



Compliance Officer **Customer and Regional Prosperity** **Permanent**

The Scenic Rim is a region of opportunity surrounded by World Heritage-listed national parks and well renowned for its breathtaking scenery, agricultural and tourism industries.

At Scenic Rim Regional Council, we deliver community services and infrastructure to the region's population of more than 40,000. With a diverse team exceeding 420 employees, we are committed to shaping a progressive future for our community through collaboration, integration and innovation. We are proudly an equal opportunity employer that embraces diversity and a workplace underpinned by shared ethos and values that shape our actions and behaviours.

About this opportunity

Our Regulatory team has an opportunity for an experienced Compliance Officer to provide assistance to the Compliance Services team by undertaking investigations and enforcement action on compliance matters relating to development, environment, building and local laws, with a focus on provision of excellent customer service to all stakeholders including other sections of Council, other Government agencies, industry and the public

Key responsibilities include:

- In accordance with applicable legislation and relevant procedures and policies, undertake inspection of premises within the region and investigate complaints in relation to Council's town planning scheme, local laws and relevant State legislation.
- Prepare investigation reports and evidence briefs for breaches of Council's town planning scheme, local laws and relevant State legislation for consideration by the Team Leader Compliance Services.
- Provide appropriately documented and justified written advice to the Team Leader Compliance Services on enforcement of matters administered by the section.
- Instigation of enforcement processes for offences as required, including preparation for and attendance at Court.
- Under general direction from the Team Leader Compliance Services, assess and process applications for permits/approvals.
- Communicate with internal and external stakeholders to provide information and/or to seek technical advice about compliance matters being dealt with by the Compliance Services team.

About you

To succeed in this role, you will require ;

- Certificate qualification in local government compliance, or previous experience in compliance/enforcement.
- A tertiary qualification in land use planning would be desirable.
- Eligible for appointment as an authorised person in accordance with Council's functions.
- A current Queensland Class C motor vehicle licence is essential
- Experience in the investigation and enforcement of offences against State development, environment and building legislation and Council local laws.
- Sound knowledge of Powers of Entry and investigative procedures. Knowledge of legal processes as they relate to progression of enforcement matters.
- Sound working knowledge of, and the ability to apply provisions of, the Acts, Regulations and Local Laws applicable to Council's Compliance Services team.

Council is an equal opportunity employer and offers a smoke free work environment

SCENIC RIM



REGIONAL COUNCIL

About our offer

Scenic Rim Regional Council is an innovative employer, offering flexible working arrangements and a collaborative team environment. For the right candidate, this position comes with a base remuneration from **\$70, 420** per annum, up to 12.5% employer superannuation contribution, a 36.25 hour working week, and much more

How to apply

If this sounds like the position for you, **don't delay** - apply now **by submitting via [SEEK](#)**:

1. **A statement** (maximum of 2 pages) demonstrating how your skills, knowledge and experience meet the specific requirements and responsibilities of this position.
2. **A current resume** (maximum of 5 pages) including the names and contact details of 3 referees. One referee should be a Manager you have worked for during the past two years.

Applications close: 12 noon Wednesday 29 June 2022

For more information view the position description at [website](#) or contact hr@scenicrim.qld.gov.au