

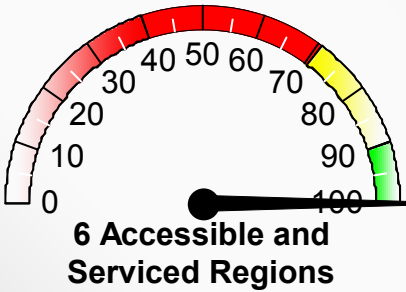
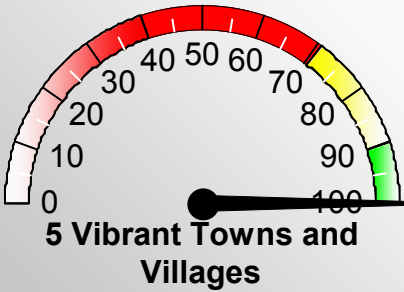
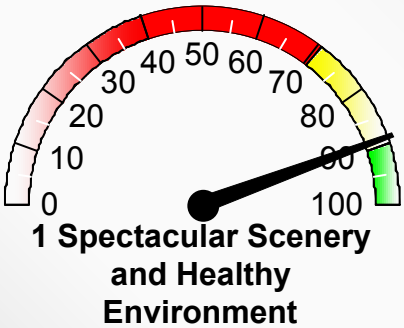





Scenic Rim Regional Council

Corporate Performance Report

October to December 2017

Action Progress Against Goals



| GOAL AREA | ACTIONS REPORTED ON | ACTIONS AT LEAST 90% OF TARGET  | ACTIONS BETWEEN 70 and 90% OF TARGET  | ACTIONS LESS THAN 70% OF TARGET  | ONGOING ACTIONS | ACTIONS WITH NO TARGET |
|--|------------------------|--|--|---|--------------------|------------------------------|
| 1 Spectacular Scenery and Healthy Environment | 19 | 6 | 2 | 1 | 10 | 0 |
| 2 Sustainable and Prosperous Economy | 5 | 3 | 1 | 0 | 1 | 0 |
| 3 Open and Responsive Government | 14 | 3 | 0 | 0 | 11 | 0 |
| 4 Relaxed Living and Rural Lifestyle | 9 | 4 | 0 | 1 | 4 | 0 |
| 5 Vibrant Towns and Villages | 9 | 3 | 0 | 0 | 6 | 0 |
| 6 Accessible and Serviced Regions | 27 | 13 | 0 | 0 | 14 | 0 |
| 7 Healthy, Engaged and Resourceful Communities | 7 | 3 | 0 | 0 | 4 | 0 |
| 8 Organisational Sustainability | 26 | 12 | 0 | 0 | 14 | 0 |
| TOTAL | 116 | 47 | 3 | 2 | 64 | 0 |

Project or Program Summary



At least 90% of action target achieved



Target



Between 70 and 90% of action target achieved



% Complete



Less than 70% of action target achieved

Project or Program

1.1.1 SHE1 Ensure environmental considerations and sustainability principles are integrated into key decision making processes, policies and procedures including future land use planning, and infrastructure and organisational service delivery.

1.1.1.1 Roadside Weed Management Program

Due Date

1.1. Deliver Main Roads Contract

30/06/2018

2.2. Undertake weed management on local government controlled roads

30/06/2018

3.3. Investigate the feasibility to undertake two treatment rounds for declared weeds on council managed lands

30/06/2018

Responsible Officer

Manager Health Building and Environment

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

First spray run of State Controlled Roads has now completed inspecting and spraying a total of 1054 kilometres of roadside.

Second run is scheduled for commencement during January.

Local road weed inspection/treatment program commenced to target infestation's in coordination with Main Roads Contract.

Council has currently inspected and sprayed in excess of 2000 kilometres of Council roads.

Feasibility investigation undertaken. Council declared weed treatment to continue on a reactive basis.

Project or Program

1.1.1.1 Waste Strategy Project

Due Date

1.1. Waste Strategy Implementation Plan delivered

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Dec 2017 Target %



Manager Property and Operations

01/07/2017

30/06/2018

In Progress

40

40



Comments:

Waste Implementation Plan implemented. A review was conducted in July 2017 to check alliance with Landfill Strategy. An update will be completed in Q3 of 2017/2018.

0% 25% 50% 75% 100%

1.1.1.2 Habitat Protection Program

Due Date

1.1. Deliver Land for Wildlife Program

30/06/2018

2.2. Deliver Voluntary Conservation Agreements Program

30/06/2018

3.3. Deliver Nature Refuge and Conservation Covenant Program

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Target %

Manager Health Building and Environment

01/07/2017

30/06/2018

Ongoing

n/a

n/a

Comments:

One Land for wildlife inspection occurred during December for a new member joining the program. A total of nine Land for Wildlife inspections were undertaken for the quarter consisting of six new members and three revisits.

One agreement was finalised during the second quarter for the preservation of threatened species including powerful owl and Boonah tuckeroo. Draft agreements are currently being developed for several properties across the region for the preservation of spotted tail quoll and brush tail rock wallabies.

New nature refuges are currently being investigated for several properties for the protection long nosed potoroo and glossy black cockatoo in conjunction with the Queensland Trust for Nature.

Project or Program

1.1.1.3 Waterways Program

Due Date

1.1. Provide support and develop strong partnerships with key government and non-governmental organisations

30/06/2018

2.2. Partner with key stakeholders to develop a Catchment Action Plan for the Logan and Albert Rivers

30/06/2018

Responsible Officer

Manager Health Building and Environment

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

Community engagement programs are currently being prepared in partnership with Logan City Council and Healthy Land and Water.

Council is currently working with the Department of Education and Training and two community service providers in supervising restoration teams to repair reserve areas impacted by cyclone Debbie.

Works to date have included the restoration of several hectares of bushland located in the Beechmont, Canungra and Beaudesert areas including the planting of 3000 plants.

Community consultation is being organised for January with key organisations operating in the Logan reach being consulted during December.

Project or Program

1.1.1.4 Reserve Management Program**Due Date**

1.1. Undertake bushfire mitigation works in accordance with Management Plans

30/06/2018

2.2. Undertake pest animal and plant control in council Reserves

30/06/2018

3.3. Review and improve the management framework for maintenance of council bushlands

30/06/2018

Responsible Officer

Manager Health Building and Environment

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

Councils grant with the Department of Infrastructure Local Government and Planning's bushfire program grant is now on schedule for completion in early January with the completion of 28 different projects across Council reserves. Projects include the construction of fire trails and infrastructure across several different reserves in areas including Tamborine village and Tamborine Mountain.

Weed management works are occurring across several of Council reserves with key works including spray operations in the Hospital Hill, Fassifern, Tullamore Way, Ill Bogan Reserve, Fassifern Reserve, Hospital Hill, Echo Valley and Back Creek Reserve.

Key works have included spray treatment of invading grass around Council plantings, removal of canopy weed species including cats claw and asparagus fern and spraying of lantana, mother of millions, ragweed and other noxious weeds.

Review of management framework for bushland reserve maintenance currently being undertaken.

1.1.1.5 Community Environmental Management Program**Due Date**

1.1. Deliver community education and awareness program

30/06/2018

2.2. Deliver Community Environmental Grants program

30/06/2018

Responsible Officer

Manager Health Building and Environment

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

Council partnered on several education and awareness events including events with All Saints Primary School in Boonah, Aratula School and Tamborine Mountain Landcare. Events included tree plantings, koala education and weed management.

Grants are now finalised. Final project reports are being reviewed for previous Environmental Grant rounds.

Project or Program

1.1.1.6 Bio-Security Program

1.1. Deliver private property inspection program

2.2. Deliver wild dog baiting program

Due Date

30/06/2018

30/06/2018

Responsible Officer

Manager Health Building and Environment

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

Consultation with Landholder's and Landholder groups in relation to declared Bio-Security matter throughout the region.

For December, four landholders participated in Wild dog 1080 baiting. A total of 77 wild dog baits were laid.

1.1.1.8 Regionally Significant Species List Project

1.1. Develop a Regionally significant species list for utilisation in the development assessment process

2.2. Develop a GIS database of the locations of endangered vulnerable and near threatened species

3.3. Refine and improve the koala mapping data

Due Date

30/06/2018

30/06/2018

30/06/2018

Responsible Officer

Manager Health Building and Environment

Start Date

01/07/2017

End Date

30/06/2018

Status

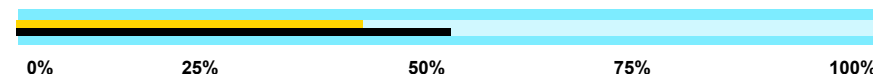
In Progress

% Complete

40

Dec 2017 Target %

50



Comments:

Species list currently included in draft planning scheme policy.

Investigations continuing with the Atlas of Living Australia as the potential delivery mechanism.

Koala sniffer dogs were used in the Aratula region as part of ground truthing for koala mapping. Awaiting results of investigation.

Project or Program

1.1.1.9 Landscape Species Project

Due Date

1.1. Develop a suitable landscaping species list

30/06/2018

2.2. Utilise landscaping species list in the development assessment process

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Dec 2017 Target %



Manager Health Building and Environment

01/07/2017

30/06/2018

Not Started

0

0



Comments:

Species list project set for development during 2018.

Awaiting development.

1.1.1.10 Environmental Assessment Program

Due Date

1.1. Assess applications against relevant environmental criteria

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Dec 2017 Target %



Manager Health Building and Environment

01/07/2017

30/06/2018

In Progress

50

50



Comments:

Development applications currently being referred to Councils Environmental Policy and Services for environmental input as required.

Project or Program

1.1.2 SHE2 Conserve, protect and enhance the region's unique biodiversity, scenic vistas, natural resources and ecological processes. This will include taking steps to minimise the impact of pest species, improving degraded land and waterways, and protecting and enhancing environmental corridors.

1.1.2.1 Million Trees - Scenic Rim Program**Due Date****1.1. Deliver council's tree programs****30/06/2018****2.2. Investigate external investment opportunities****30/06/2018****3.3. Develop a program that provides trees to improve riparian corridors****30/06/2018****Responsible Officer***Manager Health Building and Environment***Start Date**

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

Councils Rural Trees Program has closed for financial year 2017-2018. Applications continue to be assessed. Applications continued to be received and assessed on an on-going basis.

Investment opportunities are being investigated with the Queensland Trust for Nature regarding Koala support projects.

Partnership opportunities are also being investigated through the Catchment Action Plan.

Riparian Trees Program is being scheduled for commencement during February 2018. The program is anticipated to assist landholders in remediation of waterway damage and erosion through provision of free trees and landholder advice.

1.1.2.2 Environmental Education Project**Due Date****1.1. Establish a Council Environmental working group****30/06/2018****2.2. Develop a series of workshops to engage with local farmers to improve the management of natural resources****30/06/2018****Responsible Officer***Manager Health Building and Environment***Start Date**

01/09/2017

End Date

30/06/2018

Status

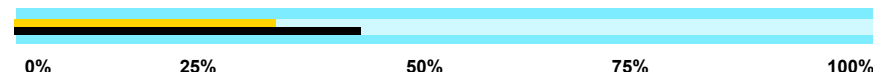
In Progress

% Complete

30

Dec 2017 Target %

40

**Comments:**

Working group is currently being investigated.

A total of six workshops are now scheduled for delivery during quarter 3 and 4 including topics such as erosion and waterways, introductory property management and general weed/fire management.

Awaiting information to confirm dates for delivery of workshops.

Project or Program

1.1.2.3 Waterway Revegetation Project

Due Date

1.1. Identify areas for priority revegetation

30/06/2018

2.2. Develop a GIS system to map these identified areas

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Dec 2017 Target %



Manager Health Building and Environment

01/07/2017

30/06/2018

In Progress

50

50



0% 25% 50% 75% 100%

Comments:

Department of Education and Training Crews continue to work in priority revegetation areas along waterways. In excess of 3000 plants have been planted to date.

Datasets are currently being sought from external parties for inclusion into mapping.

1.1.2.4 Biological Control Project

Due Date

1.1. Develop a program for the biological control of pest weeds

30/06/2018

2.2. Integrate biological control into pest program

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Dec 2017 Target %

Manager Health Building and Environment

01/07/2017

30/06/2018

Ongoing

n/a

n/a

Comments:

Bio- control programme was undertaken to control a range of water weeds within targeted water bodies. This was conducted using Brisbane City Council (BCC) bred weevils, BCC breed more than 500,000 weevils annually for the control of weeds and introduced plants in water. Scenic Rim targeted pest species, Salvinia and Water Hyacinth

1.1.2.5 Bio-Security Plan Project

Due Date

1.1. Develop a Bio-Security Plan

30/06/2018

2.2. Present the Plan to Council for endorsement

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Dec 2017 Target %



Manager Health Building and Environment

01/07/2017

30/06/2018

In Progress

60

40



0% 25% 50% 75% 100%

Comments:

Councils officer continue drafting a regional Biosecurity Plan, with the view to complete the project by February 2018.

Project or Program

1.1.5 SHE5 Provide innovative waste reduction, recycling and management practices to minimise adverse effects of waste on the environment and impacts on the community.**1.1.5.1 Waste Disposal Planning Project****Due Date****1.1. 10 Year Waste Capital Works Program reviewed****31/01/2018****2.2. Preplanning of 2018/2019 Waste Capital Works projects undertaken****30/06/2018****Responsible Officer***Manager Property and Operations***Start Date**

01/10/2017

End Date

30/06/2018

Status

In Progress

% Complete

55

Dec 2017 Target %

50

**Comments:**

The 10 year capital project has been drafted and discussed with Director and Manager.
Preplanning of Waste Capital Works projects is not yet due to commence.

0% 25% 50% 75% 100%

1.1.5.2 Waste Disposal Capital Works Program**Due Date****1.1. Recycle Centre Constructed****30/06/2018****2.2. Second Bin Bay & Metal Bay Constructed****30/06/2018****3.3. New Landfill Cell Designed****30/06/2018****4.4. Procure 3 x 60m2 Roll on Roll off bins****30/06/2018****5.5. Construct Machinery bay at Landfill****30/06/2018****6.6. Security System Installations - Transfer Stations****30/06/2018****Responsible Officer***Manager Property and Operations***Start Date**

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Dec 2017 Target %

n/a

Comments:

1. Tender is due to close at end of January in relation to construction of Recycle Centre.
2. Detailed designs for second bin bay and metal bay are finalised. Estimate is being developed for first flood package. Project will be on hold until 18/19FY due to higher construction costs.
3. Design of new Landfill Cell is progressing well. Awaiting updated survey of lower site areas to finalise floor levels and northern bund RL.
4. Request for Quotation and specification completed and will be released for quotation in January.
5. Power to the container has been run. January storm has ripped the new shelter. Replacement quotes are being sought.
6. Scope of works for new Transfer Station security system installations to be finalised in conjunction with new WHS Security workgroup.

Project or Program

1.1.5.3 Waste Disposal - In-house Operation of the Bromelton Landfill Project

Due Date

1.1. Procurement of Equipment

30/09/2017

2.2. Recruitment of Staff

30/09/2017

3.3. Finalise New Procedures

31/12/2017

4.4. Ongoing Operation of the Landfill

30/06/2018

Responsible Officer

Manager Property and Operations

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

1. CAT 963 Drott, CAT 826G, Hitachi 20t purchased by Council for the landfill operations. A Komatsu 30t dump truck is currently on-hire and a second hand dump truck is still being sourced.
2. Two Plant Operators and a Weighbridge officer have been employed.
3. Operating Procedures have been drafted by Waste and reviewed by Workplace Health and Safety. A six-monthly review will occur in January, with additional procedures added as required.
4. Landfill operations are continuing satisfactorily. Efficiencies are being made in the daily compaction rates. Compaction monitoring system will be purchased in January, 2018.

1.1.5.4 Waste Disposal Logistics - Movement of Bulk Recycling Program

Due Date

1.1. Recycling centre operational

30/06/2018

2.3. Recruitment of roll-on roll-off drivers

30/06/2018

3.2. Materials Recovery Facility Contract in place

30/06/2018

Responsible Officer

Manager Property and Operations

Start Date

01/07/2017

End Date

30/06/2018

Status

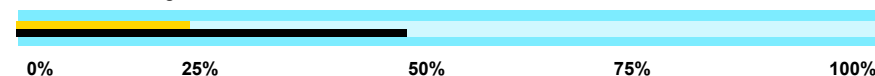
In Progress

% Complete

20

Dec 2017 Target %

45



Comments:

1. Final designs for Recycling Centre are complete.
2. One RORO driver is on a temporary contract until June 2018. One position is now in the Waste budget.
3. Meeting held with Anuha, Gattton Materials Recovery Facility. Request for pricing has been submitted.

Project or Program

2.1.1 SPE1 Encourage local investment and sustainable business practices and provide appropriate tools, opportunities, incentives and support to our business sector to build capacity, expertise, broaden the region's economic base and enhance innovation.

2.1.1.1 Economic Development Program

1.1. Implement Tourism Strategy

2.2. Implement Economic Development Plan

Due Date

30/06/2018

30/06/2018

Responsible Officer

*Regional Marketing and Economic Development
Coordinator*

Start Date

01/07/2017

End Date

30/06/2018

Status

In Progress

% Complete

60

Dec 2017 Target %

50



Comments:

The new 48 page Visitor Guide booklet has been produced and distributed through Visitor Information Centres, to very positive feedback. It was also heavily promoted via our social media channels.

Two of the Local Tourism Organisations (Scenic Rim Escapes and Scenic Rim Tourism) continue to progress their amalgamation and hope to have this finalised in the next two months.

Planning is underway for a refreshed and revitalised Scenic Rim Business Excellence Awards, to be held in November.

We introduced a new economic development e-newsletter, called 'The Scenic Rim Report', in November, which was distributed to over 580 business people in the region.

Council held preliminary discussions with the Star Entertainment Group and Brisbane Airport Corporation, with a view to staging an information session for the business community around opportunities in the new Queens Wharf precinct in Brisbane and emanating from the new runway at Brisbane Airport.

Council dealt with Trade & Investment Queensland on a number of investment opportunities during the period.

We have adopted a new economic profiling tool which provides us with economic data and analysis across gross regional product, local jobs, local businesses, employment, population, building approvals, and much more.

Project or Program

2.1.1.2 Economic Development and Tourism Program

Due Date

1.1. Delivery of Eat Local Week Events

30/06/2018

2.2. Bromelton Consultative Group Updates

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Dec 2017 Target %

Regional Marketing and Economic Development
Coordinator

01/07/2017

30/06/2018

In Progress

50

50



0%

25%

50%

75%

100%

Comments:

Expressions of Interest for tourism/hospitality operators wishing to participate in Eat Local Week have been distributed.

The 2nd Eat Local book, featuring recipes involving local produce and dozens of stories about local producers, has been finalised and gone to the printers. It will be launched in early May 2018 in time for Eat Local Week. We will mount a promotion to package Volumes 1 and 2, which will provide a boost to sales of the 1st volume, which nevertheless has proven self-funding and is now making profits.

We commenced activating several new components attached to Eat Local Week, including an accreditation program for businesses which feature local produce, a digital platform and some of the production costs associated with the book. We received \$80,000 in Federal Government funding for these initiatives, through the Building Better Regions Fund.

We have launched the initial version of the new Scenic Rim Food Trails website, which was a joint initiative with the SEQ Council of Mayors. Content will continue to be added to this new exciting new platform.

We have commenced a new research project designed to obtain more detailed and valuable visitor profile data and occupancy levels, which will then be used to inform our strategy and assist our operators.

We have developed, in conjunction with Brisbane Marketing, several support programs for tourism operators, one of which focuses on experience development (running over 6 months), one on developing digital content (March 2018) and one on being Asia-ready. Participant businesses have been finalised.

We have worked with the Cultural Services team to pull together a proposal for an Arts-themed event which could become part of our annual events plan, complementing Eat Local Week. An application for Federal Government funding support for this was lodged in December.

Two marketing campaigns have been developed to roll out from February onwards - one is a collaborative radio campaign with the new Destination Scenic Rim LTO (to run late Feb to late March) and the other is a Scenic Rim destination marketing campaign on Queensland Rail trains (to run late January to late April).

Project or Program

2.1.2 SPE2 Invest in appropriate infrastructure to stimulate the ongoing development of our region.

2.1.2.1 Alliance and Contract Works Program

Due Date

1.1. Routine Maintenance Performance Contract

30/06/2018

2.2. Private works

30/06/2018

3.3. Other Department of Transport and Main Roads Contracts

30/06/2018

4.4. Works for other Councils

30/06/2018

Responsible Officer

Manager Works

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Dec 2017 Target %

n/a

Comments:

Overall the Alliance and Contract Work Program's revenue and expenditure for the end of the first half of the year are slightly behind forecast revenue targets.

The Routine Maintenance Performance Contract Revenue is slightly lower than budgeted as a result of the type of works undertaken as requested by Department of Transport and Main Roads.

Currently activity for Private Works is low with limited works undertaken.

One work package started in a previous financial year is completed except for a top coat seal which is scheduled for the last quarter of the year.

Works for other councils to date is higher than budgeted with revenue meeting forecast targets.

2.1.2.1 Visitor Information Centres Program

Due Date

1.1. Improve links between the Visitor Information Centres and the business community

30/06/2018

Responsible Officer

Regional Marketing and Economic Development
Coordinator

Start Date

01/07/2017

End Date

30/06/2018

Status

In Progress

% Complete

50

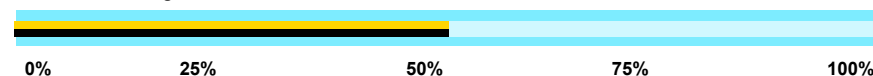
Dec 2017 Target %

50



Comments:

The Visitor Information Centres all received quantities of the new Visitor Information Guides for distribution to visitors.



Project or Program

2.1.3 SPE3 Ensure we operate in a way that recognises and supports business needs and aspirations while protecting broader community and environmental interests.

2.1.3.1 Development of a New Scenic Rim Planning Scheme Project

1.1. Council resolve to seek the Minister's approval to adopt the draft Local Government Infrastructure Plan.

Due Date

30/06/2018

2.2. Council resolve to seek the Minister's approval to adopt the draft Scenic Rim Planning Scheme.

30/06/2018

Responsible Officer

Manager Planning

Start Date

01/07/2017

End Date

30/06/2018

Status

In Progress

% Complete

45

Dec 2017 Target %

55



Comments:

The draft Local Government Infrastructure Plan was submitted to the State government for interest review on the 31 October 2017. The Department of State Development, Manufacturing, Infrastructure and Planning have advised that the Minister has approved the draft Local Government Infrastructure Plan to proceed to community consultation subject to conditions.

The draft Planning Scheme is currently undergoing the State interest review stage of the plan making process. The 'pause notice' issued in response to the State government election caretaker period ceased on the 15 December 2017. A meeting was subsequently held with officers of the Department of State Development, Manufacturing, Infrastructure and Planning on the 20 December 2017 to discuss the key policy matters of the draft planning scheme.

Project or Program

3.1.1 ORG1 Continue to develop initiatives and processes to communicate and engage with our diverse community.

3.1.1.1 Community Connectivity Program

Due Date

1.1. Provide community engagement advisory function consistent with Community Engagement Policy

30/06/2018

2.2. Utilise relevant communication channels to connect with Scenic Rim community

30/06/2018

3.3. Provide a communication channel to the community in disaster situations for the Local Disaster

30/06/2018

Management Group

Responsible Officer

Start Date

End Date

Status

% Complete

Target %

Communications Officer

01/07/2017

30/06/2018

Ongoing

n/a

n/a

Comments:

Website activity

Council had 20,032 visits to its website in November comprising 11,326 unique browsers. In October there were 20,866 visits comprising 11,812 unique browsers.

Social media activity

Council's Facebook page has 4970 likes (up from 4861 in October)

Council's Twitter audience grew to 769 (up from 761 in October)

Council shared 25 posts to its Facebook page during November

Top organic posts (unpaid)

25/11 DJ Smith Park playground update, reach 12,396 generating 786 reactions, comments, shares

3/11 Jubilee Park playground opening announcement, reach 5872 generating 131 reactions, comments, shares

2/11 Canungra gateway sculpture, reach 2497 generating 58 reactions, comments, shares

5/11 Jubilee Park opening photo gallery, reach 2063 generating 25 reactions, comments, shares

Videos

29/11 The Greener Grocer opening, reach 1912 generating 47 reactions, comments, shares and 843 video views

10/11 Scenic Rim bridges program, reach 3113 generating 54 reactions, comments, shares and 1388 video views

7/11 Rhoda Rushbrook Park landscaping award, reach 1552 generating 25 reactions, comments, shares and 746 video views

With 50 new 'likes', Council increased its Facebook audience to 5018 in December with 18 posts. The top organic posts for the month were:

5/12/17 DJ Smith Family Fun Day, with a reach of 10,569 and 481 reactions

15/12/17 Notification to residents of delayed garbage collection at Tamborine Mountain and Kerry, with a reach of 2270 and six reactions

7/12/17 Notification to residents of Tamborine Mountain and Gleneagle of delayed collection of garbage, with a reach of 1679 and eight reactions

8/12/17 Christmas photo of the Mayor, Cr O'Carroll and Eddie the Elf at the opening of Tamborine Memorial Hall carpark, with a reach of 1584 and 27 reactions

9/12/17 Photo of Mayor and Cr West at opening of DJ Smith Park Playground, with a reach of 1539 and 29 reactions.

Council's Disaster Management Facebook page was used extensively during December when the Scenic Rim region experienced a series of severe thunderstorms with heavy rain, large hailstones and damaging winds. The number of page 'likes' increased from 7847 to 7861 with 14 posts. The top organic posts for the month were:

4/12/17 for a weather alert with a reach of 4551 and 40 reactions

9/12/17 for a storm alert with a reach of 4324 and 57 reactions

31/12/17 for an updated weather alert for severe storms with a reach of 3504 and 48 reactions

31/12/17 for a weather alert with a reach of 3360 and 21 reactions

1/12/17 for a flood alert with a reach of 3201 and 34 reactions

8/12/17 for a weather alert with a reach of 3001 and 25 reactions.

Project or Program

3.1.1.1 Information Access and Privacy Program

Due Date

1.1. Deliver compliant statutory and performance reporting

30/06/2018

2.2. Maintain compliant information / disclosure registers

30/06/2018

3.3. Maintain compliant right to information publication scheme and information request management process

30/06/2018

4.4. Maintain compliant information privacy functions

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Target %

Coordinator Governance and Corporate Policy

01/07/2017

30/06/2018

Ongoing

n/a

n/a

Comments:

Council's information access and privacy functions were delivered in Quarter 2 in compliance with regulatory requirements.

Corporate reporting functions are occurring effectively. Quarterly Operational Plan reports have been progressed to Council in accordance with required timeframes, with the Quarter 1 for 2016/17 considered by Council on 27 November 2017.

A compliant publication scheme under the Right to Information Act 2009 has been endorsed by Council and is available on Council's website.

Information requests were managed in accordance with the scheme and legislation, including the Information Privacy Act 2009. Administrative Releases have been coordinated during the quarter on an as-needs basis to avoid unnecessarily bureaucratic processes and facilitate access to information.

Privacy collection notices are present when collecting personal information in accordance with the Information Privacy Act 2009 and a Privacy Plan has been endorsed by the Chief Executive Officer and is available on Council's website.

3.1.1.2 Complaints Management Program

Due Date

1.1. Maintain the Complaints Management Program

30/06/2018

2.2. Promote compliance with the Complaints Management Framework and advise on best practice

30/06/2018

3.3. Facilitate annual review of Complaints Management Policy by Council

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Target %

Coordinator Governance and Corporate Policy

01/07/2017

30/06/2018

Ongoing

n/a

n/a

Comments:

Quarter 2, complaints have been recorded and reported to management in accordance with the Complaints Management Policy. The management of complaints has been monitored and assistance with customer responses has been provided as required.

The annual review by Council of the complaints management policy is planned to occur as part of a wider review of Council's Customer Service standards.

Project or Program

3.1.1.2 Strategic Communication Program**Due Date**

1.1. Maintain positive relationships with media organisations and ensure enquiries are responded to within agreed timeframes

30/06/2018

2.2. Prepare corporate communication materials and distribute to media and external stakeholders as required.

30/06/2018

3.3. Monthly media monitoring reports provided to Councillors and Executive Team

30/06/2018

Responsible Officer

Communications Officer

Start Date

01/07/2017

End Date

30/06/2019

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

Media activity

14 general media releases were issued and 26 enquiries were actioned, including two television interviews, in November.

5 media releases were issued and 14 media enquiries, including one television interview and one live radio interview, were dealt with during December.

A high-level powerpoint presentation and talking points were prepared during December for a focus group session with key community stakeholders prior to the Mayor's scheduled Community Conversations regional forums in February.

The Scenic Living newsletter, with a focus on infrastructure recovery following ex-Tropical Cyclone Debbie, was prepared in December for distribution with rates notices in January.

3.1.1.3 Corporate Identity Program**Due Date**

1.1. Maintain Council website presence.

30/06/2018

2.2. Provide graphic design support to Council to assist in delivery of operational and organisational objectives

30/06/2018

3.3. Ensure material complies with Council branding and professional standards

30/06/2018

Responsible Officer

Communications Officer

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

Corporate identity initiatives were delivered in line with organisational requirements, this included the adoption of the 2016-17 Annual Report in November.

During December, website training was provided for the Communications and Councillor Support team as well as staff from Human Resources and Community and Culture to ensure a consistent approach to the updating of the new website content in line with our corporate identity.

Mayor's forewords were prepared for the Windows to the World cultural program, the Be Healthy and Active Program and Open Studios program.

Project or Program

3.1.1.4 Regional Collaboration Program

Due Date

1.1. Provide support to the Mayor and Chief Executive Officer in maintaining inter-governmental and inter-regional relationships

30/06/2018

Responsible Officer

Communications Officer

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

Council continues to work collaboratively with external stakeholders to facilitate joint media and promotional opportunities. During November this included a tour of bridge replacements projects funded under the Bridges Renewal Program with the Federal Member for Wright and supporting media activity in addition to State election advocacy through SEQ Mayors. A joint media release relating to federal funding of Eat Local Week initiatives was issued in December in conjunction with the Member for Wright, Scott Buchholz. To ensure the smooth running of the Queen's Baton Relay which will require multiple road closures on Tamborine Mountain in conjunction with the Commonwealth Games on April 1, the Mayor, Councillors and Council staff met with representatives of emergency services and the Tamborine Mountain Christian community to discuss the necessary traffic management arrangements and their possible impact on Easter Sunday services.

3.1.3 ORG3 Create a corporate environment underpinned by ethical behaviour that fosters a proactive customer service culture, processes and procedures that progress open and accountable governance and apply a risk management approach.

3.1.3.1 Policy Development and Review Program

Due Date

1.1. Maintain policy register

30/06/2018

2.2. Provide coordinated policy development and support services

30/06/2018

Responsible Officer

Coordinator Governance and Corporate Policy

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

Council's policy review schedule is being maintained with policies approaching review dates being referred to the policy owner for review.

Policy development continues to take place on an as needs basis.

Project or Program

3.1.3.1 Fleet Procurement Program

Due Date

1.Fleet Procurement Program delivered

30/06/2018

Responsible Officer

Director Infrastructure Services

Start Date

01/07/2017

End Date

30/06/2018

Status

In Progress

% Complete

65

Dec 2017 Target %

0



Comments:

Replacements are continuing to be undertaken in accordance with 10 Year Plant Replacement Program

0% 25% 50% 75% 100%

3.1.3.2 Delegations and Authorisations Program

Due Date

1.1. Maintain compliant delegations processes and registers

30/06/2018

2.2. Maintain compliant local government authorised persons and worker systems

30/06/2018

3.3. Facilitate annual review of delegations by Council to Chief Executive Officer

30/06/2018

Responsible Officer

Coordinator Governance and Corporate Policy

Start Date

01/07/2017

End Date

30/06/2020

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

Ongoing reviews of the Local Government Association of Queensland's Delegations Register Service continue to ensure the register is up to date and effectively assists officers to perform their duties.

A compliant local government authorised person and worker system has been maintained by Governance.

3.1.3.3 Corporate Compliance Training and Development Program

Due Date

1.1. Deliver corporate induction to commencing employees

30/06/2018

2.2. Deliver training in corporate performance management systems

30/06/2018

Responsible Officer

Coordinator Governance and Corporate Policy

Start Date

01/07/2017

End Date

30/06/2020

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

The Governance component of induction training has been delivered to commencing employees.

Training in corporate performance management systems has been delivered on an as needs basis and is scheduled with commencing staff with reporting responsibilities.

Project or Program

3.1.4 ORG4 Provide streamlined and practical regulatory services that deliver on the shared vision with the community.

3.1.4.1 Local Law Review Project

Due Date

- 1.1. Conduct and implement consequential amendments to Local Laws in anticipation of adoption of new Planning Scheme

30/06/2018

- 2.2. Maintain register of requested amendments to Local Laws

30/06/2018

Responsible Officer

Coordinator Governance and Corporate Policy

Start Date

01/06/2017

End Date

30/06/2018

Status

In Progress

% Complete

50

Dec 2017 Target %

50



Comments:

A preliminary meeting with Planning has taken place to provide for initial scoping and scheduling of work on the Scenic Rim Planning Scheme consequential amendments.

A register of ad hoc requests for amendments to Local Laws has been created and is saved in Council's document management system to collate and manage requests received for changes concurrent to the Consequential Amendments for the Planning Scheme.

An urgent requirement to implement a Waste Collection Local Law has been identified due to lapsing State Legislation. The proposed local law is being progressed to Council for consideration.

0% 25% 50% 75% 100%

3.1.4.1 Revenue Management Program

Due Date

- 1.1. Ensure rates are levied in accordance with statutory timeframes

30/06/2018

- 2.2. Monitor outstanding rates and enforce collection actions

30/06/2018

Responsible Officer

Chief Finance Officer

Start Date

01/07/2017

End Date

30/06/2018

Status

In Progress

% Complete

50

Dec 2017 Target %

50



Comments:

Rate levy has occurred for July 2017 and supplementary rate notices were issued in September, October and December. Preparations have occurred for the rate levy in January 2018.

Rates recovery remains within parameter.

0% 25% 50% 75% 100%

Project or Program

3.1.4.1 Development Assessment Service and Improvement Program

Due Date

1.1. Continuation of the development assessment improvement process

30/06/2018

2.2. Processing summary for Development Applications

30/06/2018

3.3. Development Assessment business improvement

30/06/2018

Responsible Officer

Manager Planning

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

Development assessment improvement continues to occur based on process and procedural change accompanied by legislative change (New Planning Act commenced on 3 July 2017). Work include in part the ongoing review of DA procedures, electronic correspondence efficiencies, electronic tasking, template development, TechOne development processes/workflows, request management systems for development processes/workflows, improvements to Infrastructure Charges Notices processes.

PROCESSING SUMMARY FOR DEVELOPMENT APPLICATIONS AND CERTIFICATES

Development Applications Received During October - December 2017 Quarter:

- 49 development applications were received during the Quarter

- 42 development applications were determined during the Quarter (of which 38 were delegated and 4 determined by Council)

Total Processing Times for all Applications Determined in the Quarter

- < 20 business days = 21%

- 20 - 40 business days = 29%

- 40 - 60 business days = 12%

- 60 - 80 business days = 12%

- 80 - 100 business days = 5%

- > 100 business days = 21%

Planning Certificates

- 100% of Planning Certificates issued within statutory timeframes (Total of 12 Certificates issued, of which 10 were Limited Certificates, 2 were Standard and Nil Full Planning & Development Certificate)

- 97.4% of Flood Certificates issued within statutory timeframes (Total of 39 Certificates issued)

Plan Endorsement Applications

- 6 Plan Endorsement Applications were lodged and signed in the Quarter

Project or Program

3.1.4.1 Information Management Program

Due Date

1.1. Management of incoming correspondence

30/06/2018

2.2. Internal audit program on compliance with records standards

30/06/2018

3.3. Provide information archiving services

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Target %

Manager Information Services

01/07/2017

30/06/2018

Ongoing

n/a

n/a

Comments:

Incoming correspondence is being managed in accordance with required service standards.

A project to digitise some Planning documents is underway. Additionally, the Legal Documents Register (LDR) has had a recent review, with changes to the process being made.

Project or Program

4.1.1 RRL1 Assist the community to build capacity to respond to their needs and aspirations while also delivering programs and supporting events that promote active participation across all sections of our community.

4.1.1.1 Arts and Culture Program

1.1. Implement Arts and Culture Plan objectives

2.2. Operate Cultural Centres

3.3. Heritage and Public Art program

Due Date

30/06/2018

30/06/2018

30/06/2018

Responsible Officer

Manager Community and Culture

Start Date

01/07/2017

End Date

30/06/2018

Status

In Progress

% Complete

50

Dec 2017 Target %

50



Comments:

0% 25% 50% 75% 100%

Project or Program

During the second quarter of the 2017/18 financial year the following objectives of the Cultural Policy were delivered:

COMMUNITY

Scenic Rim Cultural Centres hosted the following significant community events:

International Men's Day Dinner, Mayoral Breakfast at Boonah, end of year functions for Beaudesert State High, Gleneagle, Veresdale, All Saints, Boonah Primary School and The Boonah High School Formal, Regional Lifestyle Options, and numerous local dance schools.

Community Leadership programs were supported through meetings and presentations to or of the Granny Polos, The Scenic Rim Writers Group, Arts Dinners, Cultural Champion Awards, The Scenic Rim Heritage Group, Boonah Cultural Foundation and the Beaudesert Mental Health Network.

A Memorandum of Understanding has been developed to guide the partnership between Council and the Ramada Resort Kooralbyn Valley for the presentation of the Fire on Water Finale as part of the Fires on Top of Mountains Project.

The Cultural Centres' presented regular programmed events as part of the 2017 Life In Landscape Cultural program including performances by the Queensland Symphony Orchestra, Women IN Voice, ongoing Musical Mornings program, Arts Dinners, Artist's in Residence activities and arts engagement workshops.

HERITAGE AND IDENTITY

Cultural Services worked with the Scenic Rim Heritage Network, local artists and local arts organisations in the development of signage and public art for Tamborine Mountain and Beaudesert Vibrant and Active Towns and Villages (VATV) initiatives.

Ongoing consultations and involvement has been facilitated between local Indigenous elders, community organisations and artists in the development of the Fires on Top of Mountains project and Windows to the World Program for 2018.

The Scenic Rim Writers Group worked with Queensland Writers Centre on the development of a Community story project called "Word on the Street" which explores stories of the Scenic Rim and will be launched as part of the Fires on top of Mountains project events during the Commonwealth Games.

CREATIVE EXCELLENCE

As part of a review of data from the Open Studios Program and in consultation with the arts community it has been proposed that after 10 years the 2018 Open Studios event will be the last in its current iteration.

In its place is a proposal for Scenic Rim to host an annual Regional Arts Conference and arts festival that would service not only our region but the state. This would be supported through partnerships with Arts Queensland, Local Government Association Queensland, peak State and National arts organisations and community arts groups from our region. It would include professional development, arts advocacy, networking for regional arts, 1 one day RADF forum, Pop Up art studios and arts workshops, performances and artist in residence programs which would lead to Public Art and VATV outcomes. A funding application to Building Better Regions has been submitted to fund the project.

A new partnership with the Aboriginal Centre for Performing Arts (ACPA) has seen the delivery of workshops at Beaudesert High School and workshops programmed during 2018 at the Centre.

The development of the 2018 Windows to the World Program and the 2018 Open Studios Program has included Artists in Residence to assist in program delivery and partnerships to support the community with peak arts bodies such as Queensland Ballet, Queensland Symphony Orchestra, Circa, Queensland Writers Centre, Queensland Art Gallery, and Queensland Museums Network.

The combined attendance figures for Scenic Rim Cultural Centres across the second quarter for the 2017/18 financial year are 16,159 over 204 events. This is the highest attendance for this quarter since we began tracking records in 2008.

Project or Program

During this quarter meetings have been held with the Scenic Rim Heritage Network where plans to develop heritage trails as part of VATV initiatives have been discussed. A proportion of the Public Art funding of VATV projects is to be allocated for working with the Heritage Network to identify sites and stories for interpretive signage and artworks .

Interpretive signage and poetry artworks have been designed for Main Street Tamborine in consultation and collaboration with the Tamborine Mountain Historical Society and the Callanthe Collective.

Project or Program

4.1.1.2 Community Development Program

Due Date

1.1. Implement Health & Wellbeing Plan and Priorities

30/06/2018

2.2. Deliver Be Healthy & Active Program

30/06/2018

3.3. Deliver Council community events program

30/06/2018

4.4. Deliver Sports & Recreation Programs

30/06/2018

5.5. Deliver Youth Leadership Program

30/06/2018

6.6. Development Master Plan - Jubilee Park

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Dec 2017 Target %

Manager Community and Culture

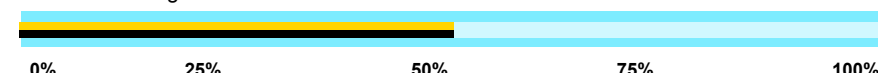
01/07/2017

30/06/2018

In Progress

50

50



Comments:

Council's Health & Wellbeing Advisory Committee met in October 2017 to report on Health & Wellbeing Plan priorities and to endorse Expressions of Interest for the 2018 Be Healthy & Active Program. Service Agreements, Program content and booklet design finalised in December. Printed and online booklets will be available in January 2018 to coincide with the launch of the program in February. Council will conduct an extensive promotional campaign to inform the broader community about this important and popular health and wellbeing initiative.

Girls Get Going wrapped up in December. Most of the activities were well attended with many providers reporting positive feedback. This eight week health and wellbeing initiative was funded by the Queensland Government and is aimed at increasing participation for women and girls. Activities included Aqua Classes, Women's AFL, Zumba, Circuit Training and Fitness sessions.

Council will host Free Family Friendly Pool Parties across the region in January to help families cool off in the Summer school holidays. The promotional campaign, which commenced in December includes posters, flyers, media advertising and Council's website.

More than 100 guests attended Council's annual International Men's Dinner on 24 November. Nominations for the 2018 Australia Day Awards Program were assessed by the Australia Day panel in December. Winners will be announced at a ceremony in January 2018.

Council is working with Sport and Recreation Services Qld to develop the workshop program for 2018. These Capacity Building workshops provide an opportunity for sport and recreation clubs and community groups to access information and resources on various topics of interest. Workshop content is based on feedback from the sector. These workshops also provide an important networking opportunity for clubs to engage on issues that are relevant to them.

Council's 2018 Youth Leadership Program is currently being reviewed. This highly successful initiative has become an important part of Council's Community Development program, providing an opportunity to build capacity and support our future leaders.

Ross Planning Consultants continue to work with Council's Project Team to develop a Master Plan for Jubilee Park. Community consultation will commence in January/February.

Project or Program

4.1.1.3 Cultural Services Program

Due Date

1.1. Consultation with local indigenous community on arts, culture and heritage

30/06/2018

2.2. Deliver Event and Capacity Build Community in Readiness for Commonwealth Games

30/06/2018

3.3. Deliver Studios and Cultural Trails of the Scenic Rim

30/06/2018

4.4. Fires on Top of Mountains - Second Stage Implementation

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Dec 2017 Target %



Manager Community and Culture

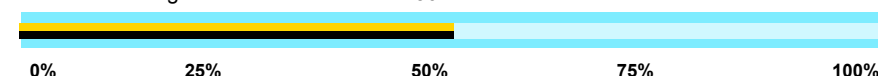
01/07/2017

30/06/2018

In Progress

50

50



Comments:

Ongoing consultation and collaboration with Indigenous elders, community organisations and government departments in the development of programming for Fires on Top of Mountains project and ongoing program delivery across the region, in cultural centres and in public art and heritage matters.

Games Ready Community Grants have been assessed and announced. Funding was received from the We Are Queensland Fund for the delivery of the Flock Project to be delivered in schools across the region.

Funding was received by Arts Queensland for capacity building activities that will culminate in the Shared Fire Community Celebrations.

Applications Studio Booklet for 2018 were assessed by the jury in the second quarter of the 2017/18 financial year. The booklet information was compiled and has gone to publication with a launch date at the February Arts Dinner.

The event management plan for the Queens Baton Relay has been submitted to Gold Coast 2018 Commonwealth Games Corporation (GOLDOC). This includes detailed traffic management plans and community celebration plans. Meetings have been held with key stakeholders including church groups who will be affected by road closures.

Detailed story boards and event plans have been developed for the Shared Fire Community Events and Fire on Water Finale. A new location for the Fire on Water Event at Ramada Resort Koorabyn Valley has been approved by council and an MOU developed to guide the partnership.

Workshops are being delivered that will build the events and these include; Totems project which works with artists, Indigenous elders, children and families during the school holidays to develop banners and flags for the events. Flock of Birds project that is being delivered across schools in the region and through school holiday programming to develop lanterns based on birds of the regions that will be used at the event. Ephemeral Fire sculptures and fire pits have been developed to be used in all events, liaison with elders to officiate welcome to country at each event, storytellers and performances have been identified for the event as well as food vendors and Be Health and Active activities.

Project or Program

4.1.4 RRL4 Develop a planning vision and supporting planning instruments for the region which promotes community aspirations and clearly articulates the unique qualities of our natural assets and the identity of our towns, villages and communities.

4.1.4.1 Development Assessment Program

Due Date

1.1. Development Application Assessment Services

30/06/2018

2.2. Planning and Flooding Certificates

30/06/2018

3.3. Pre-lodgement and development advisory services

30/06/2018

Responsible Officer

Manager Planning

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

Monthly Councillor and Executive Planning Workshops were held and updates provided on current development applications status, summary of pre-lodgement meetings and status of current appeals.

Flood Certificate information was provided in accordance with Council's Policy and is reported in the Departmental Key Performance Indicators.

Project or Program

4.1.4.1 Building and Plumbing Program

Due Date

1.1. Provide Building approval services

30/06/2018

2.2. Provide Plumbing approval services

30/06/2018

3.3. Provide Plumbing compliance services

30/06/2018

Responsible Officer

Manager Health Building and Environment

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

A total of 44 building applications have been lodged with Council for assessment for the period October to December. An overall performance outcome of 100 percent of applications have been assessed within the required statutory time frames. Council performed 153 building inspection for the period achieving 100 percent of the performance objective.

A total of 252 building applications have been lodged for the Scenic Rim Regional area for the period with 91 applications for new dwellings including two duplex development and two second dwellings.

A total of 89 plumbing applications were lodged with Council for compliance assessment for the period October to December. Fifty two applications were associated with on-site sewerage facilities. An overall performance outcome of 97 percent of application have been assessed within the statutory time frames for the period. Council performed a total of 917 regulatory plumbing inspections for the period with a performance objective of 100 percent achieved.

A total of eight compliance requests were received for the period October to December. Eight requests have been action; however, one request requires additional research. Thirteen requests have been resolved for the period.

Council performed 13 Notifiable Work audits under the Plumbing and Drainage Act.

Project or Program

4.1.4.2 Development Compliance Program

Due Date

1.1. Provide proactive Higher Risk Development compliance assessment

30/06/2018

2.2. Provide Development Compliance Services.

30/06/2018

3.3. Provide Building Compliance Services.

30/06/2018

4.4. Provide Local Laws Compliance Services.

30/06/2018

Responsible Officer

Manager Health Building and Environment

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

No high risk development (HRD) inspections were undertaken during Q2 due to high workloads for the Compliance Services team. A recruitment process has commenced to provide additional support to proactive programs.

A total of 43 new customer requests relating to development compliance matters were received during Q2. These requests allege offences against the Planning Act 2016 and may encompass development occurring without approval, or non-compliance with an approval. Nine Show Cause Notices, two Enforcement Notices and five Penalty Infringement Notices (PINs) were issued for development compliance matters. There were seven customer requests relating to Environmental Protection Act 1994 matters during Q2 and these investigations resulted in the issue of one PIN.

A total of 39 new customer requests relating to building compliance matters were received during Q2. These requests allege offences against the Building Act 1975 and the Planning Act 2016 and may encompass matters such as dilapidated or dangerous structures, pool fencing offences, building development occurring without approval, or non-compliance with an approval. Three Show Cause Notices, one Enforcement Notice and two Penalty Infringement Notices relating to offences involving building work were issued during Q2.

A total of 25 new customer requests relating to local law compliance matters were received during Q2. These requests allege offences against the Council's local laws and encompass offences about operating prescribed activities without approval, use of or interference with reserves and other Council controlled areas. One compliance notice and one penalty infringement notice were issued for local law matters during Q2.

4.1.4.2 Land Use Planning Program

Due Date

1.1. Respond to and implement changes to state and regional planning policy and legislation

30/06/2018

Responsible Officer

Manager Planning

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Dec 2017 Target %

n/a

Comments:

A submission was made on the 11 December 2017 in response to the application to list the road reserves / village green of Main Street, Tamborine Mountain on the Queensland Heritage Register.

Project or Program

4.1.4.3 Beechmont Local Planning Study Project

Due Date

1.1. Engage consultancy team to undertake Beechmont Local Planning Study

22/12/2017

2.2. Delivery of Beechmont Local Planning Study substantially commenced

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Dec 2017 Target %

Manager Planning

04/09/2017

28/06/2019

In Progress

1

5



Comments:

Discussions with the Department of State Development, Manufacturing, Infrastructure and Planning is required to identify the policy implications of the recently released regional plan on the proposed study prior to substantially commencing the project and engaging any consultancy assistance.

0% 25% 50% 75% 100%

4.1.4.4 Scenic Rim Regional Council Flood Hazard Management and Disaster Mitigation Assessment Project

Due Date

1.1. Completion of draft flood study and mapping for review

06/12/2017

2.2. Completion of project

22/12/2017

Responsible Officer

Start Date

End Date

Status

% Complete

Dec 2017 Target %

Manager Planning

05/12/2016

22/12/2017

Completed

100

100



Comments:

The Scenic Rim Regional Council Flood Hazard Management and Disaster Mitigation Assessment Project was completed in December 2017. The following outputs were delivered via the project:

1. Flooding modelling for the 10%, 5% and 2% events for the Bremer River, Warrill Creek, Purga Creek, Teviot Brook, Logan River, Albert River and Upper Coomera River catchments;
2. Identification of the implications of flooding (including the 1% event) on key road crossings in each catchment;
3. Review of the risk rating of each key stream gauge location in each catchment;
4. Review of key gauge network in each catchment;
5. Creation of GIS data for each modelled flood event and the flood levels for each property affected by an event.

0% 25% 50% 75% 100%

Project or Program

5.1.1 VTV1 Provide support to the community to own, develop and deliver diverse initiatives that reflect their individual character.

5.1.1.1 Community Development Grants Program

Due Date

1.1. Community grants

30/06/2018

2.2. Sport and recreational grants

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Dec 2017 Target %



Manager Community and Culture

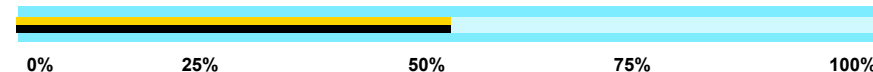
01/07/2017

30/06/2018

In Progress

50

50



Comments:

Round 2 of the Community Grants Program, will be released in February 2018. The Community Grants Program provides financial support to non profit community groups for projects and events that benefit the region.

Round 2 of Council's 2017/2018 Sport and Recreation Grants Program will be released in February 2018 to coincide with the Community Grants Program. These grants assist not-for-profit sport and recreation groups with capital projects, equipment, construction materials and leveraging for larger funding programs for the ongoing maintenance and improvements of local sporting facilities.

Project or Program

5.1.1.1 Vibrant and Active Towns and Villages Program

Due Date

1.1. Project governance commenced

30/06/2018

2.2. Deliver capital projects in accordance with the project program

30/06/2018

3.3. Master plans delivered and endorsed

30/06/2018

4.4. Progress grant applications

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Target %

Manager Property and Operations

01/07/2017

30/06/2018

Ongoing

n/a

n/a

Comments:

The following works (including Design) have been progressed:

- a) Jubilee Park Playground - construction finished;
- b) DJ Smith Park Playground - construction finished;
- c) Tamborine Village Memorial Hall - construction finished ;
- d) Wesley Way Footpath vibrant component - still awaiting concept design from Landscape Architects. Defects being undertaken by Works Department due to flood damage.
- e) Main Street, Tamborine Mountain - works started and to be finished by 30 March 2018
- f) 41-57 High Street, Boonah (western side) - Concept design complete and detailed design to be complete by April 2018
- g) Brisbane Street (South), Beaudesert - 30% Design has been postponed and Brisbane Street (North) (including Davidson Park) concept design has commenced.
- h) High Street, Boonah - Detailed design will be completed by July 2018 - 50% Flythrough has been developed and construction to commence August/September 2018.
- i) DJ Smith Park - War Memorial detailed design including Heritage impact assessment to be finished by 30 January 2018

A report is being formulated to discuss the endorsement of components of the masterplan and additional projects within the CBD limits of the VATV Project list .

Council has/is submitting grant applications as follows:

- 1. Applications submitted for 2017–19 Local Government Grants and Subsidies Program for Main Street, Tamborine Mountain redevelopment Project and two stages of Boonah Town Centre Footpath upgrades. Main Street redevelopment was approved.
- 2. Applications submitted for Boonah Town Centre Courtyard and Footpath upgrade. Awaiting response.
- 3. Application submitted for Safer Communities Grant - Jubilee Park Lighting & CCTV. Awaiting response.
- 4. Application to be submitted for Lasting Legacies War Memorial, new closing date of Sunday 25 February 2018.

Project or Program

5.1.1.2 Cultural Grants Program

Due Date

1.1. Regional Arts Development Fund (RADF) Grants

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Dec 2017 Target %



Manager Community and Culture

01/07/2017

30/06/2018

In Progress

50

50



0% 25% 50% 75% 100%

Comments:

RADF strategic initiatives are underway to build the program for the Shared Fire Commonwealth Games activations as have consultations with Indigenous groups and Beaudesert State High School and Aboriginal Centre for Performing Arts with regard to RADF support for the Rekindling project and Fires on Water event.

5.1.5 VTV5 Ensure the provision of parks, open spaces and community infrastructure is consistent with identified local and regional needs.

5.1.5.1 Parks, Gardens and Cemeteries Planning Project

Due Date

1.1. 10 Year Parks, Gardens and Cemeteries Capital Works Program reviewed

31/01/2018

2.2. Preplanning of Parks, Gardens and Cemeteries Capital Works projects undertaken

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Dec 2017 Target %



Manager Property and Operations

01/11/2017

30/06/2018

In Progress

50

0



0% 25% 50% 75% 100%

Comments:

The Capital Budget for 2018-2019 has been revised and submitted for approval. Preplanning of Parks, Gardens and Cemeteries' Capital Works projects is not yet due to commence.

5.1.5.2 Facilities Planning Program

Due Date

1.1. 10 year Facilities Capital Works Program reviewed

31/01/2018

2.2. Preplanning for Facilities Capital Works projects undertaken

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Target %

Manager Property and Operations

01/07/2017

30/06/2018

Ongoing

n/a

n/a

Comments:

Preparation of the 10 Year Capital Works Program is progressing.

Preplanning for 2018/2019 Facilities Capital Works projects is not yet due to commence.

Project or Program

5.1.5.3 Facilities Capital Works Program

Due Date

1.1. Facilities Capital Works program delivered

30/06/2018

Responsible Officer

Manager Property and Operations

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

The Facilities Capital Works program for 2017-2018 is progressing. Capital Works completed during this period include new picnic shelters at Darlington and EM Tilley Parks, new effluent disposal area at EM Tilley Park, new bollard fencing at Darlington Park, new barbeques installed at Springleigh and Bicentennial Parks, Boonah and new shade structure installed at Jubilee Park, Beaudesert.

5.1.5.4 Parks, Gardens and Cemeteries Capital Works Program

Due Date

1.1. Parks, Gardens and Cemeteries Capital Works program delivered

30/06/2018

Responsible Officer

Manager Property and Operations

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

The Parks, Gardens and Cemeteries Capital Works Program is progressing satisfactorily with the funding for the Tamborine Botanic Gardens transferred, the Harrisville Memorial Park Gardens Landscape Project has now been completed, the Beaudesert Cemetery car park sealing has been scheduled in with Works Operations, and the Bicentennial Park Lookout upgrade has now had the surveying completed in preparation for the plan proposal.

5.1.5.5 Facilities Operations and Maintenance Program

Due Date

1.1. Facilities Operations and Maintenance program delivered

30/06/2018

Responsible Officer

Manager Property and Operations

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

The Facilities Maintenance and Operational program is in progress. The following tasks have been completed this period: bollard fencing at Bicentennial Park, Boonah, Guanaba Park, Tamborine Mountain gravel driveway repaired; Warrill View park electric barbeque replaced; section of footpath at Junior Chamber Park, Beaudesert replaced; works undertaken at Central Place, Beaudesert (painting picnic tables, relaying pavers); picnic tables at Darlington Park painted.

Project or Program

5.1.5.8 Parks, Gardens and Cemeteries Operations and Maintenance Program

Due Date

1.1. Parks, Gardens and Cemeteries Operations and Maintenance program delivered

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Target %

Manager Property and Operations

01/07/2017

30/06/2018

Ongoing

n/a

n/a

Comments:

Parks, Gardens and Cemeteries' operations and maintenance program is in progress. Grass maintenance in parks and cemeteries has been delivered within service standards. Mapped roadside mowing areas have also been maintained. Roadside and Park gardens are being planted up, trimmed, weeded, watered, mulched and generally maintained to a high standard.

Project or Program

6.1.1 ASR1 Apply asset management, financial and environmental sustainability principles as fundamental components of infrastructure planning and management.**6.1.1.1 Property Management Strategy Project****Due Date****1.1. Manage leases and agreements****30/06/2018****2.2. Deliver corporate and internal services****30/06/2018****3.3. Deliver external and community services****30/06/2018****4.4. Manage Council land and property in a strategic manner****30/06/2018****5.5. Property Management Strategy Implementation Plan delivered.****30/06/2018****Responsible Officer****Start Date****End Date****Status****% Complete****Target %***Manager Property and Operations*

01/07/2017

30/06/2018

Ongoing

n/a

n/a

Comments:

The following lease renewals are being prepared at present: Mt Alford Rural Fire Brigade, the Broken Paddle Canoe Club, Tamborine Mountain Tennis Club and the Department of National Parks, Sport and Racing (on behalf of Friends of Tamborine Mountain National Park). In addition, a new lease is being prepared for Maroon Sport and Recreation Inc.

A Management Agreement, in lieu of a leasing arrangement is to be prepared for the Tamborine Mountain Natural History Association and the Tamborine Mountain VIC, co-located in the VIC building at Doughty Park.

Lease renewal requests have been forwarded to Fassifern Historical Society/Templin Historical Village. Preparation of leasing documentation for the Boonah Airfield has been outsourced with a quotation pending from Council's legal suppliers.

Liaison is on-going with various community and sports groups in the Scenic Rim Region as well as continuing to liaise with other Council departments to ensure messaging to community and sports groups is consistent.

Asset conditioning and maintenance strategy being implemented to further improve understanding of the status of Council and community assets. Maintenance inspections are proposed to commence early 2018.

There have been ongoing improvements to responding to community and sporting group questions and requests in a timely manner. CRMS Property Management Group has now been set up and is experiencing limited use. MANI advice to be prepared.

Council land and property managed in accordance with existing Council guidelines and policies.

Leasing Policy is under review. Community Project Works on Council Land policy also requires amendment. It is proposed to incorporate Sporting Field Lighting Guideline and Shipping Containers on Council Owned and Controlled Land Guidelines into the Policy documentation.

The Terms of Reference for the Sports Infrastructure Strategy is being prepared. A briefing document to be submitted to the January Executive Team meeting.

Delivery of Property Management Strategy Implementation Plan on hold pending review of Policy documentation.

Project or Program

6.1.1.1 Asset Management Strategy Project

Due Date

1.1. Continue to improve Asset Management System

30/06/2018

2.2. Continue to improve Asset Management Plans

30/06/2018

3.3. Improve Asset Management awareness and capability across Council

30/06/2018

4.4. Continue to integrate Asset Management across Council

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Dec 2017 Target %



Director Infrastructure Services

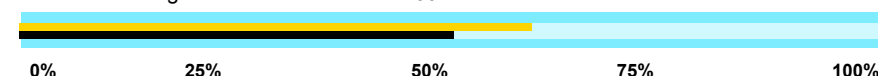
01/07/2017

30/06/2018

In Progress

59

50



Comments:

Council's Asset Management Strategy CorePlus 2018 continues to be implemented across the organisation, through the delivery of four key objectives: improve asset management system, improve asset management plans, improve asset management awareness and capability across Council, and integrate asset management across Council.

Asset Management systems continue to advance. In consultation with internal stakeholders, a Capital Project Appraisal form has been developed. Once finalised, the form will be an important tool in Council's asset management process/ system.

A new Asset Management Plan template and workbook have been developed, and workshopped to the (internal) Asset Management Working Group. Asset Management Plan development for road network and road structures is progressing, with Plans for waste and stormwater to commence in early 2018.

A sealed roads model workshop was held in October with key staff, as well as software training of Council's prediction modelling and decision support tool, in order to advance lifecycle modelling. This prediction tool is to be rolled out across other asset classes, improving data inputs for all Asset Management Plans.

A number of enhancements to Council's asset management information system have been identified, with improvements to asset data management, predictive lifecycle modelling, scenario analysis, data collection, mobile computing and maintenance management to be incorporated into Council's existing systems. Council has recently upgraded its asset management information system to cloud-based subscription platform, providing improved accessibility.

A State of the Assets report was presented to Councillors and the Executive Team in December. Work continues of the Sealed Roads State of the Assets modelling report drafted.

Asset Management improvements continue to be developed and implemented across the organisation in accordance with Council's strategy objectives.

Project or Program

6.1.1.1 Bridge Strategy Project

Due Date

1.1. Ensure Community Service Levels for the region's bridge network provides a level of service that meets the needs of the community.

30/06/2018

2.2. Bridge network Infrastructure- Provide a network of bridge infrastructure to service the range of needs of the community throughout the region in the sustainable manner.

30/06/2018

3.3. Infrastructure Operation and maintenance - Ensure the constructed bridge infrastructure is operated and maintained in an efficient and effective manner to meet the service level expected of the infrastructure over the life of the asset.

30/06/2018

4.4. Resource Capability - Ensure continued resource capability by having a skilled workforce, appropriate resources and source materials to continue to support the provision of the bridge network

30/06/2018

5.5. Land Use Planning - Ensure land use planning delivers sustainable and efficient bridge network.

30/06/2018

6.6. Project Prioritisation - Ensure renewal, upgrades and new bridge infrastructure projects are prioritised according to network needs.

30/06/2018

7.7. Private and Utility Infrastructure in Road Reserve - Ensure the installation of private and utility infrastructure in road reserves does not compromise the function and safety of the bridge network.

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Dec 2017 Target %



Manager Works

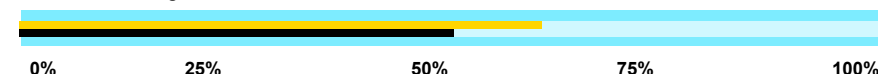
01/07/2017

30/06/2018

In Progress

60

50



Comments:

The Bridge Strategy program is driven by the Strategy Implementation Plan. The following items identified in the Strategy Implementation Plan have been completed for the 2017/18 year:

- Minimum Acceptable Load Limits have been reviewed to ensure they meet current Vehicle class distinctions and wheel loading distribution.
- The Minimum Acceptable Load Limit (MALL) for each bridge has been reviewed against known level of service requirements.
- A Traffic Count and Assessment program has been developed and attributes updated.
- The Bridge Asset register has been reviewed.
- Bridge width for the proposed bridge replacements have been reviewed to ensure they meet requirements.
- Long term delivery options for a sustainable network have been reviewed following announcement of successful applications for Bridge Renewal funding.
- Maintenance and Minor Rehabilitation works are being carried out where suitable to maintain or improve current load limits at or above MALL.
- The Bridge Strategy Report has been reviewed.
- An annual bridge inspection program has been developed and is being implemented.
- A bridge rehabilitation program has been developed based on current inspection data.
- Maintenance and Minor Rehabilitation works are being carried out where suitable to maintain or improve current load limits at or above MALL.
- Alternative materials and methods are being continually investigated and developed to improve efficiency and cost effectiveness of bridge construction and maintenance.
- The prioritisation methodology and budgetary arrangements for bridge capital and maintenance works has been reviewed.
- Private and Utility infrastructure issues are assessed and addressed as applications are presented and as issues are identified.

Project or Program

6.1.1.1 Asset Valuations Program

- 1.1. Review of asset valuation assumptions prior to preparation of annual financial statements
- 2.2. Indexation applied to asset valuations performed for the year ended 30 June 2018
- 3.3. External asset valuation of some asset classes to occur by 30 June 2018

Due Date

30/06/2018

30/06/2018

30/06/2018

Responsible Officer

Chief Finance Officer

Start Date

01/07/2017

End Date

30/06/2018

Status

In Progress

% Complete

50

Dec 2017 Target %

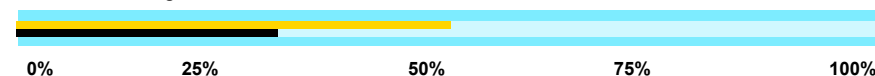
30



Comments:

The roads, bridges and stormwater valuation has been deferred until the 2018-19 financial year.

Asset valuation and assumptions will be considered later in the financial year.



Project or Program

6.1.1.2 Roads and Streets Strategy Project

Due Date

1.1. Ensure Community Service Levels for the region's road network provides a level of service that meets the needs of the community.

30/06/2018

2.2. Road network Infrastructure- Provide a network of roads to service a range of needs of the community throughout the region in a sustainable manner.

30/06/2018

3.3. Infrastructure Operation and maintenance - Ensure the constructed infrastructure is operated and maintained in an efficient and effective manner to meet the service level expected of the infrastructure over the life of the asset.

30/06/2018

4.4. Project Prioritisation - Ensure renewal, upgrades and new road infrastructure projects are prioritised according to risk mitigation approach.

30/06/2018

5.5. Private and Utility Infrastructure - Ensure the installation of private and utility infrastructure in road reserves does not compromise the function and safety of the road.

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Dec 2017 Target %



Manager Works

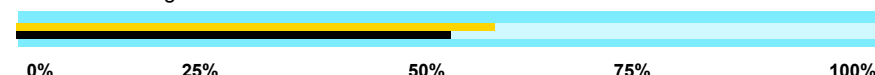
01/07/2017

30/06/2018

In Progress

55

50



Comments:

The Road and Streets Strategy program is driven by the Strategy Implementation Plan. The following items identified in the Strategy Implementation Plan have been undertaken for the 2017/18 year:

- A review of the level of service provided for each Road Segment against the Road Hierarchy Classification level of service has been undertaken.
- Road segments not meeting the current standard or minimal acceptable standard for it's road hierarchy have been identified and prioritised to form part of the 10 year Capital works programme.
- Overall funding impacts have been identified and reported to Council to upgrade the road network to current acceptable standards.
- A review of the Road Hierarchy Classification System has been undertaken. Each road segment classification has been reviewed in light of amendments to the Road Hierarchy Classification.
- A Traffic Count and Assessment program has been developed and implemented.
- A list of roads that require upgrading to relevant functional classes and develop upgrade projects to suit the upgrade required has been reviewed.
- A review of the prioritisation model is complete.
- An update of the Asset Register of all Council controlled roads to include donated roads has been undertaken and is reviewed as assets are included or removed.
- The Maintenance Management Manual for Road infrastructure is under review.
- Private and Utility infrastructure issues are assessed and addressed as applications are presented and as issues are identified.

Project or Program

6.1.1.2 Asset Management Program

Due Date

1.1. Road Asset Management Plan updated

30/06/2018

2.2. Bridges & Major Culvert Asset Management Plan update

30/06/2018

3.4. Data Collection & Condition Assessment of infrastructure assets

30/06/2018

4.5. Infrastructure spatial data updated

30/06/2018

5.3. Stormwater Asset Management Plan updated

30/06/2018

Responsible Officer

Director Infrastructure Services

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Dec 2017 Target %

n/a

Comments:

A review of Council's Road Asset Management Plan is continuing. A predictive modelling tool for sealed roads is to be developed, utilising condition assessment data from February 2017. Prioritisation models for sealed roads are being reviewed; while an analysis of road asset data in progress (signage, guardrail and line marking).

Data collection and condition assessment of various infrastructure assets continues; with a review of car parking areas and roads nearing completion. While Level 2 Bridge inspections continue across the region's bridge network; with compiled data to be incorporated into Council's updated Bridges and Major Culvert Asset Management Plan. However, Major Culvert Level 2 inspections have been deferred, due to Council's Infrastructure Recovery project.

Infrastructure spatial data continues to advance. Revision of Council's road register and road centreline GIS layer (mapping) was finalised in October. Updating of Council's road signage spatial data continues to progress as permanent flood signage continues to be installed. A review of water crossings on low volume roads is underway, which include the mapping of effected areas and analysis in GIS. While the mapping of car parking areas and internal roads on Council-owned property has commenced.

6.1.1.3 Roads and Streets Planning Project

Due Date

1.1. 10 Year Roads and Streets Capital Works Program reviewed

30/06/2018

2.2. Preplanning of Roads and Streets Capital Works projects undertaken

30/06/2018

Responsible Officer

Manager Works

Start Date

01/07/2017

End Date

30/06/2018

Status

In Progress

% Complete

65

Dec 2017 Target %

50



Comments:

The Road and Streets planning project involves the development and implementation of the 10 year program and preconstruction delivery.

A review of the current prioritisation model has occurred with no changes made. The 10 Year Road and Street Capital Works Programme has been presented to Council for review and is to be presented for adoption at the January Ordinary Meeting.

All projects identified in the 2017/18 budget have been scoped and design briefs generated. Some major projects currently identified for future years have been scoped with design briefs developed.

Project or Program

6.1.1.4 Bridge Planning Project

Due Date

1.1. 10 Year Bridges Capital Works Program reviewed

30/06/2018

2.2. Preplanning of Bridge Capital Works projects undertaken

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Dec 2017 Target %



Manager Works

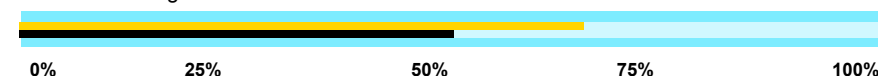
01/07/2017

30/06/2018

In Progress

65

50



Comments:

The Bridge planning project involves the development and implementation of the 10 year program and preconstruction delivery.

A detailed review of the bridge 10 year program is currently underway for adoption by council at the January Ordinary meeting. With the Federal governments Bridge Renewal programme announcement certainty in the programme is now known. With further design Contracts to be arranged accordingly.

All major projects for the 2017/18 financial year have are nearing completion. Planning requirements for all other bridge capital projects are well underway.

6.1.1.5 Floodways and Causeway Planning Project

Due Date

1.1. 10 Year Floodways and Causeway Capital Works Program reviewed

30/06/2018

2.2. Preplanning of Floodways and Causeway Capital Works projects undertaken

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Dec 2017 Target %



Manager Works

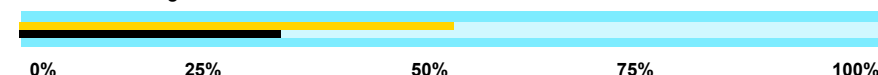
01/07/2017

30/06/2018

In Progress

50

30



Comments:

The Floodway and Causeway planning project involves the development and implementation of the 10 year program and preconstruction delivery.

Floodways have been significantly affected by the effect of the flooding associated with TC Debbie. Numerous Floodways form part of both restoration and betterment applications to the Queensland Reconstruction Authority. The majority of business as usual planning has been put on hold pending the finalisation of these submissions.

Given the nature of the current Floodway and Causeway programmed capital works which focuses mainly of the renewal of existing and the ongoing infrastructure recovery.

Project or Program

6.1.1.6 Floodways and Causeway Strategy Project

Due Date

1.1. Ensure Community Service Levels for the region's floodway and causeway infrastructure provides a level of service that meets the needs of the community.

30/06/2018

2.2. Personal and Property Security - Provision of floodway and causeway infrastructure to ensure stormwater does not adversely impact on persons using the transport network.

30/06/2018

3.3. Floodway and Causeway Network Infrastructure - Provide a network of floodway and causeway infrastructure servicing the transport needs of the community throughout the region in a sustainable manner.

30/06/2018

4.4. Infrastructure Operation and maintenance - Ensure the constructed infrastructure is operated and maintained in an efficient and effective manner to meet the service level expected to perform as the design intended.

30/06/2018

5.5. Land Use Planning - Ensure land use planning delivers development that has a focus on sustainable and efficient transport network.

30/06/2018

6.6. Project Prioritisation - Ensure renewal, upgrades and new floodway and causeway infrastructure projects are prioritised according to network needs.

30/06/2018

7.7. Floodways and Causeways Strategy reviewed

30/06/2018

8.8. Implementation Plan developed

30/06/2018

Responsible Officer

Manager Works

Start Date

01/07/2017

End Date

30/06/2018

Status

In Progress

% Complete

45

Dec 2017 Target %

20



0% 25% 50% 75% 100%

Comments:

The Floodways and Causeway Strategy Project is driven by the Strategy Implementation Plan.

Community Service objectives and subsequent service levels for the provision of the current floodway and causeway assets have been set.

A review of floodway signage and recent upgrade works has ensured that Council's floodways on higher order roads are compliant with signage requirements. Lower order road floodways meet a desired standard that is deemed appropriate given current signage and floodway funding.

A review of the level of service provided by floodways is currently underway.

Floodway and causeway projects have been included for upgrade in accordance with the prioritisation model.

Advice as required in relation to floodways have been provided as required for development enquiries.

A review of the list of floodway and causeways that require upgrading has been undertaken develop upgrade projects to suit the upgrade required.

A desktop review of the Floodways and Causeways Strategy has been undertaken with some areas requiring further work identified.

The Floodway Implementation Plan will be developed on completion of the draft Floodway Strategy.

Project or Program

6.1.1.7 Footpaths and Bikeways Planning Project

Due Date

1.1. 10 Year Footpaths and Bikeways Capital Works Program reviewed

30/06/2018

2.2. Preplanning of Footpaths Bikeways Capital Works projects undertaken

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Dec 2017 Target %



Manager Works

01/07/2017

30/06/2018

In Progress

70

50



0% 25% 50% 75% 100%

Comments:

The Footpaths and Bikeways Planning Project involves the development and implementation of the 10 year program and preconstruction delivery.

An update of the 10 year Footpaths and Bikeways Capital Works Program is complete with a substantial review conducted in the previous financial year to identify all missing footpath links and updated footpath condition ratings.

The preplanning of the Footpaths and Bikeways Capital Works projects has commenced. Key proposed 2018/19 projects have been scoped to allow preliminary designs to commence.

6.1.1.8 Roads and Streets Capital Works Program

Due Date

1.1. Roads and Streets Capital Works Program delivered

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Target %

Manager Works

01/07/2017

30/06/2018

Ongoing

n/a

n/a

Comments:

A number of road projects are underway for the 2017/18 financial year.

The second stage of Killmoyle Rd is underway with works associated with Gould Hill Road completed. The sealed road reseal program has been identified, given the extent of the flood programme some works will be delayed until later in the Financial year to reduce seal and pavement issues on roads that will be used as haul routes. The Gravel resheeting program has been identified however will be heavily influenced by Infrastructure Restoration approvals.

Project or Program

6.1.1.9 Roads and Streets Operations and Maintenance Program**Due Date****1.1. Roads and Streets Operations and Maintenance program delivered****30/06/2018****2.2. Private Infrastructure Roads managed****30/06/2018****3.3. Unconstructed roads issues managed****30/06/2018****Responsible Officer***Manager Works***Start Date**

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Dec 2017 Target %

n/a

Comments:

The Roads and Streets Operations and Maintenance Program is managed through the maintenance budget.

The roads and streets operations and maintenance program is managed through the maintenance budget. At the end of December 2017, 50% of the year has elapsed and the maintenance expenditure is approximately 41% including commitments. Following the affects of Ex Tropical Cyclone Debbie Debbie and Associated Rainfall and Flooding in the region the Reconstruction of Essential Public Assets works are priority for crews.

Private infrastructure issues are managed through an internal application process for new infrastructure requests and existing private infrastructure issues. As the issues are identified; they are managed as deemed appropriate, according to the risk presented. 451 applications for works within the road reserve and other road user applications have been received and processed for the first half of the year.

An unconstructed roads list is maintained by the Works Department with any further unconstructed roads issues as identified added to this list and reviewed as required. Requests for road extensions are reported to Council for consideration and approval if appropriate. During the past six months a number of identified segments of roadway have been added to Council's Road asset register as a result of reviews of the network.

6.1.1.10 Bridge Capital Works Program**Due Date****1.1. Bridge Capital Works Program delivered****30/06/2018****Responsible Officer***Manager Works***Start Date**

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

The Bridge Capital Works programme is well underway with the Design Contract in readiness for the construction of Back Creek Bridge, Boton Bridge, Sharpes Bridge and Ferguson Reserve Bridge has been awarded. nearing completion with Tramway entirely completed and open to traffic. Councils own day labour crews have almost completed road works on Adams Bridge, Churchbank Bridge and Camp Bridge with traffic on all new bridges. Due to the impact from Severe Tropical Cyclone Debbie and associated flooding and rainfall, two additional bridge replacement of Steinhart and Haak Bridge are required with detailed design started on the replacement structures. Bridge rehabilitation works have been carried out on Jurd Bridge, to improve and maintain existing load limits.

Project or Program

6.1.1.11 Floodways and Causeway Capital Works Program

Due Date

1.1. Floodways and Causeway Capital Works Program delivered

30/06/2018

Responsible Officer

Manager Works

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

Works on Floodways and Causeways have been deferred as a result of the impact of flood restoration works.

6.1.1.12 Floodways and Causeway Operations and Maintenance Program

Due Date

1.1. Floodways and Causeway Operations and Maintenance program delivered

30/06/2018

Responsible Officer

Manager Works

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

As maintenance issues arise within the Floodways and Causeway Operations and Maintenance program, they are assessed and actioned as budget and priority allows within the budget. Given the ongoing assessment as a result of the effects of Ex. Tropical Cyclone Debbie this work has been limited until assessments and scope of works are completed. Works are progressing through the design phase for delivery.

6.1.1.13 Footpaths and Bikeways Capital Works Program

Due Date

1.1. Footpaths and Bikeways Capital Works program delivered

30/06/2018

Responsible Officer

Manager Works

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

Footpaths and bikeway capital works are underway with works complete on Church Street Boonah and Duncan Street Canungra, with design for the major project of this year being Long Road.

Project or Program

6.1.1.14 Footpaths and Bikeways Operations and Maintenance Program

Due Date

1.1. Footpaths and Bikeways Operations and Maintenance program delivered

30/06/2018

Responsible Officer

Manager Works

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

Footpath and bikeways operation and maintenance was undertaken during the year.

As maintenance issues arise within the Footpaths and Bikeways Operations and Maintenance program, they are assessed and actioned as budget and priority allows within the available budget. As of the end of December 2017, approximately 50% of the year has elapsed and the maintenance expenditure is approximately 49%. This is in line with allocation for this time of year.

6.1.2 ASR2 Promote a sustainable infrastructure network which provides adequate accessibility across the region.

6.1.2.1 Development Assessment - Operational Works Program

Due Date

1.1. Operational Works assessment services delivered

30/06/2018

Responsible Officer

Director Infrastructure Services

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Dec 2017 Target %

n/a

Comments:

Operational works assessment services undertaken; with 17 operational works development applications lodged for the period July 2017 to December 2017.

6.1.2.1 Stormwater Network Analysis Project

Due Date

1.1. Hydraulic capacity of stormwater networks analysed and improvement projects identified

30/06/2018

Responsible Officer

Director Infrastructure Services

Start Date

01/07/2017

End Date

30/06/2018

Status

In Progress

% Complete

60

Dec 2017 Target %

50



Comments:

Council's Stormwater Network Analysis Project continues through the delivery of a hydraulic capacity stormwater network analysis.



Work is progressing on the Licuala Drive, Tamborine Mountain Stormwater Master Plan, with survey data collected and draft report prepared. While the North Tamborine Western Study Area Master Planning Study was finalised in December 2017.

Project or Program

6.1.2.1 Footpaths and Bikeways Strategy Project

Due Date

1.1. Ensure Community Service Levels for the region's footpaths and bikeway network provides a level of service that meets the needs of the community

30/06/2018

2.2. Infrastructure - Provide a network of footpaths and bikeways to service the range of needs of the community throughout the region in a sustainable manner.

30/06/2018

3.3. Infrastructure Operation and maintenance - Ensure the constructed footpath and bikeway infrastructure is operated and maintained in an efficient and effective manner to meet the service level expected of the infrastructure over the life of the asset.

30/06/2018

4.4. Land Use Planning - Ensure land use planning delivers development that has a focus on sustainable and efficient footpath and bikeway networks within urban areas.

30/06/2018

5.5. Project Prioritisation - Ensure renewal, upgrades and new infrastructure projects are prioritised according to risk mitigation approach.

30/06/2018

6.6. Private and Utility Infrastructure - Ensure the installation of private and utility infrastructure in road reserves does not compromise the function and safety of footpaths and bikeways.

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Dec 2017 Target %



Manager Works

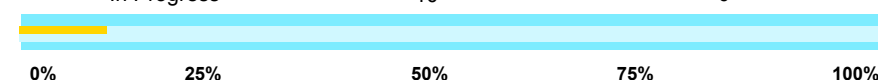
01/07/2017

30/06/2018

In Progress

10

0



Comments:

The Footpath and Bikeway Strategy Program is driven by the Strategy Implementation Plan. The following items identified in the Strategy Implementation Plan have been undertaken for the 2017/18 financial year:

- The Maintenance Management Manual for road infrastructure has been reviewed which includes a section on Footpath Bikeways.
- A full review of priority projects has been completed and formulation of the 10 year programme is underway.

6.1.2.2 Design Services Program

Due Date

1.1. Designs for asset construction, renewal and maintenance

30/06/2018

2.2. Technical Advice on Development Applications

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Dec 2017 Target %

Director Infrastructure Services

01/07/2017

30/06/2018

Ongoing

n/a

n/a

Comments:

Survey and Design for asset construction projects, renewal and maintenance undertaken and provided to meet agreed Works Program.

Operational Works continue to provide technical advice as required/requested on development applications.

Project or Program

6.1.2.2 Bridge Operations and Maintenance Program

Due Date

1.1. Bridge Operations and Maintenance Program delivered

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Target %

Manager Works

01/07/2017

30/06/2018

Ongoing

n/a

n/a

Comments:

Level 2 timber bridge inspections are underway. General maintenance works on remaining bridges has occurred with emphasis on tightening works on last years rehabilitation projects.

Termite spraying program is complete.

Project or Program

6.1.2.3 Urban Drainage Strategy Project

Due Date

1.1. Ensure Community Service Levels for the region's drainage networks provide a level of service that meets the needs of the community.

30/06/2018

2.2. Personal and Property Security - Provision of stormwater infrastructure to ensure stormwater runoff does not adversely impact on persons and property.

30/06/2018

3.3. Stormwater Network Infrastructure - Provide a network of stormwater infrastructure that manages the stormwater runoff to the extent set down in the community service level

30/06/2018

4.4. Infrastructure Operation and maintenance - Ensure the constructed stormwater infrastructure is operated and maintained in an efficient and effective manner over its useful life to perform as the design intended.

30/06/2018

5.5. Ensure Land use Planning delivers development that has a focus on effective management of stormwater runoff through the development and does not adversely impact on downstream properties.

30/06/2018

6.6. Project Prioritisation - Ensure the upgrades to or the installation of stormwater drainage infrastructure projects are prioritised according to a risk mitigation approach.

30/06/2018

7.7. Urban Drainage Strategy reviewed

30/06/2018

8.8. Implementation Plan developed

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Dec 2017 Target %



Manager Works

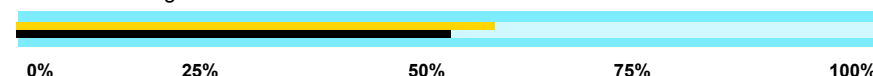
01/07/2017

30/06/2018

In Progress

55

50



Comments:

The Urban Drainage Strategy program is driven by the Strategy Implementation Plan. The following items identified in the Strategy Implementation Plan have been undertaken for the 2017/18 year:

- Development and review of a program of assessment of the existing stormwater network within urban areas has been undertaken.
- The generation of an inspection programme of known existing Infrastructure is underway.
- Development of a urban drainage asset collection program is nearing completion.
- An inspection programme has been developed for video capture of the stormwater network on a cyclic programme.
- Gully pits are inspected and cleaned after major rainfall events.
- Developments are assessed according to relevant standards and guidelines, with advice relating to proposed developments provided as requested.
- Review the prioritisation methodology and budgetary arrangements of Urban Drainage for both Capital and Maintenance has been completed with no change to the prioritisation methodology the result.
- An external desktop review has been undertaken with a report of suggested changes provided.
- The current implementation plan will be replaced once the Urban Drainage Strategy is updated and endorsed.

Project or Program

6.1.2.4 Urban Drainage Planning Project

Due Date

1.1. 10 Year Urban Drainage Capital Works Program reviewed

30/06/2018

2.2. Preplanning of Urban Drainage Capital Works projects undertaken

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Dec 2017 Target %



Manager Works

01/07/2017

30/06/2018

In Progress

70

50



0% 25% 50% 75% 100%

Comments:

The Urban Drainage Planning Project involves the development and implementation of the 10 year program and preconstruction delivery.

A review of the current prioritisation model has occurred with no changes made. The review and update of the 10 year Urban Drainage Capital Works Programme has occurred in readiness for adoption at January's Ordinary Meeting.

The preplanning of the Urban Drainage Capital Works projects has commenced. With consultants engaged to undertake stormwater analysis of key proposed project location to better inform the scope of works required for each site.

6.1.2.5 Urban Drainage Capital Works Program

Due Date

1.1. Urban Drainage Capital Works Program delivered

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Target %

Manager Works

01/07/2017

30/06/2018

Ongoing

n/a

n/a

Comments:

Urban Drainage projects have been completed at Sumba Court and Tolima Drive. Ocean View Parade, project has been deferred pending further option analysis.

6.1.2.6 Urban Drainage Operations and Maintenance Program

Due Date

1.1. Urban Drainage Operations and Maintenance program delivered

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Target %

Manager Works

01/07/2017

30/06/2018

Ongoing

n/a

n/a

Comments:

Urban Drainage Operation and Maintenance is continuing with, basic gully pit and outlet clearing has been undertaken in line with operations and maintenance budget to date.

Project or Program

7.1.3 HER3 Provide a contemporary and independent library service throughout the region and partner state government agencies to ensure services reflect agreed State standards.

7.1.3.1 Libraries Program

1.1. Implement Library Services Strategic Plan priorities

2.2. Operate library branches and provide events, activities and services that are inclusive

Due Date

30/06/2018

30/06/2018

Responsible Officer

Manager Community and Culture

Start Date

01/07/2017

End Date

30/06/2018

Status

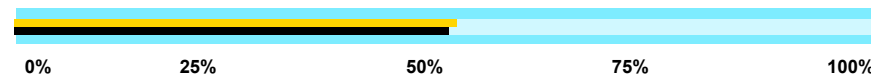
In Progress

% Complete

51

Dec 2017 Target %

50

**Comments:**

Highlights of the quarter were...

- Significant increase in use of the Beaudesert library by alternative education groups and employment providers
- Continued collaboration with community groups across the region
- Welcome to new residents sessions
- Inclusion of regular Auslan presentations in story time sessions
- Continuation of Tech Savvy Seniors computer training

All static branches operated normally. Figures for same period in the previous year are shown in (brackets)

General activity for the 2nd quarter October - December 2017

- 49599 visits to library branches (46891)
- 558 items delivered to housebound customers (542)
- 54124 loans registered (54680)
- 431 new members registered (501)

Programming -

- 123 (119) children's activities were held with 2149 (1539) participants;
- 194 (151) adult activities held with 1592 (1096) participants;
- 4001 (4363) PC bookings taken and 2512 (721) computer training sessions provided
- Wifi sessions 6488 Nov & Dec only (7391 for whole quarter)

Project or Program

7.1.5 HER5 Deliver public health and safety risk management initiatives, education and healthy lifestyle programs that promote and support a safe and healthy living environment.**7.1.5.1 Public Health Program****1.1. Deliver School-based immunisation program****Due Date****30/06/2018****2.2. Provide Public Health regulatory services****30/06/2018****3.3. Provide Food Safety Management services****30/06/2018****4.4. Vector Control services****30/06/2018****5.5. Provide Environmental Protection regulatory services****30/06/2018****Responsible Officer****Start Date****End Date****Status****% Complete****Target %***Manager Health Building and Environment*

01/07/2017

30/06/2018

Ongoing

n/a

n/a

Comments:

A report regarding the School Immunisation Program contract variation document and the continuation of Meningococcal ACWY vaccine to all year ten students during 2018 was provided to the Executive Team Meeting 22 November 2017. Student consent form packs for the 2018 School Immunisation program were received from Queensland Health Immunisation Program.

Seven Public Health complaints were investigated over the quarter. Complaints included the investigation of lice in an accommodation facility and risks from unfinished structures.

Three complaints were received regarding food safety issues during this period.

Twenty-three new food business applications were received and processed during this period.

Five complaints have been received for mosquito breeding this period.

Officers have undertaken larval sampling in dams and lagoons at Riemore Downs in Tamborine, and provided mosquito collection traps to a number of residents.

Forty-three complaints were received for this period. These included general nuisance complaints from the public having problems with issues such as odour, noise and smoke from various resources.

Project or Program

7.1.5.1 Disaster Management Program

Due Date

1.1. Local Disaster Management Plan reviewed

29/06/2018

2.2. Annual Disaster Management exercise undertaken

31/12/2017

3.3. State Emergency Service (SES) operations supported as required by Legislation

30/06/2018

4.4. Expand Council's internal capacity and capability towards disaster management

30/06/2018

5.5. Support through governance the Local Disaster Management Group (LDMG), Sub-Committees and Working Groups

30/06/2018

Responsible Officer

Director Infrastructure Services

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Dec 2017 Target %

n/a

Comments:

The Local Disaster Management Plan 2017 review was finalised in November 2017, with the revised Scenic Rim Local Disaster Management Plan endorsed both the Local Disaster Management Group and Council. The Local Disaster Management Plan review process is set to commence in the new year, following receipt of Council's IGM Management Plan Assessment 2017/18.

Council's annual exercise was undertaken in October, exercise Bygone, which revisited the weather event of Severe Tropical Cyclone Debbie and associated rainfall and flooding from early in the year (March/April). The exercise was a success, testing the function and local response capability of our Local Disaster Coordination Centre.

The Scenic Rim SES Unit has responded to the following activations for the period July to December - 25 Agency Support Requests (QPS, QFRS, QAS), 9 Community Support Requests (Community Groups), 1 Community Education and 36 Storm Taskings.

Recruitment of staff to volunteer within the Local Disaster Management Centre continues. Training sessions continue to be delivered under the Queensland Disaster Management Training Framework to members of the Local Disaster Coordination Centre, with an annual disaster management exercise and training schedule for 2018 being developed. Post -exercise Bygone, a gap analysis of the of the Scenic Rim Incident Management Team is to be undertaken, identifying capacity and capability improvement strategies.

The Scenic Rim Local Disaster Management Group met on 3 November 2017, where it was endorsed that an Evacuation Working Group be established. Pending finalisation of the QERMF Assessment, a number of Sub-committees to the Management Group, are to be established. The Group will next meet on 2 February 2018.

7.1.5.1 Waste Disposal Transfer Stations Operations and Maintenance Program

Due Date

1.1. Waste Disposal Operations and Maintenance program delivered

30/06/2018

Responsible Officer

Manager Property and Operations

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

The seven transfer stations and the Central landfill at Bromelton are all operating satisfactorily. Steel pick-up is due for all sites and mulching works are due for Tamborine, Central and Canungra.

Project or Program

7.1.5.2 Disaster Management Strategy Project

Due Date

1.1. Disaster Management Strategy reviewed

30/06/2018

2.2. Disaster Management Strategy Implementation Plan developed

30/06/2018

3.3. Disaster Risk Assessment and Treatment Plan developed

30/06/2018

4.4. Community Education and Awareness Plan developed

30/06/2018

5.5. Continue to implement Environmental Risk Science and Audit (ERSA) Risk Treatment Plan

30/06/2018

Responsible Officer

Director Infrastructure Services

Start Date

01/07/2017

End Date

30/06/2018

Status

In Progress

% Complete

41

Dec 2017 Target %

40



Comments:

A review of Council's Disaster Management Strategy has been undertaken, with a draft Strategy document developed for 2017 - 2020, in consultation with internal stakeholders; with the revised document is to be presented to the Executive Team for endorsement shortly. While, development of the associated Implementation Plan progresses.

Prioritisation of the Queensland Emergency Risk Management Framework (QERMF) Risk Assessments on severe weather (storm and east coast low) is currently under the underway, with results to be presented to the Scenic Rim Local Disaster Management Group in February 2018.

Implementation of the Environmental Risk Science and Audit (ERSA) Risk Treatment Plan continues; with 34 risk reduction strategies completed. Once finalised, the ERSA Risk Treatment Plan will be incorporated into the new QERMF Assessment.

Community engagement milestones have been developed incorporating the Disaster Prevention and Preparedness Support Plan, as well as objectives of Council's (internal) Disaster Management Working Group. Development of a Disaster Dashboard has commenced. The Disaster Dashboard is a website providing useful information in the preparation for and during a disaster event within the Scenic Rim region.

Development of a Community Education and Awareness Plan has commenced and is progressing through consultation with various stakeholders.

Project or Program

7.1.5.2 Animal Management Program

Due Date

1.1. Deliver dog registration program

30/06/2018

2.2. Provide animal control services

30/06/2018

3.3. Provide stock control services

30/06/2018

4.4. Deliver animal management education program

30/06/2018

Responsible Officer

Manager Health Building and Environment

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

Council Rangers continue following up with residents who have failed to pay their annual dog renewal payments, a total of 357 payments are currently outstanding. There are 5082 Dogs currently registered in Scenic Rim, of this 497 females entire, 2091 females spayed, 526 male entire and 1968 males neutered.

Council requests attended to by Council's Health Services Rangers for November totalled 98.

Seventeen dogs, and 17 cats, were impounded during December with eight dogs being claimed by their owners, eight dogs and three cats being rehomed through a welfare group and one dog and 14 cats being euthanised.

Council received 12 lost animal and three found animal reports from residents.

Thirteen wandering livestock reports for the quarter were reported to Council.

No events for the quarter.

7.1.5.5 School Based Immunisation Program Project

Due Date

1.1. Undertake the Meningococcal school based vaccination program

30/06/2018

2.2. Provide a report to the Chief Executive Officer on the introduction of the Meningococcal vaccination program.

30/06/2018

Responsible Officer

Manager Health Building and Environment

Start Date

01/07/2017

End Date

30/06/2018

Status

Not Started

% Complete

0

Dec 2017 Target %

0



Comments:

The Meningococcal ACWY program was successfully delivered to all participating year 10 students during the third phase of school immunisation clinics in accordance with the National Immunisation Schedule.

Report provided to the Executive Team Meeting 22 November 2017.

Project or Program

8.1.1 OS1 Implement and maintain an integrated strategic planning framework across Council, which embeds performance, financial and asset management principles.

8.1.1.1 Long Term Financial Forecast including Annual Budget Program

Due Date

1.1. Report actual performance against budget to Council monthly

30/06/2018

2.2. Perform quarterly budget reviews

31/05/2018

3.3. Deliver annual budget in accordance with statutory timeframes and Council's endorsed budget timetable

30/06/2018

Responsible Officer

Chief Finance Officer

Start Date

01/07/2017

End Date

30/06/2018

Status

In Progress

% Complete

50

Dec 2017 Target %

50



Comments:

Council has approved the 2016-17 Carry Forward budget review and the first quarter budget review for 2017-18.

0% 25% 50% 75% 100%

The annual budget process commenced in December with Infrastructure and Strategic Budget workshops held with the Council and Executive.

8.1.1.2 Treasury Management Program

Due Date

1.1. Invest funds surplus to requirements in accordance with legislation and Council's Investment Policy

30/06/2018

2.2. Management of forecast cash flows ensuring sufficient liquidity to support Council's operations

30/06/2018

Responsible Officer

Chief Finance Officer

Start Date

01/07/2017

End Date

30/06/2018

Status

In Progress

% Complete

50

Dec 2017 Target %

50



Comments:

Management of investments is occurring in accordance with the Investments Policy and is reported to Council on a monthly basis.

0% 25% 50% 75% 100%

Project or Program

8.1.1.3 Accounts Receivable and Payables Management Program

Due Date

1.1. Management of staff and Councillor payments in accordance with required time frames

30/06/2018

2.2. Management of supplier payments in accordance with established time frames

30/06/2018

3.3. Monitor outstanding debtors and enforce collection actions

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Dec 2017 Target %



Chief Finance Officer

01/07/2017

30/06/2018

In Progress

50

50



Comments:

Ongoing management of accounts receivable and payable has continued and sundry debt recovery rates are within required parameters and are reported to Council on a monthly basis.

8.1.1.4 Statutory Financial Reporting Program

Due Date

1.1. Deliver annual financial reports in accordance with statutory timeframes

30/06/2018

2.2. Coordinate external audit and delivery of requirements in accordance with the external audit timetable

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Dec 2017 Target %



Chief Finance Officer

01/07/2017

30/06/2018

In Progress

80

50



Comments:

The external audit has largely been finalised with Council's annual financial statements due for sign off by the Queensland Audit Office in October 2017.

Project or Program

8.1.2 OS2 Deliver quality customer-focused services while recognising the impact on the capacity of ratepayers to pay, and contain rate increases as much as practicable.

8.1.2.1 Corporate Procurement Management Program

Due Date

1.1. Management of centralised procurement function

30/06/2018

2.2. Management of stores inventory in accordance with operational requirements

30/06/2018

3.3. Coordinate equipment safety inspections in accordance with required timeframes

30/06/2018

4.4. Conduct annual stocktake of stores inventory

30/06/2018

Responsible Officer

Chief Finance Officer

Start Date

01/07/2017

End Date

30/06/2018

Status

In Progress

% Complete

50

Dec 2017 Target %

50



Comments:

Management of procurement is ongoing and services are delivered within required timeframes.

0% 25% 50% 75% 100%

The Procure to Pay internal audit recommendations will need to be considered in the context of a review of organisational procurement processes.

8.1.2.1 Staffing and Administration Program

Due Date

1.1. Effective, efficient and legally compliant recruitment and selection practices

30/06/2018

2.2. An organisational structure that reflects appropriate relativities

30/06/2018

3.3. Accurate and legally compliant administration of employee records

30/06/2018

Responsible Officer

Manager Human Resources

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Dec 2017 Target %

n/a

Comments:

All recruitment and selection practices are carried out strictly in accordance with Council policy and procedures as well as relevant legislation.

Positions within the organisational structure are classified by using a formal job classification system, which ensures that appropriate relativities are at all times maintained within the organisational structure.

All records and administration practices are carried out strictly in accordance with the Queensland State Archives Legislation including the disposal of documents in line with the Qld State Archives Retention and Disposal Schedule.

Project or Program

8.1.2.1 Customer Service Program

Due Date

1.1. Implement priorities from Customer Contact strategy

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Dec 2017 Target %



Manager Community and Culture

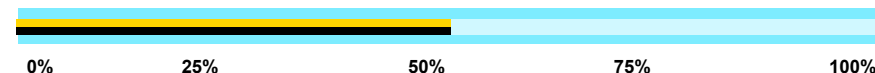
01/07/2017

30/06/2018

In Progress

50

50



Comments:

Customer Contact has provided targeted specific training to new and existing officers resulting in data received from Contact Expert (Geomant).

8.1.2.2 Training and Development Program

Due Date

1.1. Annual Corporate Training Programs addressing Training needs identified through the annual Personal Performance and Development (PPD) process.

30/06/2018

2.2. Corporate Induction that is timely, professional and informative.

30/06/2018

3.3. Management and Leadership Development that contributes to ethical and highly competent Management and Leadership across the organisation.

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Dec 2017 Target %

Manager Human Resources

01/07/2017

30/06/2018

Ongoing

n/a

n/a

Comments:

Training and development activities are being delivered based on the data received through the completed Personal Performance and Development (PPD) process. In addition, a number of Corporate Training Programs are also being conducted including Presentation Skills, Dealing with Conflict and Aggression, Time Management, Customer Service Training, MS Word, Excel, Outlook etc.

Professional and informative Corporate Induction sessions are presented monthly.

This is continuously done at Leadership Forums, as well as through individual professional development opportunities.

Project or Program

8.1.2.2 Customer Contact Program

Due Date

1.1. Operate Council customer Contact Centres

30/06/2018

2.2. Review and progress customer contact continuous improvements initiatives

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Dec 2017 Target %



Manager Community and Culture

01/07/2017

30/06/2018

In Progress

50

50



0% 25% 50% 75% 100%

Comments:

Customer requests created by Customer Contact increased in this quarter by 21% from Q2 of 2016. Since Contact Expert go-live in mid November, Customer Contact have averaged 880 calls per week with an excellent abandoned (calls dropped by caller while waiting in the queue or while ringing the agent) rate of only 2.4% (21 calls).

In collaboration with other departments, supported a initiative for Council to increase its issue of electronic rate notices and dog renewals.

8.1.2.3 Workplace Health and Safety Program

Due Date

1.1. A Workplace Health and Safety Management System that ensures compliance with Workplace Health and Safety legislation and minimises risk to the health and safety of all workers.

30/06/2018

2.2. A Rehabilitation and Return to Work Framework that ensures compliance with Workers' Compensation legislation.

30/06/2018

3.3. An Employee Wellbeing Framework that enhances the wellbeing of our employees and contributes to higher staff morale and productivity.

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Dec 2017 Target %

Manager Human Resources

01/07/2017

30/06/2018

Ongoing

n/a

n/a

Comments:

Safeplan 2 has been adopted as the organisation's workplace health and safety management system. This system ensures that risk to the health and safety of all workers is minimised on a continuous basis. This system also intends to ensure compliance with Work Health and Safety legislation. This compliance is evidenced by the fact that no compliance notices have been issued by Workplace Health and Safety Queensland during the reporting period.

Council has been accredited under the Local Government Association of Queensland Workers' Compensation Self Insurance Scheme. All rehabilitation and return to work actions are carried out strictly in accordance with policy and procedures approved under the Workers' Compensation and Rehabilitation Act 2003. As such, compliance with the Workers' Compensation legislation is being met.

Employee wellbeing activities are continuously introduced as appropriate opportunities arise.

Project or Program

8.1.2.4 Employee Relations Program

Due Date

1.1. Employee Relations practices that enhance productivity through prompt and effective resolution of all staff disciplinary and performance related matters.

30/06/2018

2.2. A Corporate Citizenship Program that ensures that all staff are familiar with behavioural expectations based on employment legislation, Code of Conduct and Corporate Values.

30/06/2018

Responsible Officer

Manager Human Resources

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Dec 2017 Target %

n/a

Comments:

All staff disciplinary and performance related matters are managed through Council's Staff Formal Disciplinary Policy. Supervisors at all levels of the organisation are continuously engaged to ensure prompt and effective resolution of these matters with a view to enhancing productivity.

The Corporate Citizenship Program is delivered through Induction sessions as well as Effective Workplace Behaviour Training through which all staff are made aware of behavioural expectations based on employment legislation, Code of Conduct and Corporate Values.

8.1.2.5 Organisational Development Program

Due Date

1.1. Staff engagement through biannual Corporate Culture and Climate Surveys.

30/06/2018

2.2. Action Plans to address matters identified in the biannual Corporate Culture and Climate Surveys.

30/06/2018

3.3. A contemporary Workforce Planning Framework

30/06/2018

4.4. A Staff Reward and Recognition Framework

30/06/2018

Responsible Officer

Manager Human Resources

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Dec 2017 Target %

n/a

Comments:

A Staff Engagement Survey was conducted during July 2017.

Action Plans will be developed following the consideration of the Survey Results.

Workforce Planning is currently being undertaken as part of the annual budget build process.

Council's Staff Reward and Recognition Framework continues to operate successfully. The Valued Employee Award is presented quarterly and the various service recognition awards as well as the Annual Valued Employee Award are presented at the annual end of year staff function.

Project or Program

8.1.3 OS3 Provide corporate business systems to drive effective and efficient delivery of services and infrastructure.

8.1.3.1 Governance and Policy Program

1.1. Administrative support for Council functions

2.2. Internal advisory services

3.3. Implement legislation compliance monitoring program

Due Date

30/06/2018

30/06/2018

30/06/2018

Responsible Officer

Coordinator Governance and Corporate Policy

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

Governance has provided appropriate internal administrative support for Council functions and advice to internal Departments throughout the reporting period.

8.1.3.1 Software Management Program

1.1. Management of software licences and support agreements

2.2. Maintenance and support of business systems

Due Date

30/06/2018

30/06/2018

Responsible Officer

Manager Information Services

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

Support of software programs used in Council is continuing. New licensing models are being used which provide flexibility and cost-effective applications. Office 365 continues to grow, and Council's use of these products in the cloud also grows, with productivity gains across several sections of Council already noted. Alternative licensing options are being investigated as part of the continual improvement program within Information Services. These alternatives include Kiosk-type licenses which offer considerable savings in both user software licensing and desktop support of the kiosk hardware. Several previously council-operated software packages are being looked at to migrate to a Software as a Service (SaaS) delivery model to improve operational efficiency and to provide flexibility for upgrade and enhancement options.

A project steering committee had been set up to guide the migration of council's TechnologyOne Cloud 3 instance to a more highly-supportable Cloud 7 instance, however reliance on the older ICON products used for DAP Online could not be migrated, hence the Cloud 7 migration project will be stalled. Instead, package updates available in the 2017A release will be rolled into Test in early February with an expected go-live into Production in March 2018. At the same time, the 2018A release will be taken into the Preview environment. This release offers many changes with particular interest from Planning as a resolution to the ICON limitations.

Project or Program

8.1.3.1 Fleet Planning Project

1.1. 10 Year Fleet Services Procurement Program reviewed

Due Date

30/06/2018

2.2. Preplanning of Fleet Services procurement undertaken

30/06/2018

Responsible Officer

Director Infrastructure Services

Start Date

01/07/2017

End Date

30/06/2018

Status

In Progress

% Complete

42

Dec 2017 Target %

0



Comments:

The annual review of Council's 10 Year Plant Replacement Program has been undertaken, with the draft program to be presented to Council in January 2017.

0% 25% 50% 75% 100%

8.1.3.1 Financial Management Program

1.1. Prepare and submit monthly Goods & Services Tax returns in accordance with statutory time frames.

Due Date

30/06/2018

2.2. Management of Council's loan program.

30/06/2018

3.3. Annual stocktake of portable and attractive asset register.

30/06/2018

4.4. Prepare and submit annual Fringe Benefits Tax return in accordance with statutory time frames.

31/05/2018

Responsible Officer

Chief Finance Officer

Start Date

01/07/2017

End Date

30/06/2018

Status

In Progress

% Complete

50

Dec 2017 Target %

50



Comments:

The financial management functions are delivered in accordance with required timeframes.

0% 25% 50% 75% 100%

Project or Program

8.1.3.2 Corporate Performance and Planning Program

Due Date

1.1. Deliver Operational Plan performance reports to the Executive Team

30/06/2018

2.2. Drafting and preparation of Council's Annual Report

30/06/2018

3.3. Review of Council's Corporate Plan and Community Plan

30/06/2018

4.4. Deliver Quarterly Reports to Council

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Target %

Coordinator Governance and Corporate Policy

01/07/2017

30/06/2018

Ongoing

n/a

n/a

Comments:

Council's Corporate Performance and Planning program occurred as scheduled in Quarter 2 2017/18.

Planning was finalised for the upcoming review of the Community Plan and a discussion paper is being progressed to Council in January 2018. A successful tenderer was appointed for the Corporate Strategic Planning Review and work commenced in this space.

The 2017/18 Operational Plan was adopted at the special meeting of 15 June 2017 and is available on Council's website, with reports being progressed appropriately to Council.

Project or Program

8.1.3.2 Fleet Service Operations and Maintenance Program

Due Date

1.1. Workshop operations maximising fleet availability

30/06/2018

2.2. Fleet maintained to manufacturers' requirements

30/06/2018

3.3. Fabrication items delivered

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Dec 2017 Target %

Director Infrastructure Services

01/07/2017

30/06/2018

Ongoing

n/a

n/a

Comments:

Council's Fleet Services continue to liaise with internal customers (other departments/sections) in meeting its obligations whilst causing minimal interference to works programmes. Consideration is also made when undertaking capital purchases to provide equipment that will produce minimal downtime.

Plant utilisation reporting continues throughout the organisation, with improved communication to Council's operational areas.

Fleet maintenance is undertaken to manufacturer's specifications through the automated servicing program. The following services have been undertaken for the July 2017 - December 2017 period:

- 65 heavy plant
- 54 trucks
- 106 motor vehicles
- 51 small plant

The following projects were delivered during the period of July 2017 to December 2017, by Council's fabrication workshop:

- 39 fabrication projects;
- 38 modification projects; and
- 51 repair projects.

Project or Program

8.1.3.2 Geographical Information Systems (GIS) Program

Due Date

1.1. Maintain internal mapping system and integration with core property and rating system

30/06/2018

2.2. Maintain and update mapping component of online property enquiry system.

30/06/2018

3.3. Maintain street and rural road numbering in conjunction with relevant Departments.

30/06/2018

Responsible Officer

Manager Information Services

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

Geographical information systems services continue to be provided in accordance with Council requirements. The IntraMaps Public product has been implemented but will not be live until the new Planning Scheme is sorted out by the State Government. Council currently operates IntraMaps Enterprise for internal corporate functions, now the public-facing website will have similar mapping capabilities delivered within it to assist the public to see data represented spatially. The initial implementation is directed towards assisting council with their public consultation process for the introduction of the new planning scheme.

8.1.3.2 Property and Land Record Management Program

Due Date

1.1. Ensure name and address records and land and property records are updated in accordance with required timeframes

30/06/2018

Responsible Officer

Chief Finance Officer

Start Date

01/07/2017

End Date

30/06/2018

Status

In Progress

% Complete

50

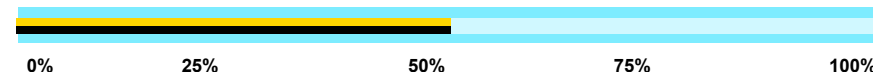
Dec 2017 Target %

50



Comments:

Property and land records are being updated in accordance with required timeframes.



Project or Program

8.1.3.3 Helpdesk System of Information Technology Program

Due Date

1.1. Delivery of helpdesk services

30/06/2018

Responsible Officer

Manager Information Services

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

The Help Desk system continues to function well since it has been reconfigured. Help Desk support is continuing with improvements noted in the level of service being provided by staff. A Service Catalogue for the Information Services department has been developed, presented to the ICT Steering Committee, and endorsed by the ET. A recent review whilst undertaking an audit has been conducted by Council's internal auditors, who have suggested content. The Information Services Service Catalogue was produced to address an outcome required from a previous audit risk item.

8.1.3.3 Fleet Business Plan Project

Due Date

1.4. Fleet Business Plan reviewed

30/06/2018

2.5. Fleet Business Plan Delivery Program developed

30/06/2018

3.1. Continue to improve asset management processes

30/06/2018

4.2. Continue to improve asset management information system

30/06/2018

5.3. Continue to improve asset management data and knowledge

30/06/2018

Responsible Officer

Director Infrastructure Services

Start Date

01/10/2017

End Date

30/06/2018

Status

Not Started

% Complete

0

Dec 2017 Target %

0



Comments:

Delivery of Council's Fleet Business Plan continues, with Fleet Services continue to liaise with customers in an effort to improve asset management processes, in particular fault reporting and fleet item induction programming and training.

Utilisation reports are reviewed periodically, for comparative purposes, with any anomalies referred to relevant section.

A review of the Fleet Business Plan has commenced, and is scheduled for completion by 30 June 2018.

Project or Program

8.1.4 OS4 Implement effective risk management and maintain contemporary business processes.

8.1.4.1 Audit and Risk Program

Due Date

1.1. Administer Risk Management framework

30/06/2018

2.2. Provide advice and support on risk management to Council service areas

30/06/2018

3.3. Administer internal audit function

30/06/2018

4.4. Audit and Risk Committee

30/06/2018

Responsible Officer

Coordinator Governance and Corporate Policy

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

Council's Internal Audit functions continue to occur effectively. Internal and External Audits are progressing as scheduled.

Council's risk management documents including the Strategic, Operational and Project Risk Registers have been updated as required.

Strategic risks have been reviewed as scheduled through the Risk Reference Group and the outcomes of the review progressed to the Audit and Risk Committee.

8.1.4.1 Business Continuity for Information Technology Program

Due Date

1.1. Testing of Business Continuity Systems

30/06/2018

2.2. Review of interconnection points between vendors to ensure that systems are not vulnerable to cyber attack

30/06/2018

Responsible Officer

Manager Information Services

Start Date

01/07/2017

End Date

30/06/2018

Status

Ongoing

% Complete

n/a

Target %

n/a

Comments:

Improvements in business continuity have been made with the transfer of additional business systems to the cloud. Cloud-based system provide high-availability and highly-resilient infrastructure which aids Council's business continuity efforts. ICT business continuity documentation will be updated shortly. Fully-redundant, path-diverse, carrier diverse Wide Area Network links, with multiple Internet egress points, is providing higher confidence for voice and data services.

A recent internal audit of cyber security has highlighted the lack of appropriate formal business continuity processes. This had already been identified by Information Services and the approach has been to facilitate discussions with all council departments regarding the identification and management of critical systems. The previous Business Continuity Plan for council has not been updated since 2013 and there has been considerable change in systems, processes and staff since that time. Discussions will be had with various stakeholders regarding Business Continuity and in particular the identification of Critical Business Functions and supporting systems following ICT Strategic Planning discussions.

Project or Program

8.1.4.1 Insurance Risk Management Program

Due Date

1.1. Management of insurance claims

30/06/2018

2.2. Ensure Council's insurance requirements are met and adequate coverage is maintained

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Dec 2017 Target %



Chief Finance Officer

01/07/2017

30/06/2018

In Progress

50

50



Comments:

The 2017-18 insurance program has been finalised with Crime Protection Insurance taken out for additional protection against fraud. Insurance costs in 2017-18 are in line with budget forecasts.

The insurance claims resulting from Ex Tropical Cyclone Debbie have been finalised with all accepted claims paid. Several severe storms have impacted the Scenic Rim region in the last couple of months but there has been no major damage to infrastructure reported as a result of these.

8.1.5 OS5 Build effective leadership and management capabilities across the organisation, encourage teamwork and innovation.

8.1.5.1 Internal Communication Program

Due Date

1.1. Provide internal communication function which assists in promoting organisational culture, reflects Council's values, and fosters staff awareness of the organisation and its activities

30/06/2018

Responsible Officer

Start Date

End Date

Status

% Complete

Target %

Communications Officer

01/07/2017

30/06/2018

Ongoing

n/a

n/a

Comments:






Council's daily staff bulletin was circulated via email as well as in print format, for outdoor staff.

The monthly staff newsletter, The Insider, was produced during October, November and December and distributed electronically, as well as in print format along with payslips to outdoor workers, on the final pay fortnight of each month.





1. Spectacular Scenery & Healthy Environment

| <i>KPI</i> | <i>Comments</i> | <i>Unit</i> | <i>Target</i> | <i>Actual</i> | <i>Progress</i> |
|---|---|-------------|---------------|---------------|---|
| Pest Management - 1. Programed property inspections undertaken in accordance with Pest Management Plan | 1. Programed property inspections undertaken in accordance with Pest Management Plan | % | 95.00 | 90.00 |  RED |
| Pest Management - 2. Nominated roadside (local road) weed control activities undertaken in accordance with operational guidelines | 2. Nominated roadside (local road) weed control activities undertaken in accordance with operational guidelines | % | 95.00 | 95.00 |  GREEN |
| Reserve Management - 1. Undertake bushfire mitigation works in accordance with Management Plan | 1. Undertake bushfire mitigation works in accordance with Management Plan | % | 95.00 | 95.00 |  GREEN |
| State Road Weed Control - 1. Nominated weed control activities on State roads undertaken in accordance with treatment schedule | 1. Nominated weed control activities on State roads undertaken in accordance with treatment schedule | % | 95.00 | 95.00 |  GREEN |








2. Sustainable and Prosperous Economy

| <i>KPI</i> | <i>Comments</i> | <i>Unit</i> | <i>Target</i> | <i>Actual</i> | <i>Progress</i> |
|---|---|-------------|---------------|---------------|---|
| Development Application Responses - 1. Assessment of applications within applicable service standards | 1. Assessment of applications within applicable service standards | % | 100.00 | 100.00 |  GREEN |
| Development Assessment - 1. Development assessment acknowledgement notice issued within statutory timeframe (10 business days) | Development Assessment - 1. Development assessment acknowledgement notice issued within statutory timeframe (10 business days) | % | 100.00 | 100.00 |  GREEN |
| Development Assessment - 2. Average Actual Time to issue a Development Assessment acknowledgement notice is 5 business days or less | Development Assessment - 2. Average Actual Time to issue a Development Assessment acknowledgement notice is 5 business days or less | Days | 5.00 | 5.00 |  GREEN |
| Planning Certificates - 1. Planning certificates issued within statutory timeframes | 1. Planning certificates issued within statutory timeframes | % | 100.00 | 100.00 |  GREEN |
| Survey Plans - 1. Signing and sealing of survey plans managed in accordance with statutory timeframes | 1. Signing and sealing of survey plans managed in accordance with statutory timeframes | % | 100.00 | 100.00 |  GREEN |










3. Open and Responsive Government

| <i>KPI</i> | <i>Comments</i> | <i>Unit</i> | <i>Target</i> | <i>Actual</i> | <i>Progress</i> |
|---|--|-------------|---------------|---------------|--|
| Complaints Management - 1. Customer acknowledgement of complaints within 14 business days | 1. Customer acknowledgement of complaints within 14 business days | % | 100.00 | 100.00 |  GREEN |
| Information Access and Privacy - 1. Right to Information and Information Privacy Applications processed within statutory timeframes | 1. Right to Information and Information Privacy applications processed within statutory timeframes | % | 100.00 | 100.00 |  GREEN |
| Policy Development and Review - 1. Council policies reviewed within nominated review schedule | 1. Council policies reviewed within nominated review schedule | % | 100.00 | 57.42 |  RED |
| Statutory Financial Reporting - 1. Annual financial statements audited and signed by QAO by 31 October | 1. Annual financial statements audited and signed by QAO by 31 October | % | 100.00 | 100.00 |  GREEN |













4. Relaxed Living and Rural Lifestyle

| KPI | Comments | Unit | Target | Actual | Progress |
|---|---|-------------|---------------|---------------|--|
| Building and Plumbing - 1. Building applications approved within statutory timeframes (20 business days with an additional 10 business days where further information required) | 1. Building applications approved within statutory timeframes (20 business days with an additional 10 business days where further information required) | % | 100.00 | 100.00 |  GREEN |
| Building and Plumbing - 2. Plumbing applications approved within statutory timeframes (20 business days with an additional 10 business days where further information required) | 2. Plumbing application approved within statutory timeframes (20 business days with an additional 10 business days where further information required) | % | 100.00 | 97.00 |  RED |
| Building and Plumbing - 3. Requests for action are responded to in line with service standards | 3. Requests for action are responded to in line with service standards | % | 100.00 | 90.00 |  RED |
| Camping Grounds - 1. Camp facilities available for use during scheduled State school and public holidays | 1. Camp facilities available for use during scheduled State school and public holidays | % | 90.00 | 100.00 |  GREEN |
| Development Compliance - 1. Compliance assessments for Higher Risk Developments undertaken within 3 months of commencement of use | 1. Compliance assessments for Higher Risk Developments undertaken within 3 months of commencement of use | % | 95.00 | 95.00 |  GREEN |
| Healthy and Active Program - 1. Deliver nominated activities in accordance with program schedule | 1. Deliver nominated activities in accordance with program schedule | % | N/A | N/A | |
| Land Use Planning - 1. Submissions to proposed changes to state and regional planning policy and legislation provided within public consultation timeframes | 1. Submissions to proposed changes to State and regional planning policy and legislation provided within public consultation timeframes | % | 100.00 | 100.00 |  GREEN |
| Sporting Facility Availability - 1. All Council sporting facilities available for scheduled fixtures | 1. All Council sporting facilities available for scheduled fixtures | % | 90.00 | 100.00 |  GREEN |




5. Vibrant Towns and Villages

| KPI | Comments | Unit | Target | Actual | Progress |
|---|---|-------------|---------------|---------------|---|
| Community Facility Maintenance - 1. Libraries available for use during nominated opening hours | 1. Libraries available for use during nominated opening hours | % | 90.00 | 100.00 |  GREEN |
| Community Facility Maintenance - 2. Swimming Pool water tested monthly during pool season | 2. Swimming Pool water tested monthly during pool season | % | 90.00 | 100.00 |  GREEN |
| Community Facility Maintenance - 3. Swimming Pools available for use during nominated opening hours | 3. Swimming Pools available for use during nominated opening hours | % | 90.00 | 100.00 |  GREEN |
| Nurseries and Gardens - 1. No more than 4 requests for nursery or gardens services responded to outside of 5 business day customer service standard | 1. No more than 4 requests for nursery or gardens services responded to outside of 5 business day customer service standard | # | 4.00 | 0.00 |  GREEN |
| Nurseries and Gardens - 2. Nursery Tree Distribution Days delivered and quantities of trees supplied recorded | 2. Nursery Tree Distribution Days delivered and quantities of trees supplied recorded | % | 90.00 | 100.00 |  GREEN |
| Park Buildings and Furniture - 1. Request for Action responded to within 5 business days | 1. Request for Action responded to within 5 business days | % | 90.00 | 90.00 |  GREEN |
| Park Buildings and Furniture - 2. Playground equipment inspected annually | 2. Playground equipment inspected annually | % | 100.00 | 100.00 |  GREEN |
| Parks - 1. No more than 4 requests for mowing or maintenance responded to outside of 5 business day customer service standard | 1. No more than 4 requests for mowing or maintenance responded to outside of 5 business day customer service standard | # | 4.00 | 0.00 |  GREEN |
| Parks - 2. No more than 4 applications for tree work responded to outside of 10 business day customer service standard | 2. No more than 4 applications for tree work responded to outside of 10 business day customer service standard | # | 4.00 | 0.00 |  GREEN |










6. Accessible and Serviced Region

| <i>KPI</i> | <i>Comments</i> | <i>Unit</i> | <i>Target</i> | <i>Actual</i> | <i>Progress</i> |
|---|--|-------------|---------------|---------------|--|
| Alliance and Contract Works - 1. Annual operating surplus | 1. Annual operating surplus >20% | % | 20.00 | 19.20 |  RED |
| Bridge Program - 1. Load limits for timber bridges above acceptable load limit total | 1. Load limits for timber bridges above acceptable load limit total >75% | % | 75.00 | 86.49 |  GREEN |
| Bridge Program - 2. The bridge load limit ratio is not to be less than 0.90 | 2. The bridge load limit ratio is not to be less than 0.90 >0.90 | # | 0.90 | 0.93 |  GREEN |
| Cemeteries - 1. No more than 4 requests for mowing or maintenance responded to outside of the 5 business day customer service standard | 1. No more than 4 requests for mowing or maintenance responded to outside of the 5 business day customer service standard | # | 4.00 | 0.00 |  GREEN |
| Cemeteries - 2. Process all applications for burials within 2 business days | 2. Process all applications for burials within 2 business days | % | 90.00 | 100.00 |  GREEN |
| Footpaths - 1. Footpath network inspected, with defects logged, prioritised and programmed | 1. Footpath network inspected, with defects logged, prioritised and programmed | % | 95.00 | 95.00 |  GREEN |
| Manage Council Buildings and Depots - 1. RCD testing completed 6 monthly | 1. RCD testing completed every 6 months | % | 100.00 | 100.00 |  GREEN |
| Manage Council Buildings and Depots - 2. Test and tagging completed quarterly | 2. Test and tagging completed quarterly | % | 90.00 | 100.00 |  GREEN |
| Manage Council Buildings and Depots - 3. Fire extinguisher testing completed every 6 months | 3. Fire extinguisher testing completed every 6 months | % | 90.00 | 100.00 |  GREEN |
| Property Management - 1. Leases /agreements maintained within currency period | 1. Leases /agreements maintained within currency period | % | 90.00 | 90.00 |  GREEN |
| Public Amenity Facilities - 1. Requests for Action for public amenity facility maintenance responded to within 48 hours | 1. Requests for Action for public amenity facility maintenance responded to within 48 hours | % | 90.00 | 100.00 |  GREEN |
| Road and Street Program - 1. Number of road surface and reliability complaints per one million trip kilometres Target: 5 valid complaints or less | 1. Number of road surface and reliability complaints per one million trip kilometres Target: 5 valid complaints or less | # | 5.00 | 0.00 |  GREEN |













6. Accessible and Serviced Region

| <i>KPI</i> | <i>Comments</i> | <i>Unit</i> | <i>Target</i> | <i>Actual</i> | <i>Progress</i> |
|---|--|-------------|---------------|---------------|--|
| Waste Services - 3. Stolen bins replaced within 4 business days | 3. Stolen bins replaced within 4 business days | % | 95.00 | 97.00 |  GREEN |
| Waste Services - 4. Missed collection of bins serviced within 2 business days | 4. Missed collection of bins serviced within 2 business days | % | 95.00 | 100.00 |  GREEN |
| Waste Services - 6. New bins supplied within 8 business days | 6. New bins supplied within 8 business days | % | 95.00 | 99.00 |  GREEN |










7. Healthy, Engaged and Resourceful Communities

| KPI | Comments | Unit | Target | Actual | Progress |
|---|---|-------------|---------------|---------------|---|
| Animal Management - 1. Reported animal attacks responded to within 24 hours | 1. Reported animal attacks responded to within 24 hours | % | 100.00 | 100.00 |  GREEN |
| Animal Management - 2. Number of dog registrations paid for the financial year | Animal Management - 2. Number of dog registrations paid for the financial year | % | 95.00 | 95.00 |  GREEN |
| Animal Management - 3. Livestock wandering within a road reserve area responded to within 24 hours | 3. Livestock wandering within a road reserve area responded to within 24 hours | % | 90.00 | 100.00 |  GREEN |
| Animal Management - 4. Collection of stray domestic animal requests are completed within one business day. | 4. Collection of stray domestic animal requests are completed within one business day. | % | 90.00 | 100.00 |  GREEN |
| Animal Management - 5. Environmental noise nuisance from animal requests are resolved within 30 days | 5. Environmental noise nuisance from animal requests are resolved within 30 days | % | 80.00 | 95.00 |  GREEN |
| Animal Management - 6. Impounded animals suitable for adoption to be transferred to a rehoming organisation | 6. Impounded animals suitable for adoption to be transferred to a rehoming organisation | % | 95.00 | 100.00 |  GREEN |
| Animal Management - 7. Declared pest animal information on control methods provided to landholders within 30 days | 7. Declared pest animal information on control methods provided to landholders within 30 days | % | 100.00 | 100.00 |  GREEN |
| Public Health - 1. Vaccination rate of students with parental/guardian consent is greater than 85% | 1. Vaccination rate of students with parental/guardian consent is greater than 85% | % | N/A | N/A | |
| Public Health - 2. Vaccination rate of total cohort is greater than 76% | 2. Vaccination rate of total cohort is greater than 76% | % | N/A | N/A | |
| Public Health - 3. Requests for Action for all customer requests responded to within applicable service standards | 3. Requests for Action for all customer requests responded to within applicable service standards | % | 100.00 | 78.00 |  RED |
| Regulatory Approvals - 1. Assessment of legislative and Local Law licences / approvals within legislative guidelines and policies | Regulatory Approvals - 1. Assessment of legislative and Local Law licences / approvals within legislative guidelines and policies | % | 100.00 | 100.00 |  GREEN |






8. Organisational Sustainability

| KPI | Comments | Unit | Target | Actual | Progress |
|--|--|-------------|---------------|---------------|--|
| Asset Management - 1. Portable and attractive assets stocktake completed by 30 June each year | 1. Portable and attractive assets stocktake completed by 30 June 2016 | % | 100.00 | 100.00 |  GREEN |
| Fabrication - 1. Fabricated items supplied to end user on time | 1. Fabricated items supplied to end user on time | % | 90.00 | 95.00 |  GREEN |
| Financial Performance - 1. Annual rates outstanding less than 6% at 30 June each year | 1. Annual rates outstanding less than 6% at 30 June | % | 100.00 | 100.00 |  GREEN |
| Financial Performance - 2. Levy rates six monthly by 31 July and 31 January each year | 2. Levy rates six monthly by 31 July and 31 January each year | % | 100.00 | 100.00 |  GREEN |
| Financial Performance - 3. Investment returns to be greater than average QTC overnight cash rate | 3. Investment returns to be greater than average QTC overnight cash rate | % | 100.00 | 100.00 |  GREEN |
| Financial Performance - 4. Investments to remain within credit rating and counterparty limits set in the Investment Policy | 4. Investments to remain within credit rating and counterparty limits set in the Investment Policy | % | 100.00 | 100.00 |  GREEN |
| Financial Planning, Measurement and Reporting - 1. Annual budget adopted by 30 June each year | 1. Annual budget adopted by 30 June each year | % | 100.00 | 100.00 |  GREEN |
| Financial Planning, Measurement and Reporting - 2. Fringe Benefits Tax return submitted by 21 May each year | 2. Fringe Benefits Tax return submitted by 21 May each year | % | 100.00 | 100.00 |  GREEN |
| Financial Planning, Measurement and Reporting - 3. Monthly and year to date financial results reported to Finance Committee at next available meeting following end of month | 3. Monthly and year to date financial results reported to Finance Committee at next available meeting following end of month | % | 100.00 | 100.00 |  GREEN |
| Financial Planning, Measurement and Reporting - 4. Insurance for the following financial year finalised by 30 June each year | 4. Insurance for the following financial year finalised by 30 June each year | % | 100.00 | 100.00 |  GREEN |
| Fleet - 1. Fleet availability | 1. Fleet availability | % | 90.00 | 95.00 |  GREEN |
| Fleet -2. Fleet Capital Purchases completed | 2. Fleet Capital Purchases completed | % | 90.00 | 90.00 |  GREEN |

8. Organisational Sustainability

| <i>KPI</i> | <i>Comments</i> | <i>Unit</i> | <i>Target</i> | <i>Actual</i> | <i>Progress</i> |
|---|--|-------------|---------------|---------------|--|
| Human Resources Services - 1. The administration of personal records are legally compliant at all times | 1. The administration of personal records are legally compliant at all times | % | 100.00 | 100.00 |  GREEN |
| Human Resources Services - 2. Recruitment and Selection practices are legally compliant at all times | 2. Recruitment and Selection practices are legally compliant at all times | % | 100.00 | 100.00 |  GREEN |
| Information Management - 1. Records Management Helpdesk requests resolved within one working day | 1. Records Management Helpdesk requests resolved within one working day | % | 90.00 | 95.00 |  GREEN |
| Information Management - 2. IT Helpdesk requests of Priority 4 and above resolved within 30 days | Information Management 2. IT Helpdesk requests of Priority 4 and above resolved within 30 days | % | 80.00 | 95.00 |  GREEN |
| Information Management - 3. Incoming correspondence registered into ECM and tasked within one business day of being received | 3. Incoming correspondence registered into ECM and tasked within one business day of being received | % | 90.00 | 90.00 |  GREEN |
| Organisational Development - 1. Corporate Culture and Climate Surveys conducted biannually by 30 June. | 1. Corporate Culture and Climate Surveys conducted biannually by 30 June. | % | 100.00 | 100.00 |  GREEN |
| Organisational Development - 2. Action Plans developed by 30 November biannually to address matters identified in the Corporate Culture and Climate Surveys | 2. Action Plans developed by 30 November biannually to address matters identified in the Corporate Culture and Climate Surveys | % | 100.00 | 100.00 |  GREEN |
| Payables Management - 1. Staff and Councillors paid fortnightly in accordance with established pay periods | 1. Staff and Councillors paid fortnightly in accordance with established pay periods | % | 100.00 | 100.00 |  GREEN |
| Payables Management - 2. Goods & Services Tax returns submitted by the 21st of each month | 2. Goods & Services Tax returns submitted by the 21st of each month | % | 100.00 | 100.00 |  GREEN |

8. Organisational Sustainability

| <i>KPI</i> | <i>Comments</i> | <i>Unit</i> | <i>Target</i> | <i>Actual</i> | <i>Progress</i> |
|---|---|-------------|---------------|---------------|--|
| Procurement Management - 1. Inventory turnover ratio to be greater than 2 times for Supply section for preceding 12 months | 1. Inventory turnover ratio to be greater than 2 times for Supply section for preceding 12 months | % | 100.00 | 100.00 |  GREEN |
| | Calculated by 2013-14 stock issues divided by average inventory balance 30 June 2014/30 June 2013 | | | | |
| Staff Performance and Development - 1. Personal Performance and Development Plan activities for all staff undertaken within relevant timeframes | 1. Personal Performance and Development Plan activities for all staff undertaken within relevant timeframes | % | 90.00 | 100.00 |  GREEN |
| Staff Performance and Development - 2. Industrial Relations legislation complied with at all times | 2. Industrial Relations legislation complied with at all times | % | 100.00 | 100.00 |  GREEN |
| Workplace Health and Safety - 1. Workplace Health and Safety legislation complied with at all times | 1. Workplace Health and Safety legislation complied with at all times | % | 100.00 | 100.00 |  GREEN |
| Workplace Health and Safety - 2. Workers' Compensation legislation complied with at all times | 2. Workers' Compensation legislation complied with at all times | % | 100.00 | 100.00 |  GREEN |