



## **SCENIC RIM REGIONAL COUNCIL**

### **Corporate & Community Services Committee**

# **Agenda**

Meeting to be held in the Council Chambers

82 Brisbane Street

Beaudesert

Tuesday, 21 August 2018

Commencing at the conclusion of the  
Finance Committee Meeting



**SCENIC RIM REGIONAL COUNCIL**  
**CORPORATE & COMMUNITY SERVICES COMMITTEE**  
**AGENDA CONTENTS**

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ITEM	SUBJECT	PAGE NO
	<b>ATTENDANCE .....</b>	<b>1</b>
	<b>APOLOGIES.....</b>	<b>1</b>
	<b>DECLARATIONS OF INTEREST BY MEMBERS.....</b>	<b>1</b>
<b>1.</b>	<b>EXECUTIVE.....</b>	<b>2</b>
1.1	Local Government Association of Queensland 122nd Annual Conference .....	2
1.2	Quarter Four Operational Plan Progress Report .....	4
<b>2.</b>	<b>CHIEF FINANCE OFFICER .....</b>	<b>9</b>
<b>3.</b>	<b>REGIONAL SERVICES .....</b>	<b>9</b>
3.1	Community Grants 2018-2019 Round 1.....	9
3.2	Sport and Recreation Grants Program 2018 - 2019 .....	14
3.3	Environmental Grants 2018-2019 .....	18
<b>4.</b>	<b>INFRASTRUCTURE SERVICES .....</b>	<b>22</b>
4.1	Petition - Lawton Lane .....	22
4.2	Lease Renewal - Public Safety Business Agency (Birnam Rural Fire Brigade) .....	25

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## CORPORATE & COMMUNITY SERVICES COMMITTEE

### AGENDA

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#### ATTENDANCE

Cr M J Enright, Chair  
Cr G R Christensen, Mayor  
Cr R J Stanfield, Deputy Mayor  
Cr N J Waistell  
Cr N O'Carroll  
Cr V A West  
Cr D A McInnes

#### APOLOGIES

#### DECLARATIONS OF INTEREST BY MEMBERS

#### Reception of Deputations by Appointment / Visitors

Nil

**Please note:** Agenda Items where Subject Headings are followed by [CLOSED] are to be discussed in closed session in accordance with Section 275(1) of the Local Government Regulation 2012.

**Section 275(1)** A local government or committee may resolve that a meeting be closed to the public if its councillors or members consider it necessary to close the meeting to discuss-

- (a) the appointment, dismissal or discipline of employees; or
- (b) industrial matters, affecting employees; or
- (c) the local government's budget; or
- (d) rating concessions; or
- (e) contracts proposed to be made by it; or
- (f) starting or defending legal proceedings involving it; or
- (g) any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act; or
- (h) other business for which public discussion would be likely to prejudice the interests of local government or someone else, or enable a person to gain financial advantage.

**1. EXECUTIVE**

**1.1 Local Government Association of Queensland 122nd Annual Conference**

**Executive Officer:** Chief Executive Officer

**Item Author:** Councillor Support Officer

**File Reference:** 02/05/002

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**Executive Summary**

The Local Government Association of Queensland's (LGAQ) 122<sup>nd</sup> Annual Conference will be held in Brisbane from 29-31 October 2018.

**Previous Council Considerations / Resolutions**

Not applicable.

**REPORT**

The LGAQ 122<sup>nd</sup> Annual Conference will be held in Brisbane from 29-31 October 2018.

The theme of the Conference is "Onwards and Upwards" which denotes the tough last year this sphere of government has endured and the steely commitment to build better communities into the future.

Council is entitled to be represented at the Conference by two delegates (pursuant to conference fees paid by Member Councils) and other Elected Members and Officers are able to attend as observers.

**Strategic Implications**

*Operational Plan*

Theme: 2. Sustainable and Prosperous Economy

Key Area of Focus: 2.1.1 Guide and optimise the future economic prosperity of the region

*Budget Implications*

Provision has been made in Council's 2018/19 Budget.

*Legal / Statutory Implications*

Not applicable.

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## *Risks*

### Strategic Risks

The following Level 1 and Level 2 (strategic) risks are relevant to the matters considered in this report:

### Risk Assessment

<b>Category</b>	<b>Consequence</b>	<b>Likelihood</b>	<b>Inherent Risk Rating</b>	<b>Treatment risks of</b>	<b>Residual Risk Rating</b>
Political  Missed opportunity to progress Council's interests	Minor	Likely	Medium	Represent Council's interests by attending and participating in the Conference.	Low

## **Conclusion**

The elected members are invited to express interest in attending the LGAQ 122<sup>nd</sup> Annual Conference to be held in Brisbane from 29-31 October 2018.

## **Consultation**

Not applicable.

## **Chief Executive Officer's Recommendation**

### **That:**

1. Council note the Local Government Association of Queensland 122<sup>nd</sup> Annual Conference information; and
2. The Mayor and Deputy Mayor be nominated as Council's delegates at the Conference, and other interested Councillors be endorsed as observers.

## **Attachments**

Nil.

## 1.2 Quarter Four Operational Plan Progress Report

**Executive Officer:** Chief Executive Officer

**Item Author:** Nicole Stevens, Governance Officer

**File Reference:** 04/12/007

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### Executive Summary

This report provides a quarter four progress report against the 2017-2018 Operational Plan, reporting for the period 1 April to 30 June 2018.

### Previous Council Considerations / Resolutions

Not applicable.

### REPORT

The attached quarter four progress report has been prepared during July 2018 to report on Council's progress towards the achievement of the programs and projects adopted in the 2017-2018 Operational Plan.

The 2017-2018 Operational Plan is divided into eight themes that align with Council's Community Plan. Each theme is delivered through various programs and projects that together aim to deliver on the five-year Corporate Plan, as required by section 175 of the *Local Government Regulation 2012*. The Operational Plan is designed to capture the key achievable programs and projects of work for the financial year period allowing focus of efforts and finances with the view to revisit and reset the priorities and targets each financial year.

Key Performance Indicators (KPIs) are nominated, where appropriate, for programs and projects and they provide a process for measuring Council's performance. KPIs outlined in the 2017/2018 Operational Plan are presented at the end of the attached report. Significant progress and finalisation of a number of projects occurred in quarter four, and key highlights include:

#### Spectacular Scenery and Healthy Environment

- A total of 2,108 kilometres of roadside sprayed and inspected
  - Two workshops delivered in partnership with Healthy Land and Water for local landholders on erosion/waterway management
  - In excess of 5,000 plants planted by Department of Education training crews
  - 133 landholders participated in the wild dog and feral pig 1080 baiting program
  - 28 projects completed within bushland reserves for fire management and various construction and repairs
  - Landfill Diversion Strategy implemented
  - Landscape Species List Project completed
  - 700 plants requested through River Trees Program
-

- Weed management workshops delivered during April and May in Boonah and Beaudesert
- Recycle Centre has been constructed
- A machinery bay at Landfill has been constructed
- Recycling facility construction project finalised with centre nearing hand over

#### **Sustainable and Prosperous Economy**

- A total of 130,000 copies of combined Eat Local program guide and cut-down version of Scenic Rim Visitor Guide inserted in Sunday Mail (10 June) and distributed throughout Brisbane, the Sunshine Coast and Gold Coast
- A 30 minute Scenic Rim exclusive episode on Channel 7's Great Day Out program aired Sunday, 3 June
- Several Eat Local Week 'preview' events and the first weekend of events were held
- Council resolved to adopt the Local Government Infrastructure Plan on 28 May
- Local Government Infrastructure Plan commenced on 20 June

#### **Open and Responsive Government**

- A total of 13,614 users accessed Council's website, 70.1% of whom were new to the site, during June
- A total of 10 general media releases was issued in June
- Community Budget Report was prepared for the Budget Special Meeting on 13 June
- A total of 88 development applications were received during Q4
- A total of 95 development applications were determined during Q4

#### **Relaxed Living and Rural Lifestyle**

- Boonah Cultural Centre experienced a 9 % increase in attendances this financial year
- More than 4,000 people attended Council's free Queensland Day celebration in Jubilee Park on 10 June
- A total of 58 building applications lodged for assessment during Q4
- A total of 92 plumbing applications lodged for compliance assessment during Q1

#### **Vibrant Towns and Villages**

- Hosted a series of grant writing workshops in June to promote Community and Sporting Grants
- An upgrade to Staffsmitth Park playground softfall area completed
- New barbecues installed at Springleigh and Bicentennial Parks at Boonah
- Demolition of the Mount Walker Old School buildings

#### **Accessible and Services Regions**

- A predictive modelling tool for sealed roads developed
- Annual bridge inspection program completed
- A desktop review of Floodways and Causeways Strategy undertaken with identification of some areas requiring further work
- Update of the 10 year Footpaths and Bikeways Capital Works Program complete
- A total of 37 operational works development applications lodged for the financial year
- CCTV cameras were used to locate, identify and assess the condition of all stormwater infrastructure across Tamborine Mountain
- Urban Drainage projects have been completed at Sumba Court and Tolima Drive



### **Healthy, Engaged and Resourceful Communities**

- A total of 49,990 visits to library branches during Q4
- A total of 490 library items delivered to housebound customers during Q4
- A total of 54,568 library loans registered during Q4
- A total of 5,287 library PC bookings taken and 1586 computer training sessions provided
- A total of 14 new food business applications were received and processed during Q4, many of which were temporary in nature to participate in Eat Local Week and Winter Harvest Festival
- Council's Health Services Rangers attended to 1,652 requests during the financial year
- Meningococcal ACWY program successfully delivered to all participating year 10 students during the third phase of school immunisation clinics in accordance with the National Immunisation Schedule

### **Organisational Sustainability**

- Customer Contact managed 11,841 calls of which 85.1% were answered within 30 seconds, 3.1% abandoned rate during Q4
- Safeplan 2 has been adopted as the organisation's workplace health and safety management system
- Operation Plan 2018-2019 endorsed by Council 13 June
- Fleet maintenance undertaken this financial year:
  - heavy plant - 147
  - trucks - 108
  - motor vehicles - 204
  - small plant - 1030
- The following fabrication workshop projects were delivered this financial year:
  - repairs - 104
  - repairs (damage) - 11
  - modifications - 48
  - fabrication - 76
- A review of Fleet Business Plan completed for 2018
- The insurance claims resulting from Ex Tropical Cyclone Debbie finalised with all accepted claims paid

### **Strategic Implications**

#### *Operational Plan*

Theme: 3. Open and Responsive Government

Key Area of Focus: 3.1.2 Provide streamlined and practical regulatory services that deliver improved access for the community

#### *Budget Implications*

Not applicable

#### *Legal / Statutory Implications*

The Chief Executive Officer is required to provide a quarterly report on the Operational Plan to a local government meeting under section 174(3) of the *Local Government Regulation 2012*.

## *Risks*

### Strategic Risks

The following Level 1 and Level 2 (strategic) risks are relevant to the matters considered in this report:

CF2 - Adoption of unrealistic corporate objectives that are beyond the financial resources of the organisation to deliver.

CF4 - Ineffective, inefficient or poorly integrated strategic planning and monitoring.

CF6 Failure to comply with statutory obligations and responsibilities.

### Risk Assessment

Category	Consequence	Likelihood	Inherent Risk Rating	Treatment of risks	Category
Reputation  Negative perception from community in failing to meet statutory obligations and corporate objectives.	Moderate	Possible	Medium	Community engagement, Integrated operational and budgetary planning processes; Risk management framework, staff training, adequate corporate governance to ensure adherence to responsibilities.	Reputation  Negative perception from community in failing to meet statutory obligations and corporate objectives.
Legal Compliance and Liability  Nonfulfillment of statutory obligations and overlooking unrealistic corporate objectives prior to adoption.	Moderate	Possible	Medium	Given high priority by the Executive Team; Integration of Council Plans and Planning Processes; Regular and effective monitoring/ review of strategic planning documents; Executive Team Strategic Review Framework; Corporate Planning and Performance Management system; reports of compliance within legislative timeframes.	Legal Compliance and Liability  Nonfulfillment of statutory obligations and overlooking unrealistic corporate objectives prior to adoption.
Financial and Economic  Adverse financial impact on Council due to poor planning or delivery.	Major	Possible	Medium	Adequate Corporate Governance to ensure adherence to obligations; corporate policies and procedures; internal and external audits; regular review/ implementation of continuous improvement	Financial and Economic  Adverse financial impact on Council due to poor planning or delivery.

Category	Consequence	Likelihood	Inherent Risk Rating	Treatment of risks	Category
				principles; regular team meetings with these items open for discussion; monitor legislation changes through subscription; participation in regional forums; reports of compliance within legislative timeframes; monitoring legislative change.	

**Conclusion**

Council has performed satisfactorily in the final quarter of 2018 in working towards achieving the goals outlined in the 2017/2018 Operational Plan.

**Consultation**

Consultation has been undertaken with the Executive Team, Management Team and other key stakeholders in Council.

**Chief Executive Officer's Recommendation**

That Council endorse the Quarter Four Report on Council's progress in implementing the 2017-2018 Operational Plan.

**Attachments**

1. Operational Plan Progress Report (Q4) (attached separately).

**2. CHIEF FINANCE OFFICER**

Nil

**3. REGIONAL SERVICES**

**3.1 Community Grants 2018-2019 Round 1**

**Executive Officer:** Acting Director Regional Services

**Item Author:** Coordinator Community Development

**File Reference:** 15/04/003

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**Executive Summary**

The purpose of this report is to advise Council of applications made to the Community Grants Program administered by the Community and Culture Department and to make recommendations to Council on the distribution of funds for Round 1 (2018/2019).

**Previous Council Considerations / Resolutions**

Not applicable.

**REPORT**

The aim of the Community Grants Program is to provide assistance to local not for profit community groups and organisations who make a positive contribution to the quality of life in the Scenic Rim. Council revised the grants program in 2017 to ensure that it continued to provide a fair and equitable process for community groups within the region. The program has now transitioned from four rounds to two rounds per year.

Applications were called from the community for Round 1 on 1 July and closed on 25 July 2018. The Sport and Recreation Grants Program also closed on 25 July. The collaboration of dates across these two grant programs is aimed at improving the assessment process and aligning applications to relevant funding programs in a timely manner.

Thirty one applications, totalling \$103,101.68 were assessed for Round 1. As always, the grant applications were diverse, with projects ranging from small equipment to community festivals and professional development programs.

**Strategic Implications***Operational Plan*

Theme: 7. Healthy, Engaged and Resourceful Communities

Key Area of Focus: 7.1.1 Build capacity to improve health and wellbeing in the community

*Budget Implications*

\$195,000 has been allocated by Council to the Community Grants Program for the 2018/2019 financial year. Recommendations listed below will allocate \$82,142.59 of this amount for Round 1.

*Legal / Statutory Implications*

Not applicable.

*Risks*Strategic Risks

The following Level 1 and Level 2 (strategic) risks are relevant to the matters considered in this report:

CF5 - Failure to deliver identified service levels.

Risk Assessment

Category	Consequence	Likelihood	Inherent Risk Rating	Treatment of risks	Residual Risk Rating
Reputation  Negative perception from unsuccessful applicants	Minor	Unlikely	Low	Grants Panel assessment. Transparent documentation and reporting of assessments.	Low
Legal Compliance and Liability  Misappropriation of grant funds.	Minor	Unlikely	Low	Acquittal reports required for all grants and Register maintained for all funded projects.	Low
Infrastructure & Assets  Funding used to create or acquire assets where future maintenance is not adequate.	Moderate	Unlikely	Medium	Community Works on Council Land Policy. Consultation between departments.	Low

The following application was not successful:

<b>Name</b>	<b>Project Title</b>	<b>Amount Requested</b>	<b>Rationale</b>
Queensland Country Women's Association Harrisville Branch	Purchase of new floor covering and underlay	\$5,000	Non-compliant application. Staff will assist club to apply in future rounds.

In accordance with the Community Grant Guidelines, In Kind support to the value of \$1,000 can be approved outside of grant rounds. The following support has been provided during Round 1 of the grants program to the value of \$8,739.10:

<b>Organisation</b>	<b>Type</b>	<b>Amount</b>
All Saints Primary School	Bins	\$620.00
Beaucare	Venue	\$230.00
Beaudesert RSL Sub Branch	Venue	\$565.00
Beaudesert Show Society	Bins	\$860.00
Beaudesert Show Society	Tents	\$125.00
Beechmont District Landcare Assn	Photocopying	\$36.00
Boonah Community Garden	Photocopying	\$17.50
Boonah Cultural Foundation	Photocopying	\$24.40
Boonah Rodeo Assn	Bins	\$440.00
Boonah Shire Disability Support Group	Photocopying	\$55.00
Boonah Show Society	Venue	\$90.00
Canungra AH&I Society	Bins	\$345.00
Canungra AH&I Society	Tents	\$125.00
Canungra AH&I Society	Bins	\$654.00
Chicks Conquering Cancer	Venue	\$435.20
Fassifern Rifle Club	Tents	\$50.00
Harvest Point Church	Bins	\$80.00
Harvest Point Church	Tents	\$125.00
Qld Justice Department	Venue	\$265.00
Mununjali Housing & Development	Bins	\$204.00
Probus Club of Beaudesert	Venue	\$1,000.00
Queensland Farmers Federation	Venue	\$181.00
Scenic Rim Equestrian Club	Bins	\$84.00
St Bernard's State School	Bins	\$480.00
Tamborine Equestrian Group	Bins	\$264.00
Tamborine Mountain A H & I	Tents	\$250.00
Tamborine Mountain Golf Club	Bins	\$930.00
Tamborine Mountain Golf Club	Tents	\$50.00
Tamborine Pony Club	Bins	\$154.00

**Conclusion**

The aim of the Community Grants Program is to provide assistance to local community groups and organisations who make a positive contribution to the quality of life in the Scenic Rim. Council recognises that supporting community organisations through financial and in-kind assistance is essential in helping them develop and deliver programs, activities and projects that provide cultural, recreational and community development opportunities in the region. These projects ultimately build resilient, adaptive and vibrant communities while contributing to the social wellbeing of local Scenic Rim residents.

**Consultation**

The applications were administratively assessed by an internal panel of Council Officers. Property and Operations, Planning and Building were also consulted regarding community project works on Council land, leasing obligations and other planning and building compliance matters.

**Acting Director's Recommendation**

That Council approve the allocation of grants under the Community Grants Program 2018/2019 Round 1 for a total of \$82,142.59 as follows:

<b>Name</b>	<b>Project Title</b>	<b>Amount Requested</b>	<b>Amount Approved</b>
Kalbar Community Baptist Church	Australia Day Awards	\$2,000.00	\$1,000.00
The Baptist Union of Queensland	Additional Items for Community Cafe	\$5,000.00	\$2,500.00
Lions Club of Boonah	BBQ & Fridge for Catering Trailer	\$5,000.00	\$5,000.00
Tamborine Mountain Scarecrow Festival	Tamborine Mountain Scarecrow Festival	\$5,000.00	\$2,500.00
Beaudesert District Orchid & Foliage Society Incorporated	Annual Autumn & Spring Orchid Shows	\$2,450.00	\$2,000.00
Probus Club of Beaudesert Incorporated	Purchase of Christmas Lights for Elysium Villages	\$495.00	\$300.00
Fassifern Horse & Pony Club Incorporated	Loud Speaker for Hearing Impaired Participants	\$600.00	\$600.00
Beaudesert Golf Club Incorporated	Ladies Lets Golf Clinics	\$3,000.00	\$2,500.00
Tamborine Mountain Garden Club Incorporated	Backpack Leaf Blowers	\$830.00	\$830.00
Beaudesert Potters Assn	Build Extension to Accommodate more Members	\$5,000.00	\$5,000.00
Boonah District Chamber of Commerce Inc	Annual Boonah Community Christmas Street Festival	\$5,000.00	\$5,000.00
Beechmont Tennis Club	Upgrade Fridge, Freezer and Microwave Oven	\$2,080.00	\$1,500.00

<b>Name</b>	<b>Project Title</b>	<b>Amount Requested</b>	<b>Amount Approved</b>
Historical Society of Beaudesert Incorporated	Save Westwood Cottage Project	\$5,000.00	\$4,000.00
Boonah Shire Disability Support Group Incorporated	Build a Storage Unit	\$4,289.10	\$4,289.10
Tamborine Mountain Tennis Club Inc	Radar Speed Camera & Replacement of Water Tank	\$4,864.50	\$4,864.50
Tamborine Pony Club Inc	Top Dress Sand on Arena Surfaces	\$5,000.00	\$3,500.00
U3A Tamborine Mountain Incorporated	Website Creation and Purchase Dehumidifier	\$3,900.00	\$3,000.00
Tamborine Mountain Orchestral & Choral Society Inc	Hosting Community Concerts	\$1,716.00	\$1,500.00
Lions Club of Fassifern Incorporated	Kalbar Country Day	\$3,000.00	\$3,000.00
Lions Club of Harrisville Incorporated	Proposed Structure at Peak Mountain View Park	\$5,000.00	\$4,000.00
Harrisville State School P&C Association	Purchase Early Years Equipment for Playgroup	\$4,957.08	\$4,348.99
Rathdowney Amateur Swimming Club	Volunteer Training First Aid & Water Safety Course	\$1,170.00	\$1,000.00
Probus Club of Tamborine Mountain Incorporated	PA System	\$2,500.00	\$2,500.00
Rural Lifestyle Options Australia Ltd	1:5 All Abilities Charity Relay	\$5,000.00	\$4,000.00
Beaucare Inc	Body Language Project	\$2,500.00	\$1,000.00
Boonah State High School Chaplaincy Committee	Presenter for Community Project, Advertising and Printing for Chappy Challenge	\$5,000.00	\$5,000.00
Canungra State School P&C Association	Produce Reusable Bags	\$350.00	\$350.00
Beaudesert Bowls Club Incorporated	Purchase Artificial Bowling Arms & Provide Coaching	\$1,600.00	\$1,260.00
Anglican Parish of Tamborine Mountain	Defibrillator Pack	\$2,000.00	\$2,000.00
Beaudesert RSL Sub Branch Inc	Create a Memorial Honouring Community Volunteers	\$3,800.00	\$3,800.00

**Attachments**

Nil.



### **3.2 Sport and Recreation Grants Program 2018 - 2019**

**Executive Officer: Director Regional Services**

**Item Author: Coordinator Community Development**

**File Reference: 15/04/003; 26/04/002**

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#### **Executive Summary**

The purpose of this report is to advise Council of applications made to the Sport and Recreation Grants Program administered by the Community & Culture Department within the Regional Services Directorate and to make recommendations to Council on the distribution of funds for 2018/2019.

#### **Previous Council Considerations / Resolutions**

Not applicable.

#### **REPORT**

Council has established a fair and equitable process to provide financial assistance to sport and recreation groups within the region. Eligible projects include minor capital, facility improvements, field maintenance / field surface upgrades, major equipment, construction materials or leverage funding for larger facility projects. The primary purpose of the program is to support the long term sustainability of community sport and recreation groups who play a vital role in providing opportunities for increased participation in physical activity within the Scenic Rim.

In line with the key objectives, applications should:

- Demonstrate need and commitment to increase participation across all age groups;
- Demonstrate collaboration and partnership between community organisations;
- Provide broader community benefit;
- Reflect sustainability in developing and managing sport and recreation facilities;
- Be identified within Council's Sport and Recreation Plan 2010-2020; and
- Support a healthy and active community with accessible sport and recreation facilities.

In accordance with the guidelines, applications were called from the sport and recreation community in early June with a closing date of 25 June 2018. During this period, the Queensland Government announced that the closing date for Get Playing Places and Spaces Grants Program would be extended to late July 2018. A key feature of Council's grants program is that clubs can access more significant grant funding, such as Get Playing Places and Spaces and Council extended the Sport and Recreation Grants program to a revised closing date of 25 July 2018. This closing date also aligned with Council's Community Grants program. Fourteen applications were received for the Sport and Recreation Grants program.

**Strategic Implications***Operational Plan*

Theme: 7. Healthy, Engaged and Resourceful Communities

Key Area of Focus: 7.1.1 Build capacity to improve health and wellbeing in the community

*Budget Implications*

Council has allocated \$101,500 in 2018/2019 to the Sport and Recreation Grants Program.

*Legal / Statutory Implications*

Not applicable.

**Strategic Risks**

The following Level 1 and Level 2 (strategic) risks are relevant to the matters considered in this report:

CF5 - Failure to deliver identified service levels.

**Risk Assessment**

<b>Category</b>	<b>Consequence</b>	<b>Likelihood</b>	<b>Inherent Risk Rating</b>	<b>Treatment of risks</b>	<b>Residual Risk Rating</b>
Reputation  Negative perception from unsuccessful applications	Moderate	Unlikely	Medium	Grants assessment. Panel Transparent documentation and reporting of assessments	Low
Legal Compliance and Liability  Misappropriation of grant funds	Moderate	Unlikely	Medium	Acquittal reports required for all grants and a register maintained for all funded projects	Low
Infrastructure & Assets  Funding used to create and acquire assets where future maintenance is not adequate	Moderate	Unlikely	Medium	Community Works on Council Land Policy. Consultation between Council departments	Low

## Conclusion

The Sport and Recreation Grants program aims to assist the long term sustainability of community sport and recreation groups who play a vital role in providing avenues for increased participation in physical activity and improving the health and wellbeing of the Scenic Rim community.

## Consultation

The applications were administratively assessed by an internal panel of Council Officers. Property and Operations, Planning and Building were also consulted regarding community project works on Council land, leasing obligations and other planning and building compliance matters.

The following Sport and Recreation Grants are **not recommended** for approval:

Sport and Recreation Group	Project	Notes
Canungra Owls Junior Soccer Club	Design & construction of change room facilities	Proposed construction of new facilities is a significant infrastructure project which requires Council consideration in terms of acquiring a new asset and ongoing maintenance. Non-conforming application submitted by stakeholder club and not the Lessee, Moriarty Park. Two outstanding projects awaiting final inspection by Council at Moriarty Park.
Kooralbyn Valley Community Development Association	Construction of a half basketball court & associated fencing	Council is unable to endorse construction of new sporting facilities that have not already secured land for the proposed development. No Preliminary Project Proposal has been submitted to Council for review.
Fassifern Horse & Pony Club Incorporated	Loud speaker for hearing impaired participants	Referred to Community Grants Program.
Beaudesert Golf Club	Ladies Let's Golf Clinics	Referred to Community Grants Program.
Beechmont Tennis Club	Upgrade fridge, freezer and microwave oven	Referred to Community Grants Program.
Boonah Shire Disability Support Group	Build a storage unit	Referred to Community Grants Program.
Tamborine Mountain Tennis Club	Radar speed camera and replacement of water tank	Referred to Community Grants Program.
Rathdowney Amateur Swimming Club	Volunteer training first aid and water safety course	Referred to Community Grants Program.
Beaudesert Bowls Club	Purchase artificial bowling arms and provide coaching	Referred to Community Grants Program.

**Acting Director's Recommendation**

That Council approve the allocation of grants under the Sport and Recreation Grants Program 2018 / 2019 for a total of \$58,482 as follows:

<b>Sport and Recreation Group</b>	<b>Project</b>	<b>Total Project Cost</b>	<b>Amount Requested</b>	<b>Amount Recommended</b>
Hayes Oval	Upgrade fields	\$26,000.00	\$10,000.00	\$10,000.00
Boonah Sports Complex	Lighting project	\$21,953.80	\$20,000.00	\$20,000.00
Beechmont Tennis Club	Seed funding for repair & resurface of tennis court	\$42,410.00	\$8,482.00	\$8,482.00
Tamborine Pony Club	Seed funding for installation of bore	\$60,023.13	\$10,000.00	\$10,000.00
Tamborine Mountain Golf Club	Seed funding for equipment shed	\$41,796.25	\$10,000.00	\$10,000.00
<b>TOTAL</b>				<b>\$58,482.00</b>

**Attachments**

Nil.

### 3.3 Environmental Grants 2018-2019

**Executive Officer:** Acting Director Regional Services

**Item Author:** Team Leader Environmental Policy and Services

**File Reference:** 15/04/006

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#### Executive Summary

The purpose of this report is to seek approval to fund the recommended environmental grant applications for the advertised 2018/2019 round.

#### Previous Council Considerations / Resolutions

Nil.

#### REPORT

The Environmental Grants Program aims to encourage and assist the community in the management of the local environment for the benefit of the whole of the Scenic Rim regional area.

The objectives of the Environmental Grants Program are to:

- Support community groups and private property owners to enhance, protect and restore the natural environmental assets of the Scenic Rim region.
- Encourage and foster environmental ethic and behaviour change amongst the community.
- Increase community awareness and understanding of environmental assets.
- Support conservation strategies currently undertaken by Council.

In order to be eligible for the Environmental Grants, an applicant must be one of the following:

- **A community group:** These groups preferably should be incorporated or sponsored by an incorporated organisation. Projects can be on any land tenure, where a strong public benefit can be demonstrated.
  - **A non-government organisation, not-for-profit organisation** that can display a significant public benefit from the project.
  - **Businesses with philanthropic programs** that can display a significant public benefit from the project and provide a minimum of dollar-for-dollar cash contribution.
  - **A Pre-School, Primary School, or Secondary School** within the region. Approved applicants include the Principal, Deputy Principal, Head Teacher, or an office-bearer of the school Parents & Teachers or Parents & Friends Committee. Applications must be endorsed by the Principal or Deputy Principal of the school.
  - **A private property owner** in the region involved in a conservation agreement program with Council (such as Land for Wildlife or Voluntary Conservation Covenant) and the applicant can clearly demonstrate a significant resultant community or environmental benefit.
-

## **Eligible Projects**

Financial and in-kind assistance is offered to a range of eligible projects. These can include:

- Conservation projects;
- Environmental awareness campaigns;
- Species recovery activities for Rare & Threatened species;
- Wetlands habitat enhancement;
- Riparian restoration; and
- Habitat enhancement and extension.

## **Summary 2018-2019**

The advertising round for the 2018/2019 round of the environmental grants has now closed with a total of 22 applications. Applications have now been assessed against set criteria detailed in the Environmental Grant Program Guidelines. This assessment has been undertaken by three environmental officers with agreed recommendations for funding amounts provided in Attachment 1. A summary of the outcomes of the 2018/2019 Environmental Grants is provided below.

- Council has made \$101,500 available for environmental grants in the 2018/2019 budget.
- Council received 22 applications requesting a total of \$ 148,165.

The level of funding sought exceeds Council's budget. This result creates difficulty in awarding full funding to applicants irrespective of their satisfaction of the criteria. Accordingly, some successful applicants are recommended to receive only partial funds in an effort to maximise the number of successful applicants and to ensure high numbers of worthwhile projects can be supported across the region.

In Some instances, grant requests are able to be facilitated through additional environmental initiatives (ie. Million Trees Program). Where this is recommended, the applicant will be notified explaining of an alternative outcome. These occurrences are outlined in Attachment 1.

A summary of the applications and their proposed funding of alternative solutions are listed in Attachment 1. A formal agreement between Council and successful applicants will be developed to ensure appropriate discharge of funds.

## **Strategic Implications**

### *Operational Plan*

Theme: 1. Spectacular Scenery and Healthy Environment

Key Area of Focus: 1.1.1 Recognise, preserve and enhance the region's unique biodiversity

### *Budget Implications*

\$101,500 has been allocated in the 2018/2019 budget for this function.

*Legal / Statutory Implications*

Not applicable.

*Risks***Strategic Risks**

The following Level 1 and Level 2 (strategic) risks are relevant to the matters considered in this report:

CF5 - Service delivery failure in satisfying community expectations and our commitments made in the Community Plan and related organisational planning documents.

CF12 - Loss of public confidence affecting credibility of Councillors, staff and the organisation

**Risk Assessment**

<b>Category</b>	<b>Consequence</b>	<b>Likelihood</b>	<b>Inherent Risk Rating</b>	<b>Treatment of risks</b>	<b>Residual Risk Rating</b>
Environmental  Failure to deliver effective environmental outcomes.	Moderate	Likely	High	Applications assessed separately by three environmental officers and referred to supervisors for approval.	Medium
Reputation  Failure in satisfying community expectations	Moderate	Possible	High	Applications assessed by a panel in a timely manner.	Medium

**Conclusion**

The provision of the Environmental Grants Program enables Council to effectively increase the capacity of the wider community to undertake on-ground environmental projects, and to significantly increase the community's ability to contribute to the improvement of the natural environment of Scenic Rim region.

**Consultation**

The applications were assessed by a panel made up of the following officers:

- Joshua Baker, Team Leader Environmental Policy and Services;
- Phillip Pulley, Natural Resource Officer; and
- Keith McCosh, Natural Resource Officer.

**Acting Director's Recommendation**

That Council approve the allocation of grants under the Environmental Grants Program 2018/2019 for the total of \$100,200 as follows:

<b>Application</b>	<b>Organisation</b>	<b>Request</b>	<b>Offer</b>
EnvG18/001	Tamborine Mountain Landcare	\$28,000	\$28,000
EnvG18/002	Shrimpton	\$4,000	\$4,000
EnvG18/003	Wildlife Qld - Scenic Rim Branch	\$4500	\$4,500
EnvG18/004	Kelly	\$1,323	\$1,200
EnvG18/005	Sharp	\$10,000.	\$3,000
EnvG18/006	Logan Albert Fish Man Assoc	\$5,000.	\$2,000
EnvG18/008	Wild Mountains Agreement	\$3,500	\$3,500
EnvG18/009	Tamb Mtn Natural History Assoc	\$3,632	\$3,000
EnvG18/010	Beechmont District Landcare	\$2,080	\$1,500
EnvG18/011	Beechmont District Landcare	\$12,720	\$12,000
EnvG18/012	Reid	\$1,000	\$1,000
EnvG18/013	McEwin	\$3,000	\$3,000
EnvG18/014	Qld Trust for Nature	\$13,500	\$10,000
EnvG18/015	Buckham	\$5,000	\$2,000
EnvG18/016	Ison	\$14,190.	\$5,000
EnvG18/017	Powell	\$5,400	\$4,000
EnvG18/018	Rathdowney School (P&C)	\$2,600.	\$500
EnvG18/019	King	\$2,000	\$2,000
EnvG18/020	Wever	\$2,000	\$2,000
EnvG18/021	Morris	\$9,600	\$2,000
EnvG18/022	Biddaddaba Creek Action Group	\$15,000	\$7,000
<b>TOTAL</b>		<b>\$148,165</b>	<b>\$101,200</b>

**Attachments**

1. 2018-2019 Environmental Grants Comment (attached separately).
2. Environmental Grants Guidelines (attached separately).



#### **4. INFRASTRUCTURE SERVICES**

##### **4.1 Petition - Lawton Lane**

**Executive Officer:** Acting Director Infrastructure Services

**Item Author:** Acting Director Infrastructure Services

**File Reference:** 13/03/003; 02/09/016

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#### **Executive Summary**

Following consideration of a petition received from a group of Canungra residents requesting that Lawton Lane be made a one way street, Council is provided with a response.

#### **Previous Council Considerations / Resolutions**

Ordinary Meeting held on 25 June 2018 - Item 8.1, Cr West presented a petition from a group of Canungra residents regarding Lawton Lane. It was resolved that Council receive the petition and a report be brought back to Council at a future meeting.

#### **REPORT**

A traffic safety investigation was undertaken in 2014, following a request for the conversion of Lawton Lane, Canungra, into a one-way roadway due to speeding concerns. Given the relatively recent nature of this investigation the results found were deemed still appropriate.

Based upon traffic count data, the investigation revealed that it was unlikely that the volume of traffic was made from local traffic only. The narrowness of the road pavement, and the road reserve, would support one-way only traffic movements however with the low traffic volume it is unlikely vehicles will be required to pass on this road.

Due to the arrangement of parking and traffic islands at the intersection of Lawton Lane and Kidston Street, some vehicles may not have sufficient room to turn around if the access down Lawton Lane were blocked. Therefore, if this road were to be converted to one-way movement, the direction would need to be towards south-east. As this direction seems to have the most traffic, making this road one-way only is unlikely to greatly reduce through traffic.

There is an existing 'Local Traffic Only' sign at each end of the residential and narrow section of Lawton Lane which should provide sufficient information to drivers that they should not be using this as a through road.

Following receipt of the petition tabled by Cr West at Council's Ordinary Meeting held on 25 June 2018, the request was referred to the Scenic Rim Traffic Advisory Committee and the Speed Management Advisory Committee Meeting held on 25 July 2018. In considering the request, the Committee was supportive of Council's assessing officer's view for Lawton Lane to remain status quo.

**Strategic Implications***Operational Plan*

Theme: 6. Accessible and Serviced Regions

Key Area of Focus: 6.1.3 Ensure accessibility of Council-controlled infrastructure networks, while enhancing resilience

*Budget Implications*

Capital and operational funding would be required if the current service level is altered.

*Legal / Statutory Implications*

Not Applicable.

*Risks*Strategic Risks

The following Level 1 and Level 2 (strategic) risks are relevant to the matters considered in this report:

- Making poor strategic decisions on the creation, acquisition or upgrade of assets

Risk Assessment

<b>Category</b>	<b>Consequence</b>	<b>Likelihood</b>	<b>Inherent Risk Rating</b>	<b>Treatment of risks</b>	<b>Residual Risk Rating</b>
Infrastructure & Assets  Adverse impacts due to poor infrastructure planning.	Moderate	Likely	High	10 Year Capital Works Program; Asset Management Plans, Design & Construction Manual;	Medium

**Conclusion**

Based on historical data and the configuration of Lawton Lane, and adjacent roadways, the conversion of Lawton Lane to a one-way roadway is not supported.

**Consultation**

Scenic Rim Traffic Advisory Committee and Speed Management Advisory Committee  
Design Services  
Works Department  
Executive Team

**Acting Director's Recommendation**

**That:**

1. The conversion of Lawton Lane to a one-way roadway is not supported; and
2. The status quo of Lawton Lane be maintained.

**Attachments**

Nil.

**4.2 Lease Renewal - Public Safety Business Agency (Birnam Rural Fire Brigade)**

**Executive Officer:** Acting Director Infrastructure Services

**Item Author:** Acting Manager Property and Operations

**File Reference:** 05/06/001; RP138504L1

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**Executive Summary**

Council's consideration is sought in respect of a request from the Public Safety Business Agency on behalf of the Queensland Fire and Emergency Services, seeking to renew the State Government's lease with Council over part of Lot 1 on RP138504, situated at 3074 Beaudesert-Beenleigh Road, Birnam.

**Previous Council Considerations / Resolutions**

Corporate and Community Services Committee meeting held on 17 March 2009, Item 1.7 - The Committee recommended that Council advise the Department of Emergency Services its request to renew the lease of Part Lot 1 on RP138504, Parish Nindooibah situated at 3074 Beaudesert-Beenleigh Road, Birnam is approved for a term of ten (10) years from 1 January 2009.

The recommendation was adopted at the Ordinary Meeting held on 24 March 2009.

**REPORT**

Council is in receipt of correspondence from the State Government, represented by the Public Safety Business Agency, on behalf of the Queensland Fire and Emergency Services, seeking to renew its lease with Council over part Lot 1 on RP138504, situated at 3074 Beaudesert-Beenleigh Road, Birnam.

The Birnam Rural Fire Brigade has utilised approximately one hectare of Council owned land under lease agreement for the past 20 years and provides an essential service to the local community. The Brigade is staffed by volunteers who, in addition to their core role of firefighting and fire hazard reduction, regularly assist with clean-up and recovery efforts during emergency weather events, provide community education and administer the permit to light fire system.

The Brigade has, at all times, managed the Council property satisfactorily.

The balance of the property has traditionally been held under agistment, though it is not presently agisted. Interest has been received from two separate community groups wishing to use the balance of the property for either horse riding or carriage driving activities.

Investigations continue into the feasibility of locating either group onto the balance area. It has already been identified, for example, that there is only one suitable access point onto the property which falls under the proposed fire brigade lease. Potentially a right of access to the balance area will need to be negotiated. Advertising regarding interest in this area will be considered and a report presented to Council when there are any developments for the use of this area.

### **Strategic Implications**

#### *Operational Plan*

Theme: 6. Accessible and Serviced Regions

Key Area of Focus: 6.1.2 Develop a sustainable program of local, higher order infrastructure necessary to support population and economic growth

#### *Budget Implications*

Not applicable.

#### *Legal / Statutory Implications*

Not applicable.

#### *Risks*

#### Strategic Risks

The following Level 1 and Level 2 (strategic) risks are relevant to the matters considered in this report:

- Infrastructure planning and delivery fails to meet appropriate standards of service.

#### Risk Assessment

<b>Category</b>	<b>Consequence</b>	<b>Likelihood</b>	<b>Inherent Risk Rating</b>	<b>Treatment risks of</b>	<b>Residual Risk Rating</b>
Infrastructure & Assets  Adverse impacts to the community due to infrastructure planning and delivery failing to meet appropriate standards of service.	Major	Possible	High	Core Asset Management Plan; 10 year Capital Works Program	High

**Conclusion**

The Birnam Rural Fire Brigade has satisfactorily managed its leased premises during its lease term and is desirous of renewing its lease of part of Lot 1 on RP138504, situated at 3075 Beaudesert-Beenleigh Road, Birnam.

**Consultation**

Department of Public Safety Business Agency

**Acting Director's Recommendation**

That Council renew the lease with the Department of Public Safety Business Agency over part of Lot 1 on RP138504, situated at 3075 Beaudesert-Beenleigh Road, Birnam for a 20 year term commencing 1 January 2019, concluding 31 December 2039.

**Attachments**

1. Locality Map.
2. Lease Plan (attached separately).

## Attachment 1 - Locality Map

