jubilee Park - Construction commenced 7th August - works to be finished by late October/early November
- d) DJ Smith Park - Construction to commence in late October 2017 to be finished by mid December
- e) Tamborine Village Memorial Hall - construction works will be completed 4th August 2017
- f) Wesley Way Footpath vibrant component - awaiting concept design from Landscape Architects. Seats have been installed and the Ghost Bike.
- g) Main Street - Tamborine Mountain works to start late October 2017 (due to funding applications) and to be finished by 30th March 2018.

5.1.1.2 Cultural Grants Program

1.1. Regional Arts Development Fund (RADF) Grants

Due Date

30/06/2018

Responsible Officer

Manager Community and Culture

Start Date

01/07/2017

End Date

30/06/2018

Status

In Progress

% Complete

25

Sep 2017 Target %

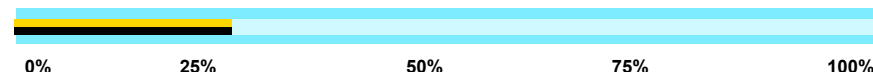
25



Comments:

A review of 2017/18 RADF has been made and no community grant rounds will be available this year. The entire RADF budget will be used for Strategic initiatives for Fires on Top of Mountains. This will include: Musical and Artistic Directors, First Nation Fire project, the film project and In Cabaret program.

RADF will return to all community grants in the following year.



5.1.5 VTV5 Ensure the provision of parks, open spaces and community infrastructure is consistent with identified local and regional needs.

5.1.5.1 Parks, Gardens and Cemeteries Planning Project

Due Date

1.1. 10 Year Parks, Gardens and Cemeteries Capital Works Program reviewed

31/01/2018

2.2. Preplanning of Parks, Gardens and Cemeteries Capital Works projects undertaken

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Sep 2017 Target %



Manager Property and Operations

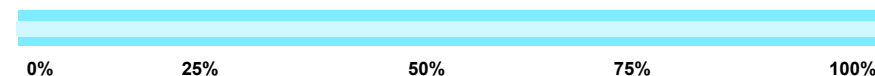
01/11/2017

30/06/2018

Not Started

0

0



Comments:

Review of Capital Works Program and preplanning not yet commenced.

5.1.5.2 Facilities Planning Program

Due Date

1.1. 10 year Facilities Capital Works Program reviewed

31/01/2018

2.2. Preplanning for Facilities Capital Works projects undertaken

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Sep 2017 Target %



Manager Property and Operations

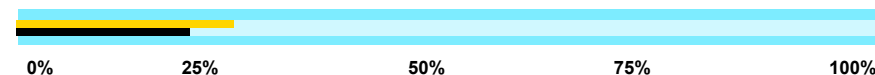
01/07/2017

30/06/2018

In Progress

25

20



Comments:

Preparation of the 10 Year capital works program (Starting July 2018) is in progress.

Preplanning for 2018/2019 Facilities Capital Works projects has not commenced.

5.1.5.3 Facilities Capital Works Program

Due Date

1.1. Facilities Capital Works program delivered

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Target %

Manager Property and Operations

01/07/2017

30/06/2018

Ongoing

n/a

n/a

Comments:

The Facilities Capital Works program for 2017-2018 is in progress.

Project or Program

5.1.5.4 Parks, Gardens and Cemeteries Capital Works Program

Due Date

1.1. Parks, Gardens and Cemeteries Capital Works program delivered

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Target %

Manager Property and Operations

01/07/2017

30/06/2018

Ongoing

n/a

n/a

Comments:

The funding for the Tamborine Botanic Gardens will be transferred in September. The Harrisville Memorial Park gardens have been designed, the community consulted and earthworks have commenced on site. The Beaudesert Cemetery car park sealing has been scheduled in with Works Operations.

5.1.5.5 Facilities Operations and Maintenance Program

Due Date

1.1. Facilities Operations and Maintenance program delivered

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Target %

Manager Property and Operations

01/07/2017

30/06/2018

Ongoing

n/a

n/a

Comments:

The Facilities Maintenance and Operational program is in progress.

5.1.5.8 Parks, Gardens and Cemeteries Operations and Maintenance Program

Due Date

1.1. Parks, Gardens and Cemeteries Operations and Maintenance program delivered

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Target %

Manager Property and Operations

01/07/2017

30/06/2018

Ongoing

n/a

n/a

Comments:

Grass maintenance in parks and cemeteries has been delivered within service standards. Mapped roadside mowing areas have also been maintained. Roadside and Park gardens are being planted up, trimmed, weeded, watered, mulched and generally maintained to a high standard.

Project or Program

6.1.1 ASR1 Apply asset management, financial and environmental sustainability principles as fundamental components of infrastructure planning and management.**6.1.1.1 Property Management Strategy Project****Due Date****1.1. Manage leases and agreements****30/06/2018****2.2. Deliver corporate and internal services****30/06/2018****3.3. Deliver external and community services****30/06/2018****4.4. Manage Council land and property in a strategic manner****30/06/2018****5.5. Property Management Strategy Implementation Plan delivered.****30/06/2018****Responsible Officer****Start Date****End Date****Status****% Complete****Target %***Manager Property and Operations*

01/07/2017

30/06/2018

Ongoing

n/a

n/a

Comments:

Leases and agreements over Council owned or controlled land managed in accordance with Council service standards.

Property management services delivered at a corporate level for internal stakeholders.

Property management services delivered at a community level for external stakeholders.

Council land and property managed in accordance with existing Council guidelines and policies.

Project or Program

6.1.1.1 Asset Management Strategy Project

Due Date

1.1. Continue to improve Asset Management System

30/06/2018

2.2. Continue to improve Asset Management Plans

30/06/2018

3.3. Improve Asset Management awareness and capability across Council

30/06/2018

4.4. Continue to integrate Asset Management across Council

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Sep 2017 Target %



Director Infrastructure Services

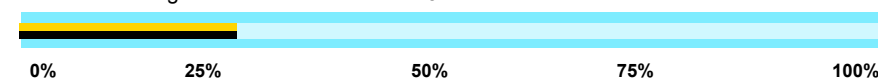
01/07/2017

30/06/2018

In Progress

25

25



Comments:

Project planning in progress (Asset Management Working Group). Preparing Capital Project Appraisal Form, for review at next Asset Management (AM) Working Group meeting (October).

AM Working Group have reviewed new AM Template and new AM Plan Workbook. Current AM Plan development in progress includes Road Network and Road Structures. Waste and Stormwater AM Plans to commence in Q3.

Assetic Predictor online training and 1-day Sealed Roads Model workshop planned for 10 October. This will initiate a number of Works staff/engineers to this advanced lifecycle modelling software, which can then be advanced in other asset classes, in turn improving the data inputs to the AM Plans.

Assetic (AM software/service providers) have visited a number of times to review our current utilisation of the Assetic AM Information System and to present options for upgrading Council's software licencing/subscription to facilitate the further advancement of the AM Sysytem, including asset data managment, predictive lifecycle modelling, scenario analysis, data collection, mobile computing and maintenance management. Discussions are underway with IT, Finance and the AM Steering Committee. Technology One will also be presenting on the capabilities of their system (scheduled for October).

Project or Program

6.1.1.1 Bridge Strategy Project

Due Date

1.1. Ensure Community Service Levels for the region's bridge network provides a level of service that meets the needs of the community.

30/06/2018

2.2. Bridge network Infrastructure- Provide a network of bridge infrastructure to service the range of needs of the community throughout the region in the sustainable manner.

30/06/2018

3.3. Infrastructure Operation and maintenance - Ensure the constructed bridge infrastructure is operated and maintained in an efficient and effective manner to meet the service level expected of the infrastructure over the life of the asset.

30/06/2018

4.4. Resource Capability - Ensure continued resource capability by having a skilled workforce, appropriate resources and source materials to continue to support the provision of the bridge network

30/06/2018

5.5. Land Use Planning - Ensure land use planning delivers sustainable and efficient bridge network.

30/06/2018

6.6. Project Prioritisation - Ensure renewal, upgrades and new bridge infrastructure projects are prioritised according to network needs.

30/06/2018

7.7. Private and Utility Infrastructure in Road Reserve - Ensure the installation of private and utility infrastructure in road reserves does not compromise the function and safety of the bridge network.

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Sep 2017 Target %



Manager Works

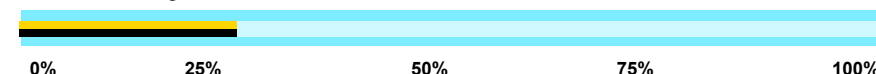
01/07/2017

30/06/2018

In Progress

25

25



Comments:

The Bridge Strategy program is driven by the Strategy Implementation Plan. The following items identified in the Strategy Implementation Plan have been completed for the 2017/18 year:

- Minimum Acceptable Load Limits have been reviewed to ensure they meet current Vehicle class distinctions and wheel loading distribution.
- The Minimum Acceptable Load Limit (MALL) for each bridge has been reviewed against known level of service requirements.
- A Traffic Count and Assessment program has been developed and attributes updated.
- The Bridge Asset register has been reviewed.
- Bridge width for the proposed bridge replacements have been reviewed to ensure they meet requirements.
- Long term delivery options for a sustainable network have been reviewed following announcement of successful applications for Bridge Renewal funding.
- The Bridge Strategy Report has been reviewed.
- An annual bridge inspection program has been developed and implementation has commenced.
- A bridge rehabilitation program has been developed based on current inspection data.
- Alternative materials and methods are being continually investigated and developed to improve efficiency and cost effectiveness of bridge construction and maintenance.
- The prioritisation methodology and budgetary arrangements for bridge capital and maintenance works has been reviewed.
- Private and Utility infrastructure issues are assessed and addressed as applications are presented and as issues are identified.

Project or Program

6.1.1.1 Asset Valuations Program

- 1.1. Review of asset valuation assumptions prior to preparation of annual financial statements
- 2.2. Indexation applied to asset valuations performed for the year ended 30 June 2018
- 3.3. External asset valuation of some asset classes to occur by 30 June 2018

Due Date

30/06/2018

30/06/2018

30/06/2018

Responsible Officer

Chief Finance Officer

Start Date

01/07/2017

End Date

30/06/2018

Status

In Progress

% Complete

25

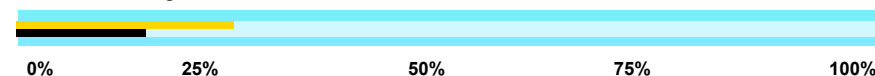
Sep 2017 Target %

15



Comments:

The roads, bridges and stormwater valuation has been deferred until the 2018-19 financial year.



Project or Program

6.1.1.2 Roads and Streets Strategy Project

Due Date

1.1. Ensure Community Service Levels for the region's road network provides a level of service that meets the needs of the community.

30/06/2018

2.2. Road network Infrastructure- Provide a network of roads to service a range of needs of the community throughout the region in a sustainable manner.

30/06/2018

3.3. Infrastructure Operation and maintenance - Ensure the constructed infrastructure is operated and maintained in an efficient and effective manner to meet the service level expected of the infrastructure over the life of the asset.

30/06/2018

4.4. Project Prioritisation - Ensure renewal, upgrades and new road infrastructure projects are prioritised according to risk mitigation approach.

30/06/2018

5.5. Private and Utility Infrastructure - Ensure the installation of private and utility infrastructure in road reserves does not compromise the function and safety of the road.

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Sep 2017 Target %



Manager Works

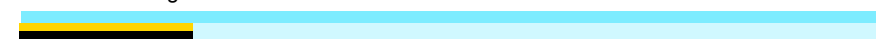
01/07/2017

30/06/2018

In Progress

20

20



0% 25% 50% 75% 100%

Comments:

The Road and Streets Strategy program is driven by the Strategy Implementation Plan. The following items identified in the Strategy Implementation Plan have been undertaken for the 2017/18 year:

- A review of the Road Hierarchy Classification System has been undertaken. Each road segment classification has been reviewed in light of amendments to the Road Hierarchy Classification.
- Traffic Count and Assessment program has been developed and implemented.
- Roads that require upgrading to relevant functional Classes and develop upgrade projects to suit the upgrade required has been reviewed.
- The review of the prioritisation model is underway.
- An update of the Asset Register of all Council controlled roads to include donated roads has been undertaken.
- The Maintenance Management Manual for road infrastructure has been reviewed.
- The operational plan for road infrastructure delivery has been developed and is currently being implemented. Noted large impacts due to Infrastructure Restoration Project
- Review of condition data has been completed ready for input in prioritisation model.
- Private and Utility infrastructure issues are assessed and addressed as applications are presented and as issues are identified.

Project or Program

6.1.1.2 Asset Management Program

Due Date

1.1. Road Asset Management Plan updated

30/06/2018

2.2. Bridges & Major Culvert Asset Management Plan update

30/06/2018

3.4. Data Collection & Condition Assessment of infrastructure assets

30/06/2018

4.5. Infrastructure spatial data updated

30/06/2018

5.3. Stormwater Asset Management Plan updated

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Sep 2017 Target %



Director Infrastructure Services

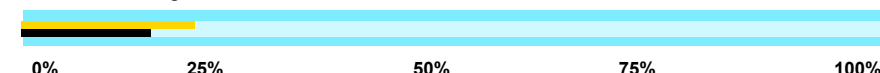
01/07/2017

30/06/2018

In Progress

20

15



Comments:

Project kick-off meeting complete. A consultant (Assetic) has been engaged to build a predictive modelling tool for sealed roads using the new condition assessment data (Feb 2017).

Prioritisation models for sealed roads under review. Analysis of road asset data in progress (signage, guardrail, line-marking).

Currently compiling required data inputs. Level 2 Bridge Inspection Project 2017 (6 bridges) awarded to engineering consultancy (September), with works to commence in October and completion by November. Major Culvert Level 2 Inspection Program on hold (Works department).

Due to commence in Q3.

Level 2 inspection of six concrete bridges project awarded to engineering consultancy. Plan to completion by end of November. Internal review of car parking areas and internal roads underway (90% complete). Major Culvert Level 2 Inspection Program on hold at 25% complete, due to TC Debbie. Quote received for annual footpath inspection program (November).

Final revisions of the new road register and road centreline GIS layer in progress, due for completion in October. Updating of signage spatial data in progress as new floodway & causeway signs are installed by Works. Mapping of car parking areas and internal roads on Council-owned properties.

6.1.1.3 Roads and Streets Planning Project

Due Date

1.1. 10 Year Roads and Streets Capital Works Program reviewed

30/06/2018

2.2. Preplanning of Roads and Streets Capital Works projects undertaken

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Sep 2017 Target %



Manager Works

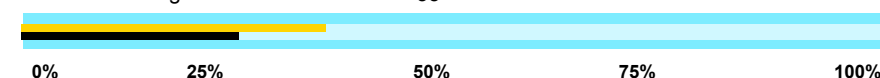
01/07/2017

30/06/2018

In Progress

35

25



Comments:

The Road and Streets planning project involves the development and implementation of the 10 year program and preconstruction delivery.

A review of the current prioritisation model has occurred with no changes made. The 10 year program Road and Street Capital Works Programme is currently under development and will be presented to Council for review and adoption at the January Ordinary Meeting.

Key 2018/19 identified projects have been scoped for preliminary design to start.

Project or Program

6.1.1.4 Bridge Planning Project

Due Date

1.1. 10 Year Bridges Capital Works Program reviewed

30/06/2018

2.2. Preplanning of Bridge Capital Works projects undertaken

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Sep 2017 Target %



Manager Works

01/07/2017

30/06/2018

In Progress

25

25



Comments:

The Bridge planning project involves the development and implementation of the 10 year program and preconstruction delivery.

A detailed review of the bridge 10 year program was finalised and adopted by Council in January Ordinary meeting. Further discussions are focused on the continued rollout of the Federal governments Bridge Renewal programme as this influences this program.

Planning requirements for all other bridge capital projects for the 2017/18 and 2018/19 financial years are well underway with concept designs for nine bridges completed in readiness for full design.

6.1.1.5 Floodways and Causeway Planning Project

Due Date

1.1. 10 Year Floodways and Causeway Capital Works Program reviewed

30/06/2018

2.2. Preplanning of Floodways and Causeway Capital Works projects undertaken

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Sep 2017 Target %



Manager Works

01/07/2017

30/06/2018

In Progress

10

10



Comments:

The Floodway and Causeway planning project involves the development and implementation of the 10 year program and preconstruction delivery.

Inspections following Ex Tropical Cyclone Debbie, is currently heavily influencing current planned works. A clearer understanding of the networks condition will be apparent in coming months.

Given the nature of the current Floodway and Causeway programmed capital works which focuses mainly of the renewal of existing and the ongoing infrastructure recovery programme, there are only 3 main preconstruction actives that need attention. Review of the scope of identified prioritised projects, public utility conflicts and traffic management of each site.

Project or Program

6.1.1.6 Floodways and Causeway Strategy Project

Due Date

1.1. Ensure Community Service Levels for the region's floodway and causeway infrastructure provides a level of service that meets the needs of the community.

30/06/2018

2.2. Personal and Property Security - Provision of floodway and causeway infrastructure to ensure stormwater does not adversely impact on persons using the transport network.

30/06/2018

3.3. Floodway and Causeway Network Infrastructure - Provide a network of floodway and causeway infrastructure servicing the transport needs of the community throughout the region in a sustainable manner.

30/06/2018

4.4. Infrastructure Operation and maintenance - Ensure the constructed infrastructure is operated and maintained in an efficient and effective manner to meet the service level expected to perform as the design intended.

30/06/2018

5.5. Land Use Planning - Ensure land use planning delivers development that has a focus on sustainable and efficient transport network.

30/06/2018

6.6. Project Prioritisation - Ensure renewal, upgrades and new floodway and causeway infrastructure projects are prioritised according to network needs.

30/06/2018

7.7. Floodways and Causeways Strategy reviewed

30/06/2018

8.8. Implementation Plan developed

30/06/2018

Responsible Officer

Manager Works

Start Date

01/07/2017

End Date

30/06/2018

Status

In Progress

% Complete

10

Sep 2017 Target %

10



0% 25% 50% 75% 100%

Comments:

The Floodways and Causeway Strategy Project is driven by the Strategy Implementation Plan.

Community Service objectives and subsequent service levels for the provision of the current floodway and causeway assets have been reviewed.

This asset group has suffered a substantial amount of damage as a result of flooding associated with Ex Tropical Cyclone Debbie. A full list of works has been identified including improvement works. These works will generate the works programme for the next 2 years and provide the basis for the years following.

A desktop review of the Floodways and Causeways Strategy has been undertaken with some areas requiring further work identified.

Project or Program

6.1.1.7 Footpaths and Bikeways Planning Project

Due Date

1.1. 10 Year Footpaths and Bikeways Capital Works Program reviewed

30/06/2018

2.2. Preplanning of Footpaths Bikeways Capital Works projects undertaken

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Sep 2017 Target %



Manager Works

01/07/2017

30/06/2018

In Progress

50

25



0% 25% 50% 75% 100%

Comments:

The Footpaths and Bikeways Planning Project involves the development and implementation of the 10 year program and preconstruction delivery.

Update of the 10 year Footpaths and Bikeways Capital Works Program is nearing completion taking into account the substantial review conducted last financial year which identified all missing footpath links and updated footpath condition ratings.

The preplanning of the Footpaths and Bikeways Capital Works projects has commenced. Key proposed 2018/19 projects have been scoped to allowing preliminary designs to commence.

6.1.1.8 Roads and Streets Capital Works Program

Due Date

1.1. Roads and Streets Capital Works Program delivered

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Target %

Manager Works

01/07/2017

30/06/2018

Ongoing

n/a

n/a

Comments:

A number of road projects are underway for the 2017/18 financial year.

The second stage of Killmoylar Rd is underway with works associated with Gould Hill Road completed. The sealed road reseal program has been identified, given the extent of the flood programme some works will be delayed until later in the Financial year to reduce seal and pavement issues on roads that will be used as haul routes. The Gravel resheeting program has been identified however will be heavily influenced by Infrastructure Restoration approvals.

Project or Program

6.1.1.9 Roads and Streets Operations and Maintenance Program**Due Date****1.1. Roads and Streets Operations and Maintenance program delivered****30/06/2018****2.2. Private Infrastructure Roads managed****30/06/2018****3.3. Unconstructed roads issues managed****30/06/2018****Responsible Officer****Start Date****End Date****Status****% Complete****Sep 2017 Target %***Manager Works*

01/07/2017

30/06/2018

Ongoing

n/a

n/a

Comments:

The Roads and Streets Operations and Maintenance Program is managed through the maintenance budget.

At the end of the 2016/17 year the maintenance expenditure is approximately 98% including commitments. Following the affects of Ex Tropical Cyclone Debbie and Associated Rainfall and Flooding in the region the Emergent Flood repair works became priority for crews to restore emergent access to residents allocated budget. One thousand nine hundred and seven road related enquiries where recorded for the financial year.

Private infrastructure issues are managed through an internal application process for new infrastructure requests and existing private infrastructure issues. As the issues are identified; they are managed as deemed appropriate, according to the risk presented. Management of Private and Public infrastructure within the road reserve continues. A total of 887 Public and Private Private and Private and Public Infrastructure Request types for the year:

Entrance Applications- 207

Road Corridor Use Requests- 187

National Heavy Vehicle Regulator - 171

Rural Road Number Request - 77

Land Activity Notices (QUU, Energex and Telstra) - 176

Abandoned Vehicles - 68

An unconstructed roads list is maintained by the Works Department with any further unconstructed roads issues as identified added to this list and reviewed as required. Requests for road extensions were reported to Council for consideration and approval as appropriate.

Project or Program

6.1.1.10 Bridge Capital Works Program

Due Date

1.1. Bridge Capital Works Program delivered

30/06/2018

Responsible Officer

Manager Works

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

The Bridge Capital Works programme is well underway with the Design Contract in readiness for the construction of Back Creek Bridge, Boton Bridge, Sharpes Bridge and Ferguson Reserve Bridge has been awarded. nearing completion with Tramway entirely completed and open to traffic. Councils own day labour crews have almost completed road works on Adams Bridge, Churchbank Bridge and Camp Bridge with traffic on all new bridges. Due to the impact from Severe Tropical Cyclone Debbie and associated flooding and rainfall, two additional bridge replacement of Steinhart and Haak Bridge are required with detailed design started on the replacement structures. Bridge rehabilitation works have been carried out on Jurd Bridge, to improve and maintain existing load limits.

6.1.1.11 Floodways and Causeway Capital Works Program

Due Date

1.1. Floodways and Causeway Capital Works Program delivered

30/06/2018

Responsible Officer

Manager Works

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

Works on floodways and Causeways have not yet started due to the continued review of scope related to Infrastructure Restoration works.

6.1.1.12 Floodways and Causeway Operations and Maintenance Program

Due Date

1.1. Floodways and Causeway Operations and Maintenance program delivered

30/06/2018

Responsible Officer

Manager Works

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

As maintenance issues arise within the Floodways and Causeway Operations and Maintenance program, they are assessed and actioned as budget and priority allows within the budget. Given the ongoing assessment as a result of the effects of Ex Tropical Cyclone Debbie this work has been limited until assessments and scope of works are completed.

Project or Program

6.1.1.13 Footpaths and Bikeways Capital Works Program

Due Date

1.1. Footpaths and Bikeways Capital Works program delivered

30/06/2018

Responsible Officer

Manager Works

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

Footpaths and bikeway capital works are underway with works complete on Church Street Boonah and Duncan Street Canungra, with design for the major project of this year being Long Road.

6.1.1.14 Footpaths and Bikeways Operations and Maintenance Program

Due Date

1.1. Footpaths and Bikeways Operations and Maintenance program delivered

30/06/2018

Responsible Officer

Manager Works

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

Footpath and bikeways operation and maintenance was undertaken during the year. As maintenance issues arise within the Footpaths and Bikeways Operations and Maintenance program, they are assessed and actioned as budget and priority allows within the available budget. As of the end of September 2017, approximately 25% of the year has elapsed and the maintenance expenditure is approximately 26%. This is in line with allocation for this time of year.

6.1.2 ASR2 Promote a sustainable infrastructure network which provides adequate accessibility across the region.

6.1.2.1 Development Assessment - Operational Works Program

Due Date

1.1. Operational Works assessment services delivered

30/06/2018

Responsible Officer

Director Infrastructure Services

Start Date

01/07/2017

End Date

30/06/2018

Status

Not Started

% Complete

0

Sep 2017 Target %

0



Comments:

Operational Works Officers have provided Development Assessment services as required.

0% 25% 50% 75% 100%

Project or Program

6.1.2.1 Stormwater Network Analysis Project

Due Date

1.1. Hydraulic capacity of stormwater networks analysed and improvement projects identified

30/06/2018

Responsible Officer

Director Infrastructure Services

Start Date

01/07/2017

End Date

30/06/2018

Status

In Progress

% Complete

46

Sep 2017 Target %

25



Comments:

Licuala Dr, Tamborine Mountain Stormwater Master Plan awarded to Cardno. Kick-off completed. Planning study in progress. Survey data collected and delivered to consultant. System Assessment Workshop planned for Oct/Nov. North Tamborine Western Study Area master planning study in progress. Workshops held in Q1. Final reporting due Oct/Nov.

0% 25% 50% 75% 100%

6.1.2.1 Footpaths and Bikeways Strategy Project

Due Date

1.1. Ensure Community Service Levels for the region's footpaths and bikeway network provides a level of service that meets the needs of the community

30/06/2018

2.2. Infrastructure - Provide a network of footpaths and bikeways to service the range of needs of the community throughout the region in a sustainable manner.

30/06/2018

3.3. Infrastructure Operation and maintenance - Ensure the constructed footpath and bikeway infrastructure is operated and maintained in an efficient and effective manner to meet the service level expected of the infrastructure over the life of the asset.

30/06/2018

4.4. Land Use Planning - Ensure land use planning delivers development that has a focus on sustainable and efficient footpath and bikeway networks within urban areas.

30/06/2018

5.5. Project Prioritisation - Ensure renewal, upgrades and new infrastructure projects are prioritised according to risk mitigation approach.

30/06/2018

6.6. Private and Utility Infrastructure - Ensure the installation of private and utility infrastructure in road reserves does not compromise the function and safety of footpaths and bikeways.

30/06/2018

Responsible Officer

Manager Works

Start Date

01/07/2017

End Date

30/06/2018

Status

In Progress

% Complete

10

Sep 2017 Target %

10



Comments:

The Footpath and Bikeway Strategy Program is driven by the Strategy Implementation Plan. The following items identified in the Strategy Implementation Plan have been undertaken for the 2017/18 financial year:

- The Maintenance Management Manual for road infrastructure has been reviewed which includes a section on Footpath Bikeways.
- A full review of priority projects has been completed and formulation of the 10 year programme is underway.

0% 25% 50% 75% 100%

Project or Program

6.1.2.2 Design Services Program

Due Date

1.1. Designs for asset construction, renewal and maintenance

30/06/2018

2.2. Technical Advice on Development Applications

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Sep 2017 Target %



Director Infrastructure Services

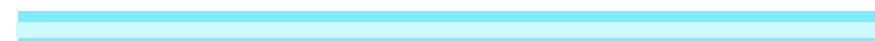
01/07/2017

30/06/2018

Not Started

0

0



Comments:

0%

25%

50%

75%

100%

Designs for asset construction projects, renewal and maintenance undertaken and provided to meet agreed Works Program.

Operational Works Officers continue to provide technical advice as required/requested on Development Applications.

6.1.2.2 Bridge Operations and Maintenance Program

Due Date

1.1. Bridge Operations and Maintenance Program delivered

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Target %

Manager Works

01/07/2017

30/06/2018

Ongoing

n/a

n/a

Comments:

The bridge maintenance and operations budget is on track as per budget to date.

Level 2 timber bridge inspections are underway. General maintenance works on remaining bridges has occurred with emphasis on tightening works on last years rehabilitation projects.

Project or Program

6.1.2.3 Urban Drainage Strategy Project

Due Date

1.1. Ensure Community Service Levels for the region's drainage networks provide a level of service that meets the needs of the community.

30/06/2018

2.2. Personal and Property Security - Provision of stormwater infrastructure to ensure stormwater runoff does not adversely impact on persons and property.

30/06/2018

3.3. Stormwater Network Infrastructure - Provide a network of stormwater infrastructure that manages the stormwater runoff to the extent set down in the community service level

30/06/2018

4.4. Infrastructure Operation and maintenance - Ensure the constructed stormwater infrastructure is operated and maintained in an efficient and effective manner over its useful life to perform as the design intended.

30/06/2018

5.5. Ensure Land use Planning delivers development that has a focus on effective management of stormwater runoff through the development and does not adversely impact on downstream properties.

30/06/2018

6.6. Project Prioritisation - Ensure the upgrades to or the installation of stormwater drainage infrastructure projects are prioritised according to a risk mitigation approach.

30/06/2018

7.7. Urban Drainage Strategy reviewed

30/06/2018

8.8. Implementation Plan developed

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Sep 2017 Target %



Manager Works

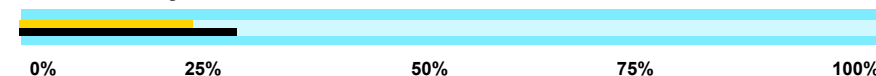
01/07/2017

30/06/2018

In Progress

20

25



Comments:

The Urban Drainage Strategy program is driven by the Strategy Implementation Plan. The following items identified in the Strategy Implementation Plan have been undertaken for the 2017/18 year:

- A review of a program of assessment of the existing stormwater network within urban areas has commenced.
- The generation of an inspection programme of known existing Infrastructure is underway.
- Development of a urban drainage asset collection program has started.
- Advice relating to proposed developments has been provided as requested.
- Developments are assessed according to relevant standards and guidelines.
- Review the prioritisation methodology and budgetary arrangements of Urban Drainage for both Capital and Maintenance has commenced with no change to the prioritisation methodology planned.

An external desktop review has been undertaken with a report of suggested changes provided.

The current implementation plan will end once the Urban Drainage Strategy is updated.

Project or Program

6.1.2.4 Urban Drainage Planning Project

Due Date

1.1. 10 Year Urban Drainage Capital Works Program reviewed

30/06/2018

2.2. Preplanning of Urban Drainage Capital Works projects undertaken

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Sep 2017 Target %



Manager Works

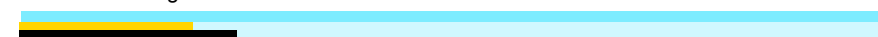
01/07/2017

30/06/2018

In Progress

20

25



0% 25% 50% 75% 100%

Comments:

The Urban Drainage Planning Project involves the development and implementation of the 10 year program and preconstruction delivery.

A review of the current prioritisation model has occurred with no changes made. The review and update of the 10 year Urban Drainage Capital Works Programme is currently under way for presentation to Council for review and then adoption in January's Ordinary Meeting.

The preplanning of the Urban Drainage Capital Works projects has commenced. With consultants engaged to undertake stormwater analysis of key proposed project location to better inform the scope of works required for each site.

6.1.2.5 Urban Drainage Capital Works Program

Due Date

1.1. Urban Drainage Capital Works Program delivered

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Target %

Manager Works

01/07/2017

30/06/2018

Ongoing

n/a

n/a

Comments:

Urban Drainage projects have been completed at Sumba Court and Tolima Drive. Materials have been ordered for Ocean View Parade, in readiness for a October start.

6.1.2.6 Urban Drainage Operations and Maintenance Program

Due Date

1.1. Urban Drainage Operations and Maintenance program delivered

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Target %

Manager Works

01/07/2017

30/06/2018

Ongoing

n/a

n/a

Comments:

Urban Drainage Operation and Maintenance is continuing with, basic gully pit and outlet clearing has been undertaken in line with operations and maintenance budget to date.

Project or Program

7.1.3 HER3 Provide a contemporary and independent library service throughout the region and partner state government agencies to ensure services reflect agreed State standards.

7.1.3.1 Libraries Program

1.1. Implement Library Services Strategic Plan priorities

2.2. Operate library branches and provide events, activities and services that are inclusive

Due Date

30/06/2018

30/06/2018

Responsible Officer

Manager Community and Culture

Start Date

01/07/2017

End Date

30/06/2018

Status

In Progress

% Complete

25

Sep 2017 Target %

25



Comments:

0% 25% 50% 75% 100%

Project or Program

Actions taken to progress strategic plan goals for the month July 2017....

1. Reflect the vision expressed in the Community Plan by being community-focussed in all our activities
 - Staff from Boonah and Beaudesert supported their respective Friends of Libraries' groups (Cultural Foundation in Boonah), attended meetings, and welcomed voluntary assistance. The new Beaudesert Branch Librarian became a paid-up member of Friends of Beaudesert Library (FOBL). FOBL also provided funding to purchase additional applications for the iPads to be used in a new initiative for young people in Beaudesert - Game On.
 - Boonah community groups - discussion with PACK regarding possible participation in next school holiday program (they have in the past put on magic shows); promotion of the U3A introductory morning tea in September; Templin Museum created a display to celebrate World Embroidery Day on 30th July.
 - Beaudesert community groups - First5Forever storytime held at Wongaburra nursing home (multi-generational activity); weekly sessions held by Qld Dept of Education re-engagement program working to meet the educational needs of disengaged youth / independent students; Auslan morning tea and conversation session held with Benevolent Society
 - Volunteers selected and distributed books to Housebound members
2. Maximise the potential of technology to deliver content and services
 - Installation of self-checkout units in Mt Tamborine, Boonah and Beaudesert libraries. These allow customers to independently check out their own items when borrowing from the libraries.
 - Beaudesert library - recommenced 'Game On' as a weekly afternoon activity. iPads were updated with interesting and age appropriate apps, enabling children to socialise through shared interests.
 - MSPaint software utilised to change format of scanned Beaudesert Times files for easier archiving by volunteers
3. Embody a culture of lifelong learning
 - First5Forever continued with regular outreach sessions in Boonah, Beaudesert, Tamborine Mountain, Canungra.
 - Avenues for children to try new crafts using fine motor skills for all ages were explored during the school holidays, including pasta jewellery, felting and sewing.
 - Volunteers continue to be trained to scan and catalogue newspaper articles for easy access over the internet
 - NDIS consultation sessions started at each of the libraries, to continue for at least this calendar year on a fortnightly basis.
 - A SRRC officer offered grant application consultation sessions at Boonah and Mt Tamborine libraries
4. Create welcoming and attractive spaces
 - Significant work being done on book collections - weeding, and rotation of collections with specific attention to freshening Canungra's collection but across all branches.
 - Review of Beaudesert collection almost complete
5. Support and enable staff to become as skilled and confident as possible
 - One of our casual staff members was given the task of identifying and installing appropriate apps for Game On. This also required updating of devices, passwords and instruction guides.

July - All static branches operated normally.

The mobile library was off the road for repairs for whole month (barring 2 days).

Project or Program

General activity for the month of July 2017

- 16359 visits to library branches
- 213 items delivered to housebound customers
- 18446 loans registered
- 179 new members registered

Programming -

- 52 children's activities were held with 959 participants;
- 60 adult activities held with 533 participants;
- 1493 PC bookings taken and 854 computer training sessions provided
- Wifi statistics for the month not available

Actions taken to progress strategic plan goals for the month August 2017....

1. Reflect the vision expressed in the Community Plan by being community-focussed in all our activities

- Boonah Cultural Foundation meeting held to begin organising the Bookfest in November.
- Friends of Beaudesert library provided support and assistance with the Children's Book Week Mad Hatter's tea party as well as Seniors' Week activities
- Beaudesert Genealogical Society presented a talk on how to begin searching for family history.
- Boolarong Press presented seminars at Beaudesert, Boonah & Tamborine Mountain libraries for family history month to teach patrons to write and publish their memoirs.
- Beaudesert library was invited to decorate a cow for the Daughters of Dairy Farmers legendarily community engagement. The Scenic Rim daughters are in the running for the national title.
- U3A groups were in attendance at each of the libraries during seniors week
- NDIS community sessions, Rural Womens Health, Fassifern Writers, Book clubs, craft groups and scrabble groups were all in attendance at the libraries during the month.
- Tamborine Mountain library patrons were surprised and amazed by the flash mob (organised by Community Care) supporting the dancing "Friendship Group"
- Estate planning session held at Beaudesert library was very well attended
- Student exams supervised for School of Distance Education
- Volunteers assisted with collection management activities

2. Maximise the potential of technology to deliver content and services

- Tech Savvy seniors training has recommenced
- Additional volunteers trained to upload photos onto catalogue

3. Embody a culture of lifelong learning

- Independent Learning, Distance Education Qld, Salvation Army return to work, Max Employment all held sessions at Beaudesert Library
- Beaudesert celebrated National Science Week with a Brain Break morning tea
- Active & Healthy "Nutrition Mythbusters & eating for well-being" session was held at Beaudesert Library during Seniors Week

4. Create welcoming and attractive spaces

- Beaudesert library junior collections have been changed in order to place Early readers in a more obvious location to raise their profile

Project or Program

- and encourage borrowing.
 - Review of Beaudesert collection complete
 - Canungra collection significantly culled and replaced
5. Support and enable staff to become as skilled and confident as possible
- Storytime kits have been completed and catalogued ready for use by all staff undertaking story telling activities
 - Interviews held to fill 3 vacant library assistant positions. Filling these positions will significantly ease current pressures on staff. Additional interviews are planned for September to replace another vacancy and replenish the casual pool.

August - All static branches operated normally.

The mobile library was off the road for 1 week

General activity for the month of August 2017

- 17720 visits to library branches
- 218 items delivered to housebound customers
- 19598 loans registered
- 177 new members registered

Programming -

- 34 children's activities were held with 539 participants;
 - 58 adult activities held with 524 participants;
 - 1543 PC bookings taken and 886 computer training sessions provided
 - 4381 WiFi sessions used by 692 unique users delivered in branches during August, using a total of 224,102mb of data.
-

Project or Program

7.1.5 HER5 Deliver public health and safety risk management initiatives, education and healthy lifestyle programs that promote and support a safe and healthy living environment.**7.1.5.1 Public Health Program****Due Date****1.1. Deliver School-based immunisation program****30/06/2018****2.2. Provide Public Health regulatory services****30/06/2018****3.3. Provide Food Safety Management services****30/06/2018****4.4. Vector Control services****30/06/2018****5.5. Provide Environmental Protection regulatory services****30/06/2018****Responsible Officer****Start Date****End Date****Status****% Complete****Target %***Manager Health Building and Environment*

01/07/2017

30/06/2018

Ongoing

n/a

n/a

Comments:

Undertaken preparations for round three (3) immunisation clinics which include the state funded Meningococcal ACWY program for all year 10 students at participating Scenic Rim secondary schools. Activities include school and nurse immuniser confirmation consumable stock and vaccine ordering.

Eight Public Health complaints were investigated during the period.

No complaints were received regarding food safety issues during this period.

Eleven new food business applications were received and processed during this period.

Officers have inspected one property this period for mosquito breeding in containers.

Thirty eight complaints were received for this period. These included general nuisance complaints from the public having problems with issues such as odour, noise and smoke from various resources. Other complaints included contamination of water ways leading to a fish kill in Teviot Brook.

Project or Program

7.1.5.1 Disaster Management Program

Due Date

1.1. Local Disaster Management Plan reviewed

31/03/2018

2.2. Annual Disaster Management exercise undertaken

31/12/2017

3.3. State Emergency Service (SES) operations supported as required by Legislation

30/06/2018

4.4. Expand Council's internal capacity and capability towards disaster management

30/06/2018

5.5. Support through governance the Local Disaster Management Group (LDMG), Sub-Committees and Working Groups

30/06/2018

Responsible Officer

Director Infrastructure Services

Start Date

01/07/2017

End Date

30/06/2018

Status

Not Started

% Complete

0

Sep 2017 Target %

0



Comments:

The Local Disaster Management Plan review process has been stalled due to Ex Tropical Cyclone Debbie and associated rainfall and flooding; nevertheless the plan has been circulated to Local Disaster Management Group for comment. Council officers continue to work towards presenting the revised plan to the Local Disaster Management Group in August 2017 for endorsement, before being presented to Council.

Traditionally Council's annual exercise was undertaken in September / October prior to the wet season. A disaster management training and exercise program is in scope to be developed; this will be actioned through the Disaster Management Strategy.

The Scenic Rim SES Unit has responded to the following activations for the July to June period - 44 Agency Support Requests (QPS, QFRS, QAS) 9 Community Support Requests (Community Groups) 9 Community Education and 175 Storm Taskings.

Council's Local Disaster Coordination Centre and staff were officially activated on 30 March, for a 6 day period in response to Tropical Cyclone Debbie and associated rainfall and flooding; with a hot debrief held on 11 April. An official and in-depth debrief of the activation was undertaken in June. Further staff training has been identified and scheduled in the coming months, increasing Local Disaster Coordination Centre capabilities.

Council continues to work with external agencies in the delivery of the Scenic Rim Region Local Recovery Plan.

7.1.5.1 Waste Disposal Transfer Stations Operations and Maintenance Program

Due Date

1.1. Waste Disposal Operations and Maintenance program delivered

30/06/2018

Responsible Officer

Manager Property and Operations

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

The seven transfer stations and the Central landfill at Bromelton are all operating satisfactorily. Steel pick-up and Mulching is due for all sites.

Project or Program

7.1.5.2 Disaster Management Strategy Project

Due Date

1.1. Disaster Management Strategy reviewed

30/06/2018

2.2. Disaster Management Strategy Implementation Plan developed

30/06/2018

3.3. Disaster Risk Assessment and Treatment Plan developed

30/06/2018

4.4. Community Education and Awareness Plan developed

30/06/2018

5.5. Continue to implement Environmental Risk Science and Audit (ERSA) Risk Treatment Plan

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Sep 2017 Target %



Director Infrastructure Services

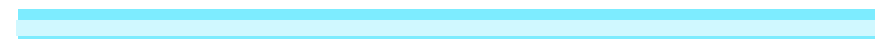
01/07/2017

30/06/2018

Not Started

0

0



Comments:

0% 25% 50% 75% 100%

Council's Disaster Management Strategy and Action Plan is continuing to be implemented throughout the Scenic Rim region, with identified tasks delivered throughout 2016/17. Areas implemented address disaster research, disaster risk assessment, disaster mitigation, disaster preparedness, disaster relief and recovery, and post-disaster assessment methods.

Development of the Disaster Management Strategy for 2017 - 2020 has commenced and is continuing in consultation with internal stakeholders; however delays were experienced during the consultation phase delays as a result of Ex Tropical Cyclone Debbie and associated rainfall and flooding: 28 March to 6 April 2017, with a number of resources re-directed for the natural disaster event.

In order to align with Council's Disaster Management Strategy and the Scenic Rim Local Disaster Management Plan, the Disaster Management Prevention and Preparedness Strategy has been retitled to the Disaster Management Prevention and Preparedness Support Plan. The plan is to assist and guide in the prevention and preparedness activities between both the Local Disaster Management Group and Council. The Support Plan was endorsed by Council in May 2017.

Project or Program

7.1.5.2 Animal Management Program

Due Date

1.1. Deliver dog registration program

30/06/2018

2.2. Provide animal control services

30/06/2018

3.3. Provide stock control services

30/06/2018

4.4. Deliver animal management education program

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Target %

Manager Health Building and Environment

01/07/2017

30/06/2018

Ongoing

n/a

n/a

Comments:

Total of registered dogs in Scenic Rim is 5045, of those 529 are entire male, 1955 are neutered males, 485 entire females and 2076 speyed females.

Council requests attended to by Council's Health Services Rangers for the July - September Quarter totalled 388.

Fifty four Dogs, 33 Cats and 16 Sheep were impounded during this period with 19 Dogs and two Cats being claimed by their owners, 16 Dogs and 11 Cats being rehomed through a welfare group and 17 Dogs and 18 Cats being euthanized and two dogs and two cats still impounded.

Council received 47 lost animal and 12 found animal reports from residents.

Limited wandering livestock reports for this quarter, 16 sheep were impounded.

Health Services staff participated in five events during this quarter relating to pest animals, plants and domestic animals. These events included The Beaudesert Show Society Agriculture and Education Event for all Regional school throughout Scenic Rim, Biosecurity, Queensland Health, LGAQ and other South East Queensland Regional Councils.

Project or Program

7.1.5.5 School Based Immunisation Program Project

Due Date

1.1. Undertake the Meningococcal school based vaccination program

30/06/2018

2.2. Provide a report to the Chief Executive Officer on the introduction of the Meningococcal vaccination program.

30/06/2018

Responsible Officer

Manager Health Building and Environment

Start Date

01/07/2017

End Date

30/06/2018

Status

Not Started

% Complete

0

Sep 2017 Target %

0



Comments:

The Meningococcal program will be delivered during the third phase of clinics scheduled for October. Preparation activities include issue and collection of consent forms to all eligible students in accordance with the National Immunisation Schedule, arranging clinic dates with participating schools and nurse immunisers and ordering stock and vaccines required to immunise consenting students.

Report presented at the Councillor and Executive Workshop 6 March 2017. The report detailed changes to the Public Health Act 2005 relating to the amended information disclosure requirements of principals which will assist Council immunisation team with eligible student reconciliation activities. Relevant information regarding the 2016 transitional program introducing the year 7 cohort to the annual School Immunisation Program was also included and Council's intention to provide future programs in accordance with the Service Level Agreement and acknowledging the changes to the National Immunisation Schedule.

0% 25% 50% 75% 100%

8.1.1 OS1 Implement and maintain an integrated strategic planning framework across Council, which embeds performance, financial and asset management principles.

8.1.1.1 Long Term Financial Forecast including Annual Budget Program

Due Date

1.1. Report actual performance against budget to Council monthly

30/06/2018

2.2. Perform quarterly budget reviews

31/05/2018

3.3. Deliver annual budget in accordance with statutory timeframes and Council's endorsed budget timetable

30/06/2018

Responsible Officer

Chief Finance Officer

Start Date

01/07/2017

End Date

30/06/2018

Status

In Progress

% Complete

25

Sep 2017 Target %

25



Comments:

Council has approved the 2016-17 Carry Forward budget review and the annual budget process is due to commence in quarter 2.

0% 25% 50% 75% 100%

Project or Program

8.1.1.2 Treasury Management Program

1.1. Invest funds surplus to requirements in accordance with legislation and Council's Investment Policy

Due Date

30/06/2018

2.2. Management of forecast cash flows ensuring sufficient liquidity to support Council's operations

30/06/2018

Responsible Officer

Chief Finance Officer

Start Date

01/07/2017

End Date

30/06/2018

Status

In Progress

% Complete

25

Sep 2017 Target %

25



Comments:

Management of investments is occurring in accordance with the Investments Policy and is reported to Council on a monthly basis.

0% 25% 50% 75% 100%

8.1.1.3 Accounts Receivable and Payables Management Program

1.1. Management of staff and Councillor payments in accordance with required time frames

Due Date

30/06/2018

2.2. Management of supplier payments in accordance with established time frames

30/06/2018

3.3. Monitor outstanding debtors and enforce collection actions

30/06/2018

Responsible Officer

Chief Finance Officer

Start Date

01/07/2017

End Date

30/06/2018

Status

In Progress

% Complete

25

Sep 2017 Target %

25



Comments:

Ongoing management of accounts receivable and payable has continued and sundry debt recovery rates are within required parameters and are reported to Council on a monthly basis.

0% 25% 50% 75% 100%

8.1.1.4 Statutory Financial Reporting Program

1.1. Deliver annual financial reports in accordance with statutory timeframes

Due Date

30/06/2018

2.2. Coordinate external audit and delivery of requirements in accordance with the external audit timetable

30/06/2018

Responsible Officer

Chief Finance Officer

Start Date

01/07/2017

End Date

30/06/2018

Status

In Progress

% Complete

80

Sep 2017 Target %

25



Comments:

The external audit has largely been finalised with Council's annual financial statements due for sign off by the Queensland Audit Office in October 2017.

0% 25% 50% 75% 100%

Project or Program

8.1.2 OS2 Deliver quality customer-focused services while recognising the impact on the capacity of ratepayers to pay, and contain rate increases as much as practicable.

8.1.2.1 Corporate Procurement Management Program

1.1. Management of centralised procurement function

Due Date

30/06/2018

2.2. Management of stores inventory in accordance with operational requirements

30/06/2018

3.3. Coordinate equipment safety inspections in accordance with required timeframes

30/06/2018

4.4. Conduct annual stocktake of stores inventory

30/06/2018

Responsible Officer

Chief Finance Officer

Start Date

01/07/2017

End Date

30/06/2018

Status

In Progress

% Complete

25

Sep 2017 Target %

25



Comments:

Management of procurement is ongoing and services are delivered within required timeframes.

0% 25% 50% 75% 100%

The Procure to Pay internal audit recommendations will need to be considered in the context of a review of organisational procurement processes.

8.1.2.1 Staffing and Administration Program

1.1. Effective, efficient and legally compliant recruitment and selection practices

Due Date

30/06/2018

2.2. An organisational structure that reflects appropriate relativities

30/06/2018

3.3. Accurate and legally compliant administration of employee records

30/06/2018

Responsible Officer

Manager Human Resources

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Sep 2017 Target %

n/a

Comments:

All recruitment and selection practices are carried out strictly in accordance with Council policy and procedures as well as relevant legislation.

Positions within the organisational structure are classified by using a formal job classification system, which ensures that appropriate relativities are at all times maintained within the organisational structure.

All records and administration practices are carried out strictly in accordance with the Queensland State Archives Legislation including the disposal of documents in line with the Qld State Archives Retention and Disposal Schedule.

Project or Program

8.1.2.1 Customer Service Program

Due Date

1.1. Implement priorities from Customer Contact strategy

30/06/2018

Responsible Officer

Manager Community and Culture

Start Date

01/07/2017

End Date

30/06/2018

Status

In Progress

% Complete

25

Sep 2017 Target %

25



Comments:

Investigating methodologies and types of customer experience satisfaction survey programs.



0%

25%

50%

75%

100%

8.1.2.2 Training and Development Program

Due Date

1.1. Annual Corporate Training Programs addressing Training needs identified through the annual Personal Performance and Development (PPD) process.

30/06/2018

2.2. Corporate Induction that is timely, professional and informative.

30/06/2018

3.3. Management and Leadership Development that contributes to ethical and highly competent Management and Leadership across the organisation.

30/06/2018

Responsible Officer

Manager Human Resources

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Sep 2017 Target %

n/a

Comments:

Training and development activities are being delivered based on the data received through the completed Personal Performance and Development (PPD) process. In addition, a number of Corporate Training Programs are also being conducted including Presentation Skills, Dealing with Conflict and Aggression, Time Management, Customer Service Training, MS Word, Excel, Outlook etc.

Professional and informative Corporate Induction sessions are presented monthly.

This is continuously done at Leadership Forums, as well as through individual professional development opportunities.

Project or Program

8.1.2.2 Customer Contact Program

Due Date

1.1. Operate Council customer Contact Centres

30/06/2018

2.2. Review and progress customer contact continuous improvements initiatives

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Sep 2017 Target %



Manager Community and Culture

01/07/2017

30/06/2018

In Progress

25

25



Comments:

All three centres were operated to a high standard with the increase of activities associated with dog registration and rates.

Working in conjunction with planning to implement a new streamline process for transferring customers to the planning area.

8.1.2.3 Workplace Health and Safety Program

Due Date

1.1. A Workplace Health and Safety Management System that ensures compliance with Workplace Health and Safety legislation and minimises risk to the health and safety of all workers.

30/06/2018

2.2. A Rehabilitation and Return to Work Framework that ensures compliance with Workers' Compensation legislation.

30/06/2018

3.3. An Employee Wellbeing Framework that enhances the wellbeing of our employees and contributes to higher staff morale and productivity.

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Sep 2017 Target %

Manager Human Resources

01/07/2017

30/06/2018

Ongoing

n/a

n/a

Comments:

Safeplan 2 has been adopted as the organisation's workplace health and safety management system. This system ensures that risk to the health and safety of all workers is minimised on a continuous basis. This system also intends to ensure compliance with Work Health and Safety legislation. This compliance is evidenced by the fact that no compliance notices have been issued by Workplace Health and Safety Queensland during the reporting period.

Council has been accredited under the Local Government Association of Queensland Workers' Compensation Self Insurance Scheme. All rehabilitation and return to work actions are carried out strictly in accordance with policy and procedures approved under the Workers' Compensation and Rehabilitation Act 2003. As such, compliance with the Workers' Compensation legislation is being met.

Employee wellbeing activities are continuously introduced as appropriate opportunities arise.

Project or Program

8.1.2.4 Employee Relations Program

Due Date

1.1. Employee Relations practices that enhance productivity through prompt and effective resolution of all staff disciplinary and performance related matters.

30/06/2018

2.2. A Corporate Citizenship Program that ensures that all staff are familiar with behavioural expectations based on employment legislation, Code of Conduct and Corporate Values.

30/06/2018

Responsible Officer

Manager Human Resources

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Sep 2017 Target %

n/a

Comments:

All staff disciplinary and performance related matters are managed through Council's Staff Formal Disciplinary Policy. Supervisors at all levels of the organisation are continuously engaged to ensure prompt and effective resolution of these matters with a view to enhancing productivity.

The Corporate Citizenship Program is delivered through Induction sessions as well as Effective Workplace Behaviour Training through which all staff are made aware of behavioural expectations based on employment legislation, Code of Conduct and Corporate Values.

8.1.2.5 Organisational Development Program

Due Date

1.1. Staff engagement through biannual Corporate Culture and Climate Surveys.

30/06/2018

2.2. Action Plans to address matters identified in the biannual Corporate Culture and Climate Surveys.

30/06/2018

3.3. A contemporary Workforce Planning Framework

30/06/2018

4.4. A Staff Reward and Recognition Framework

30/06/2018

Responsible Officer

Manager Human Resources

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Sep 2017 Target %

n/a

Comments:

A Staff Engagement Survey was conducted during July 2017.

Action Plans will be developed following the consideration of the Survey Results.

Workforce Planning is currently being undertaken as part of the annual budget build process.

Council's Staff Reward and Recognition Framework continues to operate successfully. The Valued Employee Award is presented quarterly and the various service recognition awards as well as the Annual Valued Employee Award are presented at the annual end of year staff function.

Project or Program

8.1.3 OS3 Provide corporate business systems to drive effective and efficient delivery of services and infrastructure.

8.1.3.1 Governance and Policy Program

1.1. Administrative support for Council functions

2.2. Internal advisory services

3.3. Implement legislation compliance monitoring program

Due Date

30/06/2018

30/06/2018

30/06/2018

Responsible Officer

Coordinator Governance and Corporate Policy

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

Governance has provided appropriate internal administrative support for Council functions and advice to internal Departments throughout the reporting period.

8.1.3.1 Software Management Program

1.1. Management of software licences and support agreements

2.2. Maintenance and support of business systems

Due Date

30/06/2018

30/06/2018

Responsible Officer

Manager Information Services

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

Support of software programs used in Council is continuing. New licensing models are being used which provide flexibility and cost-effective applications. Office 365 continues to grow, and Council's use of these products in the cloud also grows, with productivity gains across several sections of Council already noted. Alternative licensing options are being investigated as part of the continual improvement program within Information Services. Several previously council-operated software packages are being looked at to migrate to a Software as a Service (SaaS) delivery model to improve operational efficiency and to provide flexibility for upgrade and enhancement options.

A project steering committee has been set up to guide the migration of council's TechnologyOne Cloud 3 instance to a more highly-supportable Cloud 7 instance, due for completion early in 2018.

8.1.3.1 Fleet Planning Project

1.1. 10 Year Fleet Services Procurement Program reviewed

2.2. Preplanning of Fleet Services procurement undertaken

Due Date

30/06/2018

30/06/2018

Responsible Officer

Director Infrastructure Services

Start Date

01/07/2017

End Date

30/06/2018

Status

In Progress

% Complete

5

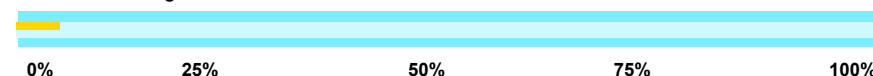
Sep 2017 Target %

0



Comments:

The annual review of Council's 10 Year Plant Replacement Program has commenced, with stakeholder discussions underway.



Project or Program

8.1.3.1 Financial Management Program

- 1.1. Prepare and submit monthly Goods & Services Tax returns in accordance with statutory time frames.
- 2.2. Management of Council's loan program.
- 3.3. Annual stocktake of portable and attractive asset register.
- 4.4. Prepare and submit annual Fringe Benefits Tax return in accordance with statutory time frames.

Due Date

30/06/2018

30/06/2018

30/06/2018

31/05/2018

Responsible Officer

Chief Finance Officer

Start Date

01/07/2017

End Date

30/06/2018

Status

In Progress

% Complete

25

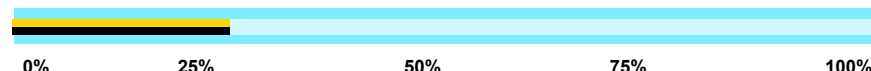
Sep 2017 Target %

25



Comments:

The financial management functions are delivered in accordance with required timeframes.



8.1.3.2 Corporate Performance and Planning Program

- 1.1. Deliver Operational Plan performance reports to the Executive Team
- 2.2. Drafting and preparation of Council's Annual Report
- 3.3. Review of Council's Corporate Plan and Community Plan
- 4.4. Deliver Quarterly Reports to Council

Due Date

30/06/2018

30/06/2018

30/06/2018

30/06/2018

Responsible Officer

Coordinator Governance and Corporate Policy

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

Council's Corporate Performance and Planning program occurred as scheduled in Quarter 1 2017/18.

Planning commenced for upcoming reviews of the Corporate Plan and Community Plan and options have been progressed but not finalised.

The 2017/18 Operational Plan was adopted at the special meeting of 15 June 2017 and is available on Council's website.

Preliminary discussions for the review of the Community Plan commenced in Quarter 2 2016/17 and has continued with Councillor input, with a draft consultation paper prepared by Governance and being finalised for community consultation.

Project or Program

8.1.3.2 Fleet Service Operations and Maintenance Program

Due Date

1.1. Workshop operations maximising fleet availability

30/06/2018

2.2. Fleet maintained to manufacturers' requirements

30/06/2018

3.3. Fabrication items delivered

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Sep 2017 Target %

Director Infrastructure Services

01/07/2017

30/06/2018

Ongoing

n/a

n/a

Comments:

Council's Fleet Services continue to liaise with internal customers (other departments/sections) in meeting its obligations whilst causing minimal interference to works programmes. Consideration is also made when undertaking capital purchases to provide equipment that will produce minimal downtime.

Plant utilisation reporting process implemented, with improved communication to Council's operational areas.

Fleet maintenance is undertaken to manufacturer's specifications through the automated servicing program. The following services have been undertaken for the July 2016 - June 2017 period:

- 133 heavy plant
- 90 trucks
- 185 motor vehicles
- 69 small plant

The following projects were delivered during the period of July 2016 to June 2017, by Council's fabrication workshop:

- 55 fabrication projects;
- 26 modification projects; and
- 46 repair projects.

Project or Program

8.1.3.2 Geographical Information Systems (GIS) Program

Due Date

1.1. Maintain internal mapping system and integration with core property and rating system

30/06/2018

2.2. Maintain and update mapping component of online property enquiry system.

30/06/2018

3.3. Maintain street and rural road numbering in conjunction with relevant Departments.

30/06/2018

Responsible Officer

Manager Information Services

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

Geographical information systems services continue to be provided in accordance with Council requirements. An order has been placed for IntraMaps Public. Council currently operates IntraMaps Enterprise for corporate functions, now the public-facing website will have similar mapping capabilities delivered within it to assist the public to see data represented spatially. The initial implementation is directed towards assisting council with their public consultation process for the introduction of the new planning scheme.

8.1.3.2 Property and Land Record Management Program

Due Date

1.1. Ensure name and address records and land and property records are updated in accordance with required timeframes

30/06/2018

Responsible Officer

Chief Finance Officer

Start Date

01/07/2017

End Date

30/06/2018

Status

In Progress

% Complete

25

Sep 2017 Target %

25



Comments:

Property and land records are being updated in accordance with required timeframes.

0% 25% 50% 75% 100%

8.1.3.3 Helpdesk System of Information Technology Program

Due Date

1.1. Delivery of helpdesk services

30/06/2018

Responsible Officer

Manager Information Services

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

The Help Desk system continues to function well since it has been reconfigured. Help Desk support is continuing with improvements noted in the level of service being provided by staff. A Services Catalogue for the Information Services department has been developed and received by the ICT Steering Committee. A recent review whilst undertaking an audit has been conducted by Council's internal auditors, who have suggested content. This will be amended prior to submission to the Audit and Risk Committee later this year.

Project or Program

8.1.3.3 Fleet Business Plan Project

Due Date

1.1. Continue to improve asset management processes

30/06/2018

2.2. Continue to improve asset management information system

30/06/2018

3.3. Continue to improve asset management data and knowledge

30/06/2018

4.4. Fleet Business Plan reviewed

30/06/2018

5.5. Fleet Business Plan Delivery Program developed

30/06/2018

Responsible Officer

Director Infrastructure Services

Start Date

01/10/2017

End Date

30/06/2018

Status

Not Started

% Complete

0

Sep 2017 Target %

0



Comments:

Fleet Business Plan project programmed for commencement Q2.

0% 25% 50% 75% 100%

8.1.4 OS4 Implement effective risk management and maintain contemporary business processes.

8.1.4.1 Audit and Risk Program

Due Date

1.1. Administer Risk Management framework

30/06/2018

2.2. Provide advice and support on risk management to Council service areas

30/06/2018

3.3. Administer internal audit function

30/06/2018

4.4. Audit and Risk Committee

30/06/2018

Responsible Officer

Coordinator Governance and Corporate Policy

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

Council's Internal Audit functions continue to occur effectively. Internal and External Audits are progressing as scheduled.

Council's risk management documents including the Strategic, Operational and Project Risk Registers have been updated as required.

Strategic risks have been reviewed as scheduled through the Risk Reference Group and the outcomes of the review progressed to the Audit and Risk Committee.

Project or Program

8.1.4.1 Business Continuity for Information Technology Program**Due Date****1.1. Testing of Business Continuity Systems****30/06/2018****2.2. Review of interconnection points between vendors to ensure that systems are not vulnerable to cyber attack****30/06/2018****Responsible Officer***Manager Information Services***Start Date**

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

Improvements in business continuity have been made with the transfer of additional business systems to the cloud. Cloud-based system provide high-availability and highly-resilient infrastructure which aids Council's business continuity efforts. ICT business continuity documentation will be updated shortly. Fully-redundant, path-diverse, carrier diverse Wide Area Network links, with multiple Internet egress points, is providing higher confidence for voice and data services.

A recent internal audit of cyber security has highlighted the lack of appropriate formal business continuity processes. This had already been identified by Information Services and the approach has been to facilitate discussions with all council departments regarding the identification and management of critical systems. The previous Business Continuity Plan for council has not been updated since 2013 and there has been considerable change in systems, processes and staff since that time.

8.1.4.1 Insurance Risk Management Program**Due Date****1.1. Management of insurance claims****30/06/2018****2.2. Ensure Council's insurance requirements are met and adequate coverage is maintained****30/06/2018****Responsible Officer***Chief Finance Officer***Start Date**

01/07/2017

End Date

30/06/2018

Status

In Progress

% Complete

25

Sep 2017 Target %

25

**Comments:**

The 2017-18 insurance program has been finalised with Crime Protection Insurance taken out for additional protection against fraud. Insurance costs in 2017-18 are in line with budget forecasts.

The insurance claims resulting from Ex Tropical Cyclone Debbie are continuing with some claims finalised prior to 30 June and some occurring in the 2017-18 financial year.

Project or Program

8.1.5 OS5 Build effective leadership and management capabilities across the organisation, encourage teamwork and innovation.

8.1.5.1 Internal Communication Program

Due Date

1.1. Provide internal communication function which assists in promoting organisational culture, reflects Council's values, and fosters staff awareness of the organisation and its activities

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Target %

Communications and Councillor Support Coordinator

01/07/2017

30/06/2018

Ongoing

n/a

n/a






Comments:

Council's daily staff bulletin was circulated via email and monthly newsletters distributed in print and electronic versions.





1. Spectacular Scenery & Healthy Environment

<i>KPI</i>	<i>Comments</i>	<i>Unit</i>	<i>Target</i>	<i>Actual</i>	<i>Progress</i>
Pest Management - 1. Programed property inspections undertaken in accordance with Pest Management Plan	1. Programed property inspections undertaken in accordance with Pest Management Plan	%	95.00	80.00	 RED
Pest Management - 2. Nominated roadside (local road) weed control activities undertaken in accordance with operational guidelines	2. Nominated roadside (local road) weed control activities undertaken in accordance with operational guidelines	%	95.00	100.00	 GREEN
Reserve Management - 1. Undertake bushfire mitigation works in accordance with Management Plan	1. Undertake bushfire mitigation works in accordance with Management Plan	%	95.00	100.00	 GREEN
State Road Weed Control - 1. Nominated weed control activities on State roads undertaken in accordance with treatment schedule	1. Nominated weed control activities on State roads undertaken in accordance with treatment schedule	%	95.00	100.00	 GREEN








2. Sustainable and Prosperous Economy

<i>KPI</i>	<i>Comments</i>	<i>Unit</i>	<i>Target</i>	<i>Actual</i>	<i>Progress</i>
Development Application Responses - 1. Assessment of applications within applicable service standards	1. Assessment of applications within applicable service standards	%	100.00	0.00	 RED
Development Assessment - 1. Development assessment acknowledgement notice issued within statutory timeframe (10 business days)	Development Assessment - 1. Development assessment acknowledgement notice issued within statutory timeframe (10 business days)	%	100.00	0.00	 RED
Development Assessment - 2. Average Actual Time to issue a Development Assessment acknowledgement notice is 5 business days or less	Development Assessment - 2. Average Actual Time to issue a Development Assessment acknowledgement notice is 5 business days or less	Days	5.00	0.00	 GREEN
Planning Certificates - 1. Planning certificates issued within statutory timeframes	1. Planning certificates issued within statutory timeframes	%	100.00	47.00	 GREEN
Survey Plans - 1. Signing and sealing of survey plans managed in accordance with statutory timeframes	1. Signing and sealing of survey plans managed in accordance with statutory timeframes	%	100.00	0.00	 RED










3. Open and Responsive Government

<i>KPI</i>	<i>Comments</i>	<i>Unit</i>	<i>Target</i>	<i>Actual</i>	<i>Progress</i>
Complaints Management - 1. Customer acknowledgement of complaints within 14 business days	1. Customer acknowledgement of complaints within 14 business days	%	100.00	100.00	 GREEN
Information Access and Privacy - 1. Right to Information and Information Privacy Applications processed within statutory timeframes	1. Right to Information and Information Privacy applications processed within statutory timeframes	%	100.00	100.00	 GREEN
Policy Development and Review - 1. Council policies reviewed within nominated review schedule	1. Council policies reviewed within nominated review schedule	%	100.00	63.63	 RED
Statutory Financial Reporting - 1. Annual financial statements audited and signed by QAO by 31 October	1. Annual financial statements audited and signed by QAO by 31 October	%	100.00	100.00	 GREEN













4. Relaxed Living and Rural Lifestyle

KPI	Comments	Unit	Target	Actual	Progress
Building and Plumbing - 1. Building applications approved within statutory timeframes (20 business days with an additional 10 business days where further information required)	1. Building applications approved within statutory timeframes (20 business days with an additional 10 business days where further information required)	%	100.00	100.00	 GREEN
Building and Plumbing - 2. Plumbing applications approved within statutory timeframes (20 business days with an additional 10 business days where further information required)	2. Plumbing application approved within statutory timeframes (20 business days with an additional 10 business days where further information required)	%	100.00	90.00	 RED
Building and Plumbing - 3. Requests for action are responded to in line with service standards	3. Requests for action are responded to in line with service standards	%	100.00	60.00	 RED
Camping Grounds - 1. Camp facilities available for use during scheduled State school and public holidays	1. Camp facilities available for use during scheduled State school and public holidays	%	90.00	100.00	 GREEN
Development Compliance - 1. Compliance assessments for Higher Risk Developments undertaken within 3 months of commencement of use	1. Compliance assessments for Higher Risk Developments undertaken within 3 months of commencement of use	%	95.00	95.00	 GREEN
Healthy and Active Program - 1. Deliver nominated activities in accordance with program schedule	1. Deliver nominated activities in accordance with program schedule	%	N/A	N/A	
Land Use Planning - 1. Submissions to proposed changes to state and regional planning policy and legislation provided within public consultation timeframes	1. Submissions to proposed changes to State and regional planning policy and legislation provided within public consultation timeframes	%	100.00	100.00	 GREEN
Sporting Facility Availability - 1. All Council sporting facilities available for scheduled fixtures	1. All Council sporting facilities available for scheduled fixtures	%	90.00	100.00	 GREEN




5. Vibrant Towns and Villages

KPI	Comments	Unit	Target	Actual	Progress
Community Facility Maintenance - 1. Libraries available for use during nominated opening hours	1. Libraries available for use during nominated opening hours	%	90.00	100.00	 GREEN
Community Facility Maintenance - 2. Swimming Pool water tested monthly during pool season	2. Swimming Pool water tested monthly during pool season	%	90.00	100.00	 GREEN
Community Facility Maintenance - 3. Swimming Pools available for use during nominated opening hours	3. Swimming Pools available for use during nominated opening hours	%	90.00	100.00	 GREEN
Nurseries and Gardens - 1. No more than 4 requests for nursery or gardens services responded to outside of 5 business day customer service standard	1. No more than 4 requests for nursery or gardens services responded to outside of 5 business day customer service standard	#	4.00	0.00	 GREEN
Nurseries and Gardens - 2. Nursery Tree Distribution Days delivered and quantities of trees supplied recorded	2. Nursery Tree Distribution Days delivered and quantities of trees supplied recorded	%	90.00	100.00	 GREEN
Park Buildings and Furniture - 1. Request for Action responded to within 5 business days	1. Request for Action responded to within 5 business days	%	90.00	90.00	 GREEN
Park Buildings and Furniture - 2. Playground equipment inspected annually	2. Playground equipment inspected annually	%	100.00	100.00	 GREEN
Parks - 1. No more than 4 requests for mowing or maintenance responded to outside of 5 business day customer service standard	1. No more than 4 requests for mowing or maintenance responded to outside of 5 business day customer service standard	#	4.00	0.00	 GREEN
Parks - 2. No more than 4 applications for tree work responded to outside of 10 business day customer service standard	2. No more than 4 applications for tree work responded to outside of 10 business day customer service standard	#	4.00	0.00	 GREEN










6. Accessible and Serviced Region

<i>KPI</i>	<i>Comments</i>	<i>Unit</i>	<i>Target</i>	<i>Actual</i>	<i>Progress</i>
Alliance and Contract Works - 1. Annual operating surplus	1. Annual operating surplus >20%	%	20.00	16.00	 RED
Bridge Program - 1. Load limits for timber bridges above acceptable load limit total	1. Load limits for timber bridges above acceptable load limit total >75%	%	75.00	85.71	 GREEN
Bridge Program - 2. The bridge load limit ratio is not to be less than 0.90	2. The bridge load limit ratio is not to be less than 0.90 >0.90	#	0.90	0.93	 GREEN
Cemeteries - 1. No more than 4 requests for mowing or maintenance responded to outside of the 5 business day customer service standard	1. No more than 4 requests for mowing or maintenance responded to outside of the 5 business day customer service standard	#	4.00	0.00	 GREEN
Cemeteries - 2. Process all applications for burials within 2 business days	2. Process all applications for burials within 2 business days	%	90.00	100.00	 GREEN
Footpaths - 1. Footpath network inspected, with defects logged, prioritised and programmed	1. Footpath network inspected, with defects logged, prioritised and programmed	%	95.00	95.00	 GREEN
Manage Council Buildings and Depots - 1. RCD testing completed 6 monthly	1. RCD testing completed every 6 months	%	100.00	100.00	 GREEN
Manage Council Buildings and Depots - 2. Test and tagging completed quarterly	2. Test and tagging completed quarterly	%	90.00	100.00	 GREEN
Manage Council Buildings and Depots - 3. Fire extinguisher testing completed every 6 months	3. Fire extinguisher testing completed every 6 months	%	90.00	100.00	 GREEN
Property Management - 1. Leases /agreements maintained within currency period	1. Leases /agreements maintained within currency period	%	90.00	100.00	 GREEN
Public Amenity Facilities - 1. Requests for Action for public amenity facility maintenance responded to within 48 hours	1. Requests for Action for public amenity facility maintenance responded to within 48 hours	%	90.00	100.00	 GREEN
Road and Street Program - 1. Number of road surface and reliability complaints per one million trip kilometres Target: 5 valid complaints or less	1. Number of road surface and reliability complaints per one million trip kilometres Target: 5 valid complaints or less	#	5.00	8.60	 RED













6. Accessible and Serviced Region

<i>KPI</i>	<i>Comments</i>	<i>Unit</i>	<i>Target</i>	<i>Actual</i>	<i>Progress</i>
Waste Services - 3. Stolen bins replaced within 4 business days	3. Stolen bins replaced within 4 business days	%	95.00	95.00	 GREEN
Waste Services - 4. Missed collection of bins serviced within 2 business days	4. Missed collection of bins serviced within 2 business days	%	95.00	95.00	 GREEN
Waste Services - 6. New bins supplied within 8 business days	6. New bins supplied within 8 business days	%	95.00	95.00	 GREEN










7. Healthy, Engaged and Resourceful Communities

KPI	Comments	Unit	Target	Actual	Progress
Animal Management - 1. Reported animal attacks responded to within 24 hours	1. Reported animal attacks responded to within 24 hours	%	100.00	100.00	 GREEN
Animal Management - 2. Number of dog registrations paid for the financial year	Animal Management - 2. Number of dog registrations paid for the financial year	%	95.00	95.00	 GREEN
Animal Management - 3. Livestock wandering within a road reserve area responded to within 24 hours	3. Livestock wandering within a road reserve area responded to within 24 hours	%	90.00	100.00	 GREEN
Animal Management - 4. Collection of stray domestic animal requests are completed within one business day.	4. Collection of stray domestic animal requests are completed within one business day.	%	90.00	100.00	 GREEN
Animal Management - 5. Environmental noise nuisance from animal requests are resolved within 30 days	5. Environmental noise nuisance from animal requests are resolved within 30 days	%	80.00	95.00	 GREEN
Animal Management - 6. Impounded animals suitable for adoption to be transferred to a rehoming organisation	6. Impounded animals suitable for adoption to be transferred to a rehoming organisation	%	95.00	100.00	 GREEN
Animal Management - 7. Declared pest animal information on control methods provided to landholders within 30 days	7. Declared pest animal information on control methods provided to landholders within 30 days	%	100.00	100.00	 GREEN
Public Health - 1. Vaccination rate of students with parental/guardian consent is greater than 85%	1. Vaccination rate of students with parental/guardian consent is greater than 85%	%	N/A	N/A	
Public Health - 2. Vaccination rate of total cohort is greater than 76%	2. Vaccination rate of total cohort is greater than 76%	%	N/A	N/A	
Public Health - 3. Requests for Action for all customer requests responded to within applicable service standards	3. Requests for Action for all customer requests responded to within applicable service standards	%	100.00	95.00	 RED
Regulatory Approvals - 1. Assessment of legislative and Local Law licences / approvals within legislative guidelines and policies	Regulatory Approvals - 1. Assessment of legislative and Local Law licences / approvals within legislative guidelines and policies	%	100.00	100.00	 GREEN






8. Organisational Sustainability

<i>KPI</i>	<i>Comments</i>	<i>Unit</i>	<i>Target</i>	<i>Actual</i>	<i>Progress</i>
Asset Management - 1. Portable and attractive assets stocktake completed by 30 June each year	1. Portable and attractive assets stocktake completed by 30 June 2016	%	100.00	100.00	 GREEN
Fabrication - 1. Fabricated items supplied to end user on time	1. Fabricated items supplied to end user on time	%	90.00	90.00	 GREEN
Financial Performance - 1. Annual rates outstanding less than 6% at 30 June each year	1. Annual rates outstanding less than 6% at 30 June	%	100.00	100.00	 GREEN
Financial Performance - 2. Levy rates six monthly by 31 July and 31 January each year	2. Levy rates six monthly by 31 July and 31 January each year	%	100.00	100.00	 GREEN
Financial Performance - 3. Investment returns to be greater than average QTC overnight cash rate	3. Investment returns to be greater than average QTC overnight cash rate	%	100.00	100.00	 GREEN
Financial Performance - 4. Investments to remain within credit rating and counterparty limits set in the Investment Policy	4. Investments to remain within credit rating and counterparty limits set in the Investment Policy	%	100.00	100.00	 GREEN
Financial Planning, Measurement and Reporting - 1. Annual budget adopted by 30 June each year	1. Annual budget adopted by 30 June each year	%	100.00	100.00	 GREEN
Financial Planning, Measurement and Reporting - 2. Fringe Benefits Tax return submitted by 21 May each year	2. Fringe Benefits Tax return submitted by 21 May each year	%	100.00	100.00	 GREEN
Financial Planning, Measurement and Reporting - 3. Monthly and year to date financial results reported to Finance Committee at next available meeting following end of month	3. Monthly and year to date financial results reported to Finance Committee at next available meeting following end of month	%	100.00	100.00	 GREEN
Financial Planning, Measurement and Reporting - 4. Insurance for the following financial year finalised by 30 June each year	4. Insurance for the following financial year finalised by 30 June each year	%	100.00	100.00	 GREEN
Fleet - 1. Fleet availability	1. Fleet availability	%	90.00	95.00	 GREEN
Fleet -2. Fleet Capital Purchases completed	2. Fleet Capital Purchases completed	%	90.00	100.00	 GREEN

8. Organisational Sustainability

<i>KPI</i>	<i>Comments</i>	<i>Unit</i>	<i>Target</i>	<i>Actual</i>	<i>Progress</i>
Human Resources Services - 1. The administration of personal records are legally compliant at all times	1. The administration of personal records are legally compliant at all times	%	100.00	100.00	 GREEN
Human Resources Services - 2. Recruitment and Selection practices are legally compliant at all times	2. Recruitment and Selection practices are legally compliant at all times	%	100.00	100.00	 GREEN
Information Management - 1. Records Management Helpdesk requests resolved within one working day	1. Records Management Helpdesk requests resolved within one working day	%	90.00	95.00	 GREEN
Information Management - 2. IT Helpdesk requests of Priority 4 and above resolved within 30 days	Information Management 2. IT Helpdesk requests of Priority 4 and above resolved within 30 days	%	80.00	96.00	 GREEN
Information Management - 3. Incoming correspondence registered into ECM and tasked within one business day of being received	3. Incoming correspondence registered into ECM and tasked within one business day of being received	%	90.00	90.00	 GREEN
Organisational Development - 1. Corporate Culture and Climate Surveys conducted biannually by 30 June.	1. Corporate Culture and Climate Surveys conducted biannually by 30 June.	%	100.00	100.00	 GREEN
Organisational Development - 2. Action Plans developed by 30 November biannually to address matters identified in the Corporate Culture and Climate Surveys	2. Action Plans developed by 30 November biannually to address matters identified in the Corporate Culture and Climate Surveys	%	100.00	100.00	 GREEN
Payables Management - 1. Staff and Councillors paid fortnightly in accordance with established pay periods	1. Staff and Councillors paid fortnightly in accordance with established pay periods	%	100.00	100.00	 GREEN
Payables Management - 2. Goods & Services Tax returns submitted by the 21st of each month	2. Goods & Services Tax returns submitted by the 21st of each month	%	100.00	100.00	 GREEN

8. Organisational Sustainability

<i>KPI</i>	<i>Comments</i>	<i>Unit</i>	<i>Target</i>	<i>Actual</i>	<i>Progress</i>
Procurement Management - 1. Inventory turnover ratio to be greater than 2 times for Supply section for preceding 12 months	1. Inventory turnover ratio to be greater than 2 times for Supply section for preceding 12 months	%	100.00	100.00	 GREEN
	Calculated by 2013-14 stock issues divided by average inventory balance 30 June 2014/30 June 2013				
Staff Performance and Development - 1. Personal Performance and Development Plan activities for all staff undertaken within relevant timeframes	1. Personal Performance and Development Plan activities for all staff undertaken within relevant timeframes	%	90.00	100.00	 GREEN
Staff Performance and Development - 2. Industrial Relations legislation complied with at all times	2. Industrial Relations legislation complied with at all times	%	100.00	100.00	 GREEN
Workplace Health and Safety - 1. Workplace Health and Safety legislation complied with at all times	1. Workplace Health and Safety legislation complied with at all times	%	100.00	100.00	 GREEN
Workplace Health and Safety - 2. Workers' Compensation legislation complied with at all times	2. Workers' Compensation legislation complied with at all times	%	100.00	100.00	 GREEN